

**City of**  
**East Wenatchee, Washington**  
**2012 Annual Financial Budget**  
**PRELIMINARY**

**Mayor**  
Steven C. Lacy

**Councilmembers**  
Wayne Barnhart  
David Bremmer  
George Buckner  
Dennis Hendricks  
Chuck Johnson  
Sandra McCourt  
Harry Raab

**Finance Director**  
Nick A. Gerde

**2012**  
**FINANCIAL BUDGET**  
**TABLE OF CONTENTS**

|  | <b><u>PAGE</u></b> |
|--|--------------------|
| <b>TITLE PAGE – 2012 FINANCIAL BUDGET.....</b>         | <b>-1</b>          |
| <b>TABLE OF CONTENTS.....</b>                          | <b>i &amp;ii</b>   |
| <b>2012 BUDGET COMMITTEE.....</b>                      | <b>-2</b>          |
| <b>ELECTED OFFICIALS.....</b>                          | <b>-3</b>          |
| <b>APPOINTED OFFICIALS.....</b>                        | <b>-4</b>          |
| <b>ACCOUNTING POLICY AND FUND STRUCTURE.....</b>       | <b>-5</b>          |
| <b>BUDGET ASSUMPTIONS AND HIGHLIGHTS.....</b>          | <b>6 - 9</b>       |
| <b>- SUMMARY FINANCIAL INFORMATION.....</b>            | <b>10 - 17</b>     |
| <b>- HIGH LEVEL CASH FLOW SUMMARY (10)</b>             |                    |
| <b>- CASH FLOW –MAJOR SOURCES OF REVENUE AND</b>       |                    |
| <b>- CASH FLOW – MAJOR EXPENDITURE AREAS (11)</b>      |                    |
| <b>- CASH FLOW BY FUND (12)</b>                        |                    |
| <b>- PROPOSED REVENUE SOURCES (13-14)</b>              |                    |
| <b>- PROPOSED EXPENDITURES (15-16)</b>                 |                    |
| <b>GENERAL FUND REVENUE .....</b>                      | <b>17 - 23</b>     |
| <b>(A NARRATIVE FOLLOWED BY FINANCIAL SCHEDULES)</b>   |                    |
| <b>GENERAL FUND EXPENDITURES .....</b>                 | <b>24 - 27</b>     |
| <b>(A NARRATIVE FOLLOWED BY FINANCIAL SCHEDULES)</b>   |                    |
| <b>GENERAL FUND DEPARTMENT DETAIL.....</b>             |                    |
| <b>(A NARRATIVE FOLLOWED BY A FINANCIAL SCHEDULES)</b> |                    |
| <b>GENERAL GOVERNMENT.....</b>                         | <b>28 - 30</b>     |
| <b>LEGISLATIVE .....</b>                               | <b>31 - 32</b>     |
| <b>MUNICIPAL COURT .....</b>                           | <b>33 - 34</b>     |
| <b>CITY CLERK.....</b>                                 | <b>35 - 36</b>     |
| <b>FINANCE.....</b>                                    | <b>37 - 38</b>     |

|   |                |
|---|----------------|
| <b>INFORMATION TECHNOLOGY.....</b>                  | <b>39 - 40</b> |
| <b>INTERNAL SERVICES.....</b>                       | <b>41 - 42</b> |
| <b>LEGAL.....</b>                                   | <b>43 - 44</b> |
| <b>CITY ENGINEER.....</b>                           | <b>45 - 46</b> |
| <b>CIVIL SERVICE.....</b>                           | <b>47 - 48</b> |
| <b>CENTRAL SERVICES.....</b>                        | <b>49 - 50</b> |
| <b>LAW ENFORCEMENT.....</b>                         | <b>51 - 56</b> |
| <b>PLANNING.....</b>                                | <b>57 - 58</b> |
| <b>CODE COMPLIANCE.....</b>                         | <b>59 - 60</b> |
| <b>STORM WATER UTILITY.....</b>                     | <b>61 - 65</b> |
| <b>STREET FUND.....</b>                             | <b>66 - 69</b> |
| <b>COMMUNITY DEVELOPMENT GRANTS FUND.....</b>       | <b>70 - 71</b> |
| <b>LIBRARY FUND.....</b>                            | <b>72 - 73</b> |
| <b>HOTEL/MOTEL TAX FUND.....</b>                    | <b>74 - 75</b> |
| <b>DRUG FUND.....</b>                               | <b>76 - 77</b> |
| <b>CRIMINAL JUSTICE FUND.....</b>                   | <b>78- 79</b>  |
| <b>EAST WENATCHEE EVENTS BOARD FUND.....</b>        | <b>80 - 83</b> |
| <b>BOND REDEMPTION FUND.....</b>                    | <b>84 - 85</b> |
| <b>STREET IMPROVEMENTS FUND.....</b>                | <b>86 - 91</b> |
| <b>CAPITAL IMPROVEMENTS FUND.....</b>               | <b>92 - 94</b> |
| <b>EQUIPMENT RENTAL &amp; REPLACEMENT FUND.....</b> | <b>95</b>      |

**City of**  
**East Wenatchee, Washington**  
**2012 Budget Committee**

Mayor Steven C. Lacy

Councilmember David Bremmer

Councilmember Chuck Johnson

Councilmember Sandra McCourt

Finance Director Nick A. Gerde

# **East Wenatchee City Officials**

## **Elected Officials**

### Mayor

Steven C. Lacy, Four year term, expiring 12/31/11

### Councilmembers

#### Position Number One

David Bremmer, Four year term, expiring 12/31/11

#### Position Number Two

Harry Raab, Four year term, expiring 12/31/11

#### Position Number Three

Chuck Johnson, Four year term, expiring 12/31/13

#### Position Number Four

George Buckner, Four year term, expiring 12/31/13

#### Position Number Five

Sandra McCourt, Four year term, expiring 12/31/11

#### Position Number Six

Dennis Hendricks, Four year term, expiring 12/31/11

#### Position Number Seven

Wayne Barnhart, Four year term, expiring 12/31/13

# **East Wenatchee City Officials**

## **Appointed Officials**

|                                 |                  |
|---------------------------------|------------------|
| City Attorney                   | Devin Poulson    |
| City Treasurer/Finance Director | Nick A. Gerde    |
| Police Chief                    | Randy Harrison   |
| City Clerk                      | Dana Barnard     |
| City Engineer                   | Donald McGahuey  |
| Community Development Director  | Lorraine Barnett |
| Code Compliance Officer         | Jeffrey Morrison |
| Events Department Coordinator   | Open Position    |
| Municipal Court Judge           | Chancey Crowell  |

**City of East Wenatchee, Washington**  
**2011 Annual Financial Budget**  
**Accounting Policy and Fund Structure**

The City of East Wenatchee uses the revenue and expenditure classifications contained in the *Budgeting, Accounting, and Reporting System* (BARS) manual. The manual is prescribed by the State Auditor's Office under the authority of Washington State Law, Chapter 43.09 RCW.

The City of East Wenatchee was incorporated in 1935 and operates under the laws of the State of Washington applicable to a non-charter code city with a mayor-council form of government. The City of East Wenatchee is a general-purpose government and provides public safety, street improvements, community development, municipal court, prosecuting attorney, and general administrative services. The City of East Wenatchee uses single entry, cash basis accounting, which is a departure from generally accepted accounting principles (GAAP).

During 2009, the City's Finance Director recommended, and the City Council approved by Resolution No. 2009-06, a "Finance and Budget Policy" which established the financial framework, approach, requirements and responsibilities for developing the "Annual Budget and Financial Plan" for the City. This Policy significantly expanded the scope of the City's Annual Budget process to include developing a five-year cash flow plan to help insure visibility of financial requirements on a longer term basis. This increased visibility provides the City Council, as the legislative body of the City, better information as to the results of current decisions (or indecisions), and the challenges or opportunities that a financial forecast would provide for future decisions or strategies. The Policy is included in the City's Annual Financial Plan.

**CITY OF EAST WENATCHEE, WASHINGTON**  
**2012 PRELIMINARY FINANCIAL BUDGET**  
**2012 BUDGET ASSUMPTIONS AND HIGHLIGHTS**

The City’s Budget Committee develops and communicates the budget assumptions that the City will use each year. Revenue is primarily the responsibility of the Finance Director, who is a member of the Budget Committee. Departmental costs are the responsibility of each Department Director. All other costs are the responsibility of the Finance Director.

Primary revenue estimates for 2012 include:

1. Fourteen sources of revenue for the City represent over 94% of the estimated revenue for 2012. They include:

|                                  | <u>Amount</u>       | <u>Percent of Total</u> |
|----------------------------------|---------------------|-------------------------|
| A. Sales and Use Tax             | \$2,625,000         | 24.3%                   |
| B. Property Tax                  | 1,516,600           | 14.0%                   |
| C. Storm Water Utility           | 1,160,300           | 10.7%                   |
| D. Utility Taxes                 | 787,000             | 7.3%                    |
| E. Fines & Penalties – Court     | 360,000             | 3.3%                    |
| F. State Portion – Court Revenue | 350,000             | 3.3%                    |
| G. Gambling Tax                  | 275,000             | 2.5%                    |
| H. Street Fuel Excise Tax        | 260,000             | 2.4%                    |
| I. Community Development Grant   | 201,500             | 1.9%                    |
| J. Real Estate Excise Tax        | 200,000             | 1.9%                    |
| K. Liquor Taxes                  | 153,000             | 1.4%                    |
| L. Criminal Justice Taxes        | 130,000             | 1.2%                    |
| M. Hotel/Motel Taxes             | 106,500             | 1.0%                    |
| N. Balance of Revenue Estimate   | <u>610,600</u>      | <u>5.7%</u>             |
| Sub-total Operational Revenue    | 8,710,500           | 80.9%                   |
| O. Street Improvement Projects   | <u>2,059,600</u>    | <u>19.1%</u>            |
| Total 2012 Revenue Estimate      | <u>\$10,795,100</u> | <u>100%</u>             |



## **2012 BUDGET ASSUMPTIONS AND HIGHLIGHTS**

(continued)

2. Each revenue source was evaluated in consideration of a six year receipt history, or shorter in the case of utility taxes and street improvements/capital projects.
3. Monthly trends over the last four years and the nine months of 2012 were studied, particularly in light of recent negative economic trends, experience by other cities in our region, and the continuing recession.

Primary expenditure budget assumptions for 2012 costs included the following:

1. Budget costs conservatively: No increases in operating costs unless they can be substantiated and approved by the Budget Committee for presentation to the City Council.
2. Department Capital Costs: Any budgeted costs for capital need to be specifically budgeted and explained as to need.
3. The City currently has fifty-one employees. Compensation for City employees not covered by either a collective bargaining agreement or an employment agreement is based upon the City's long-standing policy of wage parity. This group consists of eight full-time and three part-time employees.
4. The City Attorney, City Engineer and Municipal Court Judge are compensated according to employment agreements.
5. The collective bargaining unit agreements with the police department unions covering twenty-two employees expired on December 31, 2010 and are in the negotiation process. 2012 wage and benefit costs have been estimated based upon the City's current offer to those unions.

## 2012 BUDGET ASSUMPTIONS AND HIGHLIGHTS

(continued)

6. The collective bargaining unit agreement with Local 846-W was negotiated during 2011 for the three year period of 2011, 2012 and 2013. This agreement covers fifteen employees in the Street, Planning, Code, Court, City Clerk and Events Departments. 2012 wage and benefit costs have been estimated based upon the terms of that agreement.
7. Healthcare premiums, commercial insurance, detention costs, RiverCom costs, and any other significant operating costs are determined through communication, agreements or quotes from those vendors.

Budgeted expenditure categories for 2012 include:

|                                      | <u>Amount</u>       | <u>Percent<br/>of Total</u> |
|--------------------------------------|---------------------|-----------------------------|
| A. Labor Costs                       | \$ 3,203,430        | 29.1%                       |
| B. Benefit Costs                     | 1,490,700           | 13.6%                       |
| C. Municipal Court to State          | 350,000             | 3.2%                        |
| D. Dept Capital Expense              | 319,000             | 2.9%                        |
| E. Rivercom 9-1-1                    | 267,123             | 2.4%                        |
| F. Jail Services – Detention         | 280,000             | 2.5%                        |
| G. Debt Service-Principal & Interest | 198,413             | 1.8%                        |
| H. Storm Water Utility Charge        | 149,400             | 1.4%                        |
| I. Storm Water Utility Capital       | 811,000             | 7.4%                        |
| J. Street Improvements Capital       | 2,434,589           | 22.2%                       |
| K. Balance of Expenditures           | <u>1,487,745</u>    | <u>13.5%</u>                |
| Budgeted Expenditures 2012           | <u>\$10,991,400</u> | <u>100%</u>                 |

## 2010 BUDGET ASSUMPTIONS AND HIGHLIGHTS

(continued)

Primary assumptions for capital costs for street preservation projects, intersection signal lighting and street reconstruction projects, include the following:

1. The principal source for these projects is the 6 year Transportation Improvement Plan (TIP), which the City is required to provide to the Washington State Department of Transportation (WSDOT) each year in June.
2. Projects were selected from the TIP based upon an assessment of the highest needs in the City for the 2012 budget year, and for each year from 2013 thru 2017 for the cash flow forecast. Consideration was also given for the total number of projects which the City could effectively manage during any given year.
3. The City received grant funding for five projects which have been specifically scheduled for work and/or completion in 2012. These projects and their funding requirements include:

| <u>Project Description</u>           | <u>Grant Funding</u> | <u>City Match</u> | <u>Total</u>     |
|--------------------------------------|----------------------|-------------------|------------------|
| Grant Rd Overlay-Ph2                 | 900,610              | 124,979           | 991,726          |
| Loop Trail Enhancement               | 131,000              | 20,000            | 151,000          |
| Eastmont Design/ROW                  | 278,000              | 42,000            | 320,000          |
| 9 <sup>th</sup> Street Preservation  | 500,000              | 116,000           | 616,000          |
| 15 <sup>th</sup> Street Preservation | <u>250,000</u>       | <u>102,000</u>    | <u>352,000</u>   |
| Total                                | <u>2,059,610</u>     | <u>404,979</u>    | <u>2,464,589</u> |

Please note that the Eastmont Street Rebuild has total grant availability of \$2,330,000 of which \$250,000 is scheduled to be spent in 2012, with construction scheduled for 2013. The total estimated City Match for these projects of \$404,979 will be funded from Real Estate Excise Taxes, \$200,000 of which is estimated revenue for 2012 and the balance is available from previous years accumulation of reserves.

**City of East Wenatchee, Washington**  
**2012 Preliminary Financial Budget**  
**Summary Financial Information**

**CASH FLOW STATEMENTS**

**Basis of Presentation: City of East Wenatchee Cash Accounting and Reporting is frequently depicted in different ways depending upon the the amount of detail or the differing classifications of the same revenue and expenditures. These differing presentations result in the same and equal cash flows, but can be presented herein in Summary and in Detail, as follows:**

- 1. High Level Cash Flow Summary**
- 2. Cash Flow by Categories of Revenue and Expenditures.**

**Summarized Cash Flow: High Level Summary**

|   | <b><u>2012<br/>Preliminary<br/>Budget</u></b> | <b><u>2011<br/>Estimated<br/>Actual</u></b> | <b><u>2011<br/>Budget</u></b> |
|---|---|---|-------------------------------|
| Cash Balances, Beginning of the Year          | \$ 2,293,564                                  | \$ 2,043,567                                | \$ 1,971,000                  |
| Revenues                                      | 10,428,782                                    | 7,628,247                                   | 9,900,396                     |
| Non- Revenues (Pass-Through to Others)        | 366,350                                       | 354,564                                     | 405,350                       |
| Total Revenues                                | 10,795,132                                    | 7,982,811                                   | 10,305,746                    |
| Total Resources Available (Cash plus Revenue) | 13,093,784                                    | 10,026,378                                  | 12,276,746                    |
| Expenditures                                  | 10,620,988                                    | 7,286,429                                   | 9,798,900                     |
| Non-Expenditures (Pass Through Monies)        | 370,400                                       | 441,297                                     | 448,400                       |
| Total Expenditures                            | 10,991,388                                    | 7,727,726                                   | 10,247,300                    |
| Cash Balances, End of the Year                | \$ 2,102,396                                  | \$ 2,298,652                                | \$ 2,029,446                  |

**NOTE:**

- 1. 2011 Budget Amendments have been drafted and will change the 2011 Budget when approved by the City Council.**
- 2. The Finance Department will update the estimated actual results for 2011 when the Preliminary Budget is made available to the public in mid - November.**
- 3. The primary reason for the reduced revenue and expense for 2011 in comparison to budget is the delay capital project work. The phase II Grant Road Overlay Project, the Loop Trail Enhancement Project and the final phase of Canyon A Storm Water Utility System were originally scheduled for completion in 2011 and have now been re-scheduled for 2012.**

## Summarized Cash Flow: By Major Revenue and Expense Categories

| <u>Major Revenue Sources</u>                         | <u>2012</u>               | <u>2011</u>             |                     |
|--|---------------------------|-------------------------|---------------------|
|  | <u>Preliminary Budget</u> | <u>Estimated Actual</u> | <u>2011 Budget</u>  |
| <b>Cash Balances, Beginning of the Year</b>          |                           | \$ 2,043,567            | \$ 1,971,000        |
| <b>Revenues Received</b>                             |                           |                         |                     |
| Sales & Use Taxes                                    | 2,625,000                 | 2,650,000               | 2,520,000           |
| Property Taxes - 2009 Base                           | 1,516,600                 | 1,512,000               | 1,512,000           |
| Property Taxes - Add'l 1%                            | -                         | -                       | -                   |
| Real Estate Excise Tax                               | 200,000                   | 200,000                 | 145,000             |
| Municipal Court Receipts - Fines                     | 360,000                   | 340,000                 | 375,000             |
| Gambling Tax Receipts                                | 275,000                   | 255,000                 | 260,000             |
| 6% Utility Tax - Natural Gas - New                   | 42,000                    | 42,000                  | 40,000              |
| 6% Utility Tax - Electricity - New                   | 305,000                   | 305,000                 | 294,000             |
| 6% Utility Tax - Telephones/Cells - New              | 440,000                   | 450,000                 | 435,000             |
| Street Fuel Excise Tax                               | 260,000                   | 260,000                 | 245,000             |
| <b>Expenses for Street Improvements</b>              |                           |                         |                     |
| Storm Water Utility Capital Reimbursed               | 815,000                   | 100,000                 | 2,007,000           |
| Other Revenues                                       | 1,530,582                 | 1,484,247               | 1,479,400           |
| <b>Total Revenues</b>                                | <u>10,428,782</u>         | <u>7,628,247</u>        | <u>9,900,400</u>    |
| <b>Non-Revenues Received</b>                         |                           |                         |                     |
| Court Receipts for the State                         | 350,000                   | 340,000                 | 391,000             |
| Other Non-Revenue                                    | 16,350                    | 14,564                  | 14,400              |
| <b>Total Non-Revenues</b>                            | <u>366,350</u>            | <u>354,564</u>          | <u>405,400</u>      |
| <b>Grand Total Revenues</b>                          |                           | <u>7,982,811</u>        | <u>10,305,800</u>   |
| <b>Total Resources Available (Cash plus Revenue)</b> | <u>13,093,784</u>         | <u>10,026,378</u>       | <u>12,276,800</u>   |
| <b>Expenditures</b>                                  |                           |                         |                     |
| Payroll Costs  | 3,203,400                 | 3,107,000               | 3,090,000           |
| Employee Benefit Costs                               | 1,491,000                 | 1,290,000               | 1,270,000           |
| Debt Service Principal & Interest                    | 198,413                   | 199,713                 | 199,700             |
| Capital Expenses                                     | 319,000                   | 328,471                 | 277,900             |
| Storm Water Utility Charge                           | 149,400                   | 148,725                 | 149,400             |
| Jail Services - Adult Detention                      | 280,000                   | 240,000                 | 220,000             |
| Rivercom 911   | 267,123                   | 285,900                 | 285,900             |
| Hotel/Motel Tax to Others                            | 36,000                    | 49,635                  | 51,000              |
| <b>Expenses for Storm Water Utility</b>              |                           |                         |                     |
| Storm Water Utility Capital Expenditures             | 815,000                   | 300,000                 | 2,007,000           |
| Other Expenditures                                   | 1,397,063                 | 1,146,985               | 1,652,000           |
| <b>Total Expenditures</b>                            | <u>10,620,988</u>         | <u>7,286,429</u>        | <u>9,798,900</u>    |
| <b>Non-Expenditures</b>                              |                           |                         |                     |
| Municipal Court Receipts for the State               | 350,000                   | 355,000                 | 360,000             |
| Sales Taxes - Kentucky Annexation                    | -                         | 15,755                  | 10,000              |
| Kentucky Annexation Debt Repayment                   | -                         | 55,287                  | 56,000              |
| Other Non-Expenditures                               | 20,400                    | 15,255                  | 22,400              |
| <b>Total Non-Expenditures</b>                        | <u>370,400</u>            | <u>441,297</u>          | <u>448,400</u>      |
| <b>Grand Total Expenditures</b>                      |                           | <u>7,727,726</u>        | <u>10,247,300</u>   |
| <b>Cash Balances, End of the Year</b>                |                           | <u>\$ 2,298,652</u>     | <u>\$ 2,029,500</u> |

**City of East Wenatchee, Washington  
2012 Annual Financial Budget**

**Revenue, Expenses and Changes in Fund Balances**

**PRELIMINARY BUDGET FOR 2012**

| <u>Fund</u>                          | <u>Cash</u><br><u>Beg Balance</u><br><u>1/1/2012</u> | <u>Add:</u><br><u>Revenue</u> | <u>Add:</u><br><u>Non-Revenue</u> | <u>Resources</u><br><u>Available</u> | <u>Less:</u><br><u>Expenditures</u> | <u>Less:</u><br><u>Non-Expend</u> | <u>Estimated Cash</u><br><u>End Balance</u><br><u>12/31/2012</u> |
|--------------------------------------|--|-------------------------------|-----------------------------------|--------------------------------------|-------------------------------------|-----------------------------------|--|
| <u>General Fund 001</u>              | 1,363,497  | 5,640,810                     | 366,350                           | 8,531,002                            | 5,464,303                           | 370,400                           | 1,386,554  |
| Storm Water Utility Sub-Fund         |  | 1,160,345                     |                                   |                                      | 1,309,745                           |                                   |  |
| <u>Street Fund 101</u>               | 86,404   | 712,000                       | -                                 | 798,404                              | 728,100                             |                                   | 70,304   |
| <u>Comm Dev Grants Fund 102</u>      | 10,422   | 201,478                       | -                                 | 211,900                              | 201,038                             |                                   | 10,862   |
| <u>Library Fund 112</u>              | 5,023  | 3,000                         | -                                 | 8,023                                | 3,500                               |                                   | 4,523  |
| <u>Hotel/Motel Tax Fund 113</u>      | 13,605   | 36,000                        | -                                 | 49,605                               | 36,000                              |                                   | 13,605   |
| <u>Drug Fund 114</u>                 | 5,368  | 1,800                         | -                                 | 7,168                                | 1,000                               |                                   | 6,168  |
| <u>Criminal Justice Fund 116</u>     | 19,421   | 40,250                        | -                                 | 59,671                               | 36,000                              |                                   | 23,671   |
| <u>Events Board Fund 117</u>         | 1,327  | 180,850                       | -                                 | 182,177                              | 178,300                             |                                   | 3,877  |
| <u>Bond Redemption Fund 202</u>      | 9,746  | 192,639                       | -                                 | 202,385                              | 198,413                             |                                   | 3,972  |
| Sub-Total - Before Capital Projects  | 1,514,813  | 8,169,172                     | 366,350                           | 10,050,335                           | 8,156,399                           | 370,400                           | 1,523,536  |
| <u>Street Improvements Fund 301</u>  | 14,535   | 2,059,610                     | -                                 | 2,479,124                            | 2,464,589                           |                                   | 14,535   |
| REET Transfer from Fund 314          |  | 404,979                       |                                   |                                      |                                     |                                   |  |
| <u>Capital Improvements Fund 314</u> | 761,973  | 200,000                       | -                                 | 961,973                              | -                                   |                                   | 556,994  |
| REET Transfer to Fund 301            |  |                               |                                   |                                      | 404,979                             |                                   |  |
| <u>Equipment R&amp; R Fund 501</u>   | 7,331  | -                             |                                   | 7,331                                | -                                   |                                   | 7,331  |
| <b>Total for All City Operations</b> | <b>\$ 2,298,652</b>                                  | <b>\$ 10,833,761</b>          | <b>\$ 366,350</b>                 | <b>\$ 13,498,763</b>                 | <b>\$ 11,025,967</b>                | <b>\$ 370,400</b>                 | <b>\$ 2,102,396</b>  |

12

**City of East Wenatchee, Washington**  
**2012 Final Budget Worksheet - Revenues**

**Revenue Sources for the 2012 Budget:**

|                                  | <u>Actual 2009</u>  | <u>Actual 2010</u>  | <u>Estimated<br/>Actual 2011</u> | <u>Preliminary<br/>Budget 2012</u> |     |
|----------------------------------|---------------------|---------------------|----------------------------------|------------------------------------|-----|
| Property Taxes - General Fund    | 1,095,185           | 1,092,570           | 1,132,000                        | 1,136,600                          |     |
| Property Taxes - Street Fund     | 200,000             | 200,000             | 200,000                          | 200,000                            |     |
| Property Taxes - Debt Service    | 200,000             | 201,100             | 180,000                          | 180,000                            |     |
| Sales Taxes - General Fund       | 2,364,700           | 2,089,623           | 2,317,000                        | 2,306,000                          |     |
| Sales Taxes - Street Fund        | 469,064             | 425,000             | 225,000                          | 250,000                            |     |
| Sales Taxes - Events Fund        | 20,000              | 135,800             | 108,000                          | 69,000                             | (A) |
| Utility Taxes                    | 561,777             | 744,423             | 797,000                          | 787,000                            | (B) |
| Gambling Taxes                   | 256,075             | 249,312             | 305,000                          | 290,000                            |     |
| Criminal Justice Revenue         | 167,090             | 133,320             | 135,000                          | 130,000                            |     |
| Business Licenses                | 47,719              | 51,116              | 53,000                           | 53,000                             |     |
| PUD Privilege Tax                | 34,101              | 37,085              | 37,571                           | 38,000                             |     |
| Franchise Fees                   | 95,393              | 91,925              | 89,000                           | 90,000                             |     |
| Liquor Board Profits & Tax       | 136,152             | 151,046             | 156,000                          | 153,000                            |     |
| Storm Water Utility Funding      | 630,494             | 183,352             | 536,006                          | 1,160,345                          | (E) |
| Court Fines and Penalties        | 377,971             | 375,628             | 340,000                          | 360,000                            |     |
| Pass through Revenues            | 432,154             | 431,645             | 349,280                          | 361,300                            |     |
| Street Fuel Excise Tax           | 251,701             | 252,553             | 260,000                          | 260,000                            |     |
| Community Development Grant:     | 28,199              | -                   | 24,329                           | 201,478                            |     |
| Hotel/Motel Taxes - Pass through | 78,283              | 79,599              | 46,463                           | 36,000                             | (F) |
| Hotel/Motel Taxes - Events Dept  | 52,189              | 55,872              | 55,000                           | 70,500                             | (F) |
| Events Dept - Participation      | 50,344              | 214,151             | 89,974                           | 41,350                             | (A) |
| Criminal Justice Revenue         | 38,942              | 43,572              | 40,225                           | 40,250                             |     |
| Street Improvements Revenue      | 295,182             | 102,871             | 120,000                          | 2,059,610                          | (G) |
| Real Estate Excise Taxes         |                     | 170,370             | 200,000                          | 200,000                            |     |
| Capital Projects Revenue         | 616,278             | -                   | -                                | -                                  | (G) |
| Other Revenue                    | 86,890              | 227,018             | 186,963                          | 321,699                            |     |
|                                  | <u>\$ 8,585,883</u> | <u>\$ 7,738,951</u> | <u>\$ 7,982,811</u>              | <u>\$ 10,795,132</u>               |     |

(A) 2009 was the first year that the City supplemented the Events Fund with sales tax revenue. In 2010, additional funding was required to support the new event of the Sprint Boat Race held in September. The Events Fund will receive an additional contribution of Hotel/Motel taxes in 2011 of approximately \$27,000 which had been previously committed to the Wenatchee Convention Center.

(B) Utility taxes went into effect on February 1, 2009 in response to revenue shortfalls in 2008. These taxes are a necessary portion of City revenues.

(E) The significant increase in Storm Water Utility spending is driven by NPDES federal regs, as well as capital spending on completion of the Canyon A project and other smaller capital projects. Funding for these activities is a combination of grants, revenue from fees paid to the SWU from residents of the SWU service area, and proceeds from a State Trust Fund Loan for Canyon A.

(F) As noted in (A) above, a portion of Hotel/Motel taxes that were previously paid to the Wenatchee Convention Center will be kept by the City for its Events Fund, thereby reducing payments of pass-through revenues.

(G) Street Improvements and Capital Improvements are funded by a number of sources including revenue specifically designated by the Council for that purpose, Real Estate Excise Taxes that are designated for street improvements, STP federal grant funds for street improvements, other specific purpose grants and matching or percentage contributions from sales or property taxes.



**City of East Wenatchee, Washington**  
**2012 Final Budget Worksheet - Expenditures**

**2012 Overview**

**Expenditure Areas for the 2012 Budget:**

|                                 | <u>Actual 2009</u>  | <u>Actual 2010</u>  | <u>Estimated<br/>Actual 2011</u> | <u>Preliminary<br/>Budget 2012</u> |     |
|---------------------------------|---------------------|---------------------|----------------------------------|------------------------------------|-----|
| General Government              | 406,107             | 403,944             | 424,484                          | 413,440                            |     |
| Legislative                     | 196,936             | 179,982             | 286,171                          | 306,433                            | (A) |
| Municipal Court                 | 313,375             | 329,814             | 276,867                          | 321,700                            | (A) |
| City Clerk                      | 125,789             | 128,572             | 127,400                          | 135,750                            |     |
| Finance                         | 155,621             | 162,217             | 190,550                          | 186,600                            |     |
| Information Technology          | 55,700              | 135,062             | 71,500                           | 149,500                            | (B) |
| Internal Services               | 25,851              | 36,113              | 35,300                           | 35,200                             |     |
| Legal Department                | 128,621             | 130,009             | 165,000                          | 180,050                            | (D) |
| City Engineering Dept           | -                   | 100,119             | 109,977                          | 112,380                            | (E) |
| Civil Service                   | 2,933               | 1,433               | -                                | 3,225                              |     |
| Central Services                | 102,212             | 91,154              | 106,700                          | 112,000                            |     |
| Law Enforcement                 | 2,454,532           | 2,679,515           | 2,682,300                        | 2,931,950                          |     |
| Jail Services                   | 260,849             | 235,701             | 251,500                          | 293,000                            |     |
| Emergency Management            | 13,011              | 11,830              | -                                | -                                  |     |
| Storm Water Utility Operations  | 65,994              | 205,745             | 378,160                          | 438,745                            | (F) |
| Storm Water Utility Constructic | 579,273             | 118,235             | 306,471                          | 871,000                            | (G) |
| Engineering Support             | 22,132              | 4,171               | -                                | -                                  |     |
| Planning                        | 175,785             | 171,222             | 127,756                          | 131,050                            |     |
| Code Compliance                 | 132,988             | 135,228             | 136,775                          | 152,025                            |     |
| Non-Expenditures - Pass throug  | 725,689             | 497,599             | 441,297                          | 370,400                            |     |
| Street Maintenance              | 830,430             | 813,050             | 694,310                          | 728,100                            |     |
| Community Dev Grants            | 34,404              | 25,942              | 2,670                            | 201,038                            |     |
| Library                         | 2,207               | 4,019               | 3,400                            | 3,500                              |     |
| Hotel/Motel Tax Fund            | 87,709              | 72,241              | 49,635                           | 36,000                             |     |
| Drug Fund                       | 12,423              | 6,131               | -                                | 1,000                              |     |
| Criminal Justice Fund           | 35,056              | 52,845              | 57,133                           | 36,000                             |     |
| Events Fund                     | 139,806             | 272,405             | 252,390                          | 178,300                            | (H) |
| Bond Fund Debt Service          | 197,020             | 200,596             | 199,713                          | 198,413                            |     |
| Street Improvements             | 29,895              | 108,377             | 190,000                          | 2,059,610                          | (I) |
| Capital Improvements            | -                   | 13,097              | 160,267                          | 404,979                            | (J) |
| Other                           | 19,997              | 134                 | -                                | -                                  |     |
| <b>Total Expenditures</b>       | <b>\$ 7,332,345</b> | <b>\$ 7,326,502</b> | <b>\$7,727,726</b>               | <b>\$ 10,991,388</b>               |     |

- (A) The reporting for public defender costs has been changed from the Municipal Court to the Legislative cost center because of Court requirements.
- (B) Because of budget constraints, no computer equipment was purchased during 2009. The City caught up during 2010 and the 2011 budget has been somewhat reduced.
- (D) The City Attorney has been required to spend significantly more time supporting the Municipal Court as the prosecuting attorney. The case load and types of cases now results in the need for clerical assistance beginning in 2011.
- (E) The City Engineer was hired according to plan during 2010.
- (F) Federal unfundated mandates for polution control and monitoring requires this additional funding requirement. The City and Douglas County jointly operate the Storm Water Utility and funding for these activities is provided through City and County Grants, as well as storm water paid by the residents of the storm water benefit area.
- (G) Most of these Storm Water Utility capital costs are directed at the Canyon A Project. The joint Storm Water Utility obtained a public works trust fund loan from the State through Douglas County to fund these project costs.
- (H) The Events Fund coordinates the Sprint Boat Race Event that was held for the first time in September 2010, resulting in greater costs to the City.
- (I) & (J) Capital Projects generally are partially funded through grants, with a portion of the costs borne by the City.

# **2012 BUDGET** **GENERAL FUND REVENUE**

## **Beginning Fund Balance**

The 2012 beginning fund balance is projected to be approximately \$1,363,500.

## **Property Tax/Contingency Property Tax**

It is the Finance Director's recommendation of the 2012 Budget Committee to take the allowable 1% increase in property taxes, but the Council voted the recommendation down 4 for and 3 against. The total 2012 Levy is calculated by the Douglas County Assessor's Office at \$1,516,634, compared to \$1,511,892 in 2011. \$1,136,600 will be allocated to the General Fund, \$200,000 to the Street O&M Fund, and \$180,000 to the Bond Fund for Debt Service.

## **Sales & Use Tax**

Sales and Use Taxes for 2010 are budgeted to be \$2,600,000, slightly higher than the 2011 budget of \$2,520,000. Actual receipts are expected to be over \$2,600,000 in 2011, but include taxes from projects and activity they may not repeat in 2012. \$2,281,000 is allocated to the General Fund, \$250,000 is for the Street O&M Fund, and \$69,000 is for the Events Fund.

## **Recycling**

Based upon the agreement with Waste Management, we expect to receive \$23,000 in 2012, comparable to prior years.

## **Utility Taxes**

Utility taxes at the rate of 6% on natural gas, electricity, telephone and cellular phone service were approved by the City Council effective February 1, 2009. Two of the reasons for these new taxes include the fact that the City had unexpectedly depleted its cash position in 2008 completing major street projects, and declining revenues due to the economic downturn, primarily sales and use taxes and real estate excise taxes. 2011 projected receipts of utility taxes total \$797,000. 2012 budgeted revenues for utility taxes total \$787,000.

## **Gambling Tax**

Gambling taxes are forecast at historical levels at the same effective rate of 8%. \$290,000 is the projected receipts for 2011, and \$275,000 in estimated revenue for 2012.

## **2012 BUDGET**

### **GENERAL FUND REVENUE**

#### **Business Licenses**

Business License revenue is expected to be about \$53,000 for 2011 and is estimated at that same level for 2012. Business license fees have not been changed since 1983.

#### **Franchise Fees**

Franchise fees are expected to be \$90,000, approximately the same as in previous years. These fees are paid by the local cable provider.

#### **Building Permits**

Building permit revenues fell from over \$161,000 in 2007 to approximately \$86,000 in 2008, \$65,000 in 2009, and \$41,000 for 2010. Actual fees for 2011 are projected to be \$46,000 compared to a budget of \$46,000. The budget for 2012 is \$46,000 on the expectation that building and development activity may have bottomed out.

#### **Gun Permits**

2011 receipts are expected to be \$2,500. \$2,500 is the budget for 2012.

#### **PUD Privilege Tax**

This payment by Douglas PUD in lieu of property taxes was nearly \$37,571 in 2011, and is expected to be about the same at \$38,000 in 2011.

#### **Local Government Assistance**

The City did not receive local assistance late in 2011, and does not expect any for 2012.

#### **Liquor Excise Tax**

Liquor Excise Tax for 2011 is expected to be approximately 61,000 and is budgeted at \$58,000 for 2012.

#### **Liquor Board Profits**

Liquor Board Profits for 2011 are expected to exceed \$95,000, and is budgeted at that level for 2012.

## **2012 BUDGET**

### **GENERAL FUND REVENUE**

#### **Eastmont School District SRO**

The funding for the School Resource Officer (SRO) program was cut by the School District at the beginning of 2009, although the City has continued to provide officers on-site.

#### **Housing of Prisoners**

This revenue is apportioned as a portion of the City's Municipal Court. Since overall court receipts have increased, this revenue has also increased. \$41,500 is expected for 2011, and budgeted at that level for 2012. In comparison, the City will pay nearly \$240,000 to the Regional Justice Center during 2011 for its share of housing prisoners.

#### **Storm Water Utility**

The City has an interlocal agreement with the Greater East Wenatchee Storm Water Utility (GEWSWU) to provide maintenance, small project and large capital project support for the SWU infrastructure within the City. With the advent of NPDES Federal Regulations (National Pollutant Discharge Elimination System), costs of compliance are expected to be very significant in the future, requiring higher SWU fees to citizens and greater expertise and resource allocation for the City. For 2012, the City has forecasted over \$721,000 in capital construction for the Canyon A Project, \$100,000 for smaller capital projects, and nearly \$332,000 for NPDES maintenance and compliance work. Funding for this work is primarily on a reimbursement basis....the City pays for and does the work, and gets reimbursed by the GEWSWU.

#### **Planning, Plan Checking & Development Fees**

Similar to building permits, revenues in these categories are dependent on building and development activity. \$5,000 has been budgeted for Planning fees and \$20,000 for Plan Checking Fees, generally at lesser levels than in the recent past.

#### **Fines & Penalties**

Municipal Court activity had increased significantly during 2009 and 2010 at \$378,000 and 376,000 respectively, but is expected to be slightly lower at \$340,000 in 2011. The estimated revenue for 2012 is \$360,000.

#### **City "Non-Revenues"**

The City receives monies that it has a responsibility to pass on to other government entities such as the State of Washington. The City expects to receive and subsequently pay out more than \$354,000 during 2011, and \$366,000 is estimated for 2012. The greater portion of this non-revenue is Municipal Court Receipts that are allocated directly to the State of Washington totaling approximately \$350,000 for 2012.

**GENERAL FUND REVENUE  
SUMMARY**

2012 Budget Worksheet

| BARS<br>Numbers          | Description                   | 2006             | 2007             | 2008             | 2009             | 2010             | 2011             | 2011             | 2011             | 2012             |
|--------------------------|-------------------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|
|                          |                               | Actuals          | Actual           | Actual           | Actual           | Actual           | Budget           | 7 Months         | Estimate         | Budget           |
| 001.000.000.308.00.00.00 | Beginning NC&I                | 103,966          | 153,206          | 253,525          | 218,641          | 826,340          | 962,961          | 999,260          | 999,260          | 1,363,497        |
|                          | <b>Totals</b>                 | <b>103,966</b>   | <b>153,206</b>   | <b>253,525</b>   | <b>218,641</b>   | <b>826,340</b>   | <b>962,961</b>   | <b>999,260</b>   | <b>999,260</b>   | <b>1,363,497</b> |
|                          | <b>Taxes</b>                  |                  |                  |                  |                  |                  |                  |                  |                  |                  |
| 001.000.000.311.10.00.00 | Property Tax                  | 597,444          | 981,625          | 1,013,632        | 1,095,185        | 1,092,570        | 1,152,000        | 524,101          | 1,062,000        | 1,136,600        |
| 001.000.000.311.10.00.01 | Contingency<br>Property Tax   | -                | -                | -                | -                | -                | -                | -                | -                | -                |
| 001.000.000.313.10.00.00 | Sales & Use Tax               | 1,697,230        | 1,596,599        | 2,276,883        | 2,364,700        | 2,089,623        | 2,177,000        | 1,552,735        | 2,317,000        | 2,306,000        |
| 001.000.000.313.71.00.00 | Criminal Justice              | 111,833          | 133,550          | 172,675          | 167,090          | 133,320          | 130,000          | 90,791           | 135,000          | 130,000          |
| 001.000.000.316.51.00.00 | Electric<br>Utility Tax       | -                | -                | -                | 226,539          | 279,867          | 294,000          | 207,722          | 305,000          | 305,000          |
| 001.000.000.316.53.00.00 | Natural Gas<br>Utility Tax    | -                | -                | -                | 31,966           | 40,085           | 40,000           | 27,608           | 42,000           | 42,000           |
| 001.000.000.316.55.00.00 | Garbage<br>Utility Tax        | -                | -                | -                | -                | -                | -                | -                | -                | -                |
| 001.000.000.316.57.00.00 | 6% Tax Tele/Cellular          |                  |                  |                  | 303,272          | 424,481          | 435,000          | 279,199          | 450,000          | 440,000          |
| 001.000.000.316.55.01.00 | Recycling                     | 14,506           | 30,957           | 22,000           | 23,092           | 23,116           | 23,000           | 23,074           | 23,100           | 23,000           |
| 001.000.000.317.54.00.00 | Gambling Tax                  | 288,505          | 280,776          | 235,755          | 256,075          | 249,020          | 260,000          | 158,066          | 290,000          | 275,000          |
| 001.000.000.314.51.00.01 | Gambling Tax Penalties        |                  |                  |                  | 453              | 292              | -                | 5,440            | 15,000           | 15,000           |
|                          | <b>Totals</b>                 | <b>2,709,518</b> | <b>3,023,507</b> | <b>3,720,945</b> | <b>4,468,372</b> | <b>4,332,374</b> | <b>4,511,000</b> | <b>2,868,736</b> | <b>4,639,100</b> | <b>4,672,600</b> |
|                          | <b>Licenses &amp; Permits</b> |                  |                  |                  |                  |                  |                  |                  |                  |                  |
| 001.000.000.321.00.00.00 | Business Licenses             | 39,627           | 43,384           | 46,506           | 47,719           | 51,326           | 53,000           | 46,185           | 53,000           | 53,000           |
|                          | Proposed Fee Increase         |                  |                  |                  |                  |                  |                  |                  |                  | -                |
| 001.000.000.321.30.01.00 | Fireworks Permits             | 450              | 400              | 600              | 500              | 400              | 400              | 450              | 450              | 450              |
| 001.000.000.321.60.00.00 | Taxicab Licenses              | 675              | 965              | 1,558            | 465              | 431              | 330              | 400              | 400              | 400              |
| 001.000.000.321.70.00.00 | Amusement<br>Licenses         | 1,305            | 2,510            | 2,160            | 1,990            | 1,170            | 690              | 710              | 690              | 690              |
| 001.000.000.321.70.01.00 | Panoram Licenses              | -                | 1,320            | -                | 300              | 960              | 300              | -                | -                | -                |
| 001.000.000.321.80.00.00 | Business License<br>Penalties | 520              | 780              | 624              | 689              | 781              | 350              | 120              | 350              | 350              |
| 001.000.000.321.91.00.00 | Franchise Fees                | 72,014           | 85,248           | 95,857           | 95,393           | 91,925           | 93,000           | 44,880           | 89,000           | 90,000           |
| 001.000.000.322.10.00.00 | Building Permits              | 118,291          | 161,794          | 89,586           | 64,690           | 41,248           | 46,000           | 25,522           | 46,000           | 46,000           |
| 001.000.000.322.90.01.00 | Gun Permits                   | 2,154            | 2,801            | 2,611            | 2,951            | 3,106            | 2,500            | 2,004            | 2,500            | 2,500            |
|                          | <b>Totals</b>                 | <b>235,037</b>   | <b>299,202</b>   | <b>239,502</b>   | <b>214,697</b>   | <b>191,347</b>   | <b>196,570</b>   | <b>120,271</b>   | <b>192,390</b>   | <b>193,390</b>   |

(A) Total Forecast Property Taxes for 2011 are \$1,516,600. \$180,000 is allocated to the Bond Fund 202, AND

\$200,000 is allocated to the Street O&M Fund 101, leaving \$1,136,600 to the General Fund.

(B) Total Forecast Sales & Use Taxes for 2011 are \$2,625,000. \$250,000 is allocated to the Street O&M Fund 101,

\$69,000 is allocated to the Events Fund 117, leaving \$2,306,000 in the General Fund.

CITY OF EAST WENATCHEE  
CURRENT EXPENSE REVENUES  
2012 BUDGET WORKSHEET

PAGE 2 OF 4

| BARS Numbers                | Description                      | 2,006          | 2007           | 2008           | 2009           | 2010           | 2011           | 2011           | 2011           | 2012           |
|-----------------------------|----------------------------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|
|                             |                                  | Actuals        | Actual         | Actual         | Actual         | Actual         | Budget         | 7 Months       | Estimate       | Budget         |
| <i>Intergovernmental</i>    |                                  |                |                |                |                |                |                |                |                |                |
| 001.000.000.331.16.60.00    | Bullet Proof Vest Grant          | -              | 3,846          | -              | -              | 640            | -              | 194            | 200            | 200            |
| 001.000.000.331.16.70.00    | COPS Grant                       | 26,467         | -              | -              | -              | 85,698         | 87,000         | 56,581         | 88,000         | 87,000         |
| 001.000.333.04.21.01.00     | WASPC Safety Grant               | 1,300          | 3,000          | -              | -              | -              | -              | -              | -              | -              |
| 001.000.000.333.16.80.00    | DOJ Video Grant                  | -              | -              | -              | -              | 13,021         | -              | 3,764          | 4,821          | 5,000          |
| 001.000.000.333.06.93.00    | Court Equipment Grant            | -              | -              | -              | -              | 3,209          | -              | 329            | 400            | 400            |
| 001.000.000.334.03.51.00    | TSC Grant                        | -              | 7,956          | 1,651          | -              | -              | -              | -              | -              | -              |
| 001.000.000.334.03.51.01    | TSC - Drive Hammered Get Nailed  | 2,108          | 4,342          | 3,318          | 1,145          | -              | -              | -              | -              | -              |
| 001.000.000.334.03.51.02    | TSC - Click It or Ticket         | 3,426          | 747            | 3,271          | -              | -              | -              | -              | -              | -              |
| 001.00.000.334.03.51.03     | TSC-Night Seat Belt Emp          |                |                |                | 2,985          | 521            | 1,400          | 1,522          | 1,522          | 1,400          |
| 001.000.000.334.06.51.04    | TSC Speed Limit Emp              |                |                | 1,471          | 2,332          | 7,203          | 2,800          | -              | -              | 2,000          |
| 001.000.000.334.03.51.06    | TSC - BoosterSeat Emp            |                |                |                | 446            | -              |                |                |                |                |
| 001.000.000.334.06.91.00    | Public Def Grant                 |                | 20,000         |                | 20,000         | 15,000         | 15,000         | 15,000         | 15,000         | 15,000         |
| 001.000.000.335.00.91.00    | PUD Privilege Tax                | 24,496         | 25,379         | 25,663         | 34,101         | 37,085         | 37,100         | 37,571         | 37,571         | 38,000         |
| 001.000.000.336.00.98.00    | Local Govt Assistance 2007       | -              | 129,628        |                | 2,013          | -              | -              | -              | -              | -              |
| 001.000.000.336.06.51.00    | DUI                              | 1,761          | 2,639          | 2,526          | 4,032          | 6,009          | 4,200          | 3,858          | 4,200          | 4,200          |
| 001.000.000.336.06.94.00    | Liquor Excise Tax                | 45,681         | 52,028         | 27,660         | 28,128         | 57,777         | 58,000         | 46,754         | 61,000         | 58,000         |
| 001.000.000.336.06.95.00    | Liquor Board Profits             | 73,763         | 83,540         | 105,186        | 108,024        | 93,269         | 85,000         | 51,624         | 95,000         | 95,000         |
| 001.000.000.338.21.01.00    | Eastmont School - SRO            | 24,820         | 28,455         | 28,093         | 3,305          | -              | -              | -              | -              | -              |
| <b>Totals</b>               |                                  | <b>203,823</b> | <b>361,560</b> | <b>198,839</b> | <b>206,511</b> | <b>319,432</b> | <b>290,500</b> | <b>217,197</b> | <b>307,714</b> | <b>306,200</b> |
| <i>Charges for Services</i> |                                  |                |                |                |                |                |                |                |                |                |
| 001.000.000.341.00.00.00    | General Services                 | 80             | 102            | 4,260          | 2,570          | 35             | 100            | 105            | 100            | 100            |
| 001.000.000.341.50.00.00    | Sales of Maps                    | 21             | 2,305          | 2              | 22             |                |                |                |                |                |
|                             | Passport Fees                    |                |                |                |                | 925            | 800            | 1,100          | 1,200          | 1,200          |
| 001.000.000.341.60.00.00    | Duplicating Services             | 1,953          | 1,468          | 2,424          | 1,431          | 1,291          | 1,000          | 771            | 1,000          | 1,000          |
| 001.000.000.341.96.00.00    | Personnel Services               | -              | -              | -              | -              | -              | -              | -              | -              | -              |
| 001.000.000.342.36.00.00    | Housing of Prisoners             | 14,158         | 26,004         | 31,133         | 36,755         | 41,392         | 37,500         | 25,388         | 41,500         | 41,500         |
| 001.000.000.342.40.00.01    | Fire Marshall Inspection Service | -              | 47             | 47             | 250            | 350            | 200            | 220            | 220            | 220            |
| 001.000.000.345.80.00.00    | Planning & Development Fees      | 16,798         | 4,590          | 7,554          | 10,490         | 3,232          | 5,000          | 5,614          | 8,000          | 5,000          |
| 001.000.000.345.81.00.00    | Zoning & Subdivision Fees        | 225            | 150            | -              | 500            | -              | -              | -              | -              | -              |
| 001.000.000.345.83.00.00    | Plans Checking Fees              | 54,722         | 60,328         | 36,968         | 27,619         | 21,622         | 22,000         | 14,686         | 24,000         | 20,000         |
| 001.000.000.345.89.00.00    | SEPA Permits                     | 350            | 1,000          | 1,200          | 483            | 322            | 1,000          | 1,044          | 1,500          | 1,000          |
| <b>Totals</b>               |                                  | <b>88,306</b>  | <b>95,994</b>  | <b>83,588</b>  | <b>80,120</b>  | <b>69,169</b>  | <b>67,600</b>  | <b>48,928</b>  | <b>77,520</b>  | <b>70,020</b>  |
|                             |                                  |                |                |                |                |                |                |                |                |                |
|                             |                                  |                |                |                |                |                |                |                |                |                |
|                             |                                  |                |                |                |                |                |                |                |                |                |
|                             |                                  |                |                |                |                |                |                |                |                |                |
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|                             |                                  |                |                |                |                |                |                |                |                |                |

| CURRENT EXPENSE REVENUES                |  |                      |                    |                    |                    |                    |                    |                      |                      | PAGE 3 OF 4        |
|---|--|----------------------|--------------------|--------------------|--------------------|--------------------|--------------------|----------------------|----------------------|--------------------|
| 2012 BUDGET WORKSHEET                   |  |                      |                    |                    |                    |                    |                    |                      |                      |                    |
| <b>BARS Numbers</b>                     | <b>Description</b>                       | <b>2,006 Actuals</b> | <b>2007 Actual</b> | <b>2008 Actual</b> | <b>2009 Actual</b> | <b>2010 Actual</b> | <b>2011 Budget</b> | <b>2011 7 Months</b> | <b>2011 Estimate</b> | <b>2012 Budget</b> |
|   | <b>Fines &amp; Penalties</b>             |                      |                    |                    |                    |                    |                    |                      |                      |                    |
| 001.000.000.350.00.00.00                | Fines & Penalties                        | 164,204              | 206,752            | 300,675            | 377,971            | 375,628            | 375,000            | 210,288              | 340,000              | 360,000            |
| 001.000.000.351.00.01.00                | Disabled Parking                         | 3,149                | -                  | -                  | -                  | -                  | -                  | -                    | -                    | -                  |
| 001.000.000.357.30.01.00                | Restitution                              | 100                  | 13                 | 81                 | -                  | 651                | -                  | 84                   | 651                  | -                  |
| 001.000.000.357.33.00.00                | Public Defender -<br>Muni Court Receipts | 12,030               | 13,142             | 13,358             | 19,096             | 25,401             | 23,500             | 16,969               | 28,000               | 30,000             |
|   | <b>Totals</b>                            | <b>179,482</b>       | <b>219,907</b>     | <b>314,114</b>     | <b>397,067</b>     | <b>401,680</b>     | <b>398,500</b>     | <b>227,341</b>       | <b>368,651</b>       | <b>390,000</b>     |
|   | <b>Miscellaneous</b>                     |                      |                    |                    |                    |                    |                    |                      |                      |                    |
| 001.000.000.360.00.00.00                | Miscellaneous                            | 14,412               | 192,553            | 14,628             | 9,672              | 5,681              | 2,000              | 4                    | 100                  | 2,000              |
| 001.000.000.361.00.00.00                | Interest Earnings                        | 21,668               | 14,673             | 11,753             | 6,709              | 5,876              | 5,000              | 3,230                | 4,800                | 5,000              |
| 001.000.000.361.40.00.00                | Sales Tax Interest                       | 6,095                | 7,686              | 6,743              | 6,035              | 3,039              | 3,000              | 715                  | 1,600                | 1,600              |
| 001.000.000.362.50.00.01                | EWEB Monthly Lease Payment               | 120                  | 60                 | -                  | -                  | -                  | -                  | -                    | -                    | -                  |
| 001.000.000.367.00.00.00                | Donations                                | -                    | -                  | -                  | -                  | -                  | -                  | -                    | -                    | -                  |
| 001.000.000.362.60.00.02                | Rental Property 9thSt                    | -                    | -                  | 8,838              | 6,962              | -                  | -                  | -                    | -                    | -                  |
| 001.000.000.369.90.01.00                | Eastmont MPD Loan Repayment              | -                    | -                  | -                  | -                  | -                  | -                  | -                    | -                    | -                  |
|   | <b>Totals</b>                            | <b>42,294</b>        | <b>214,972</b>     | <b>41,962</b>      | <b>29,378</b>      | <b>14,596</b>      | <b>10,000</b>      | <b>3,949</b>         | <b>6,500</b>         | <b>8,600</b>       |
|   |  |                      |                    |                    |                    |                    |                    |                      |                      |                    |
| <b>Sub-Total Current Revenues</b>       |  | <b>3,458,461</b>     | <b>4,215,142</b>   | <b>4,598,950</b>   | <b>5,396,145</b>   | <b>5,328,598</b>   | <b>5,474,170</b>   | <b>3,486,422</b>     | <b>5,591,875</b>     | <b>5,640,810</b>   |
|   | <b>Non-Revenues</b>                      |                      | 3,343              | 5227               |                    |                    |                    |                      |                      |                    |
| 001.000.000.380.00.50.00                | State Building Code Surcharge            | 620                  | 1,024              | 699                | 396                | 477                | 350                | 184                  | 280                  | 300                |
| 001.000.000.380.00.50.01                | State Share of Gun Permits               | 3,448                | 4,752              | 4,778              | 5,684              | 5,695              | 4,000              | 3,480                | 6,000                | 5,000              |
| 001.000.000.380.00.50.07                | Engineering Reimbursement                | 26,753               | 16,699             | 8,317              | 17,450             | 1,653              | 1,000              | 64                   | 100                  | -                  |
| 001.000.000.380.00.50.11                | Fireworks - DCFD Remittance              | 350                  | 400                | 250                | 300                | 300                | 300                | 250                  | 250                  | 250                |
| 001.000.000.380.00.50.12                | Fireworks - Cleaning Deposit             | 2,200                | 3,500              | 2,200              | 2,200              | 2,200              | 2,200              | 2,500                | 2,500                | 2,500              |
| 001.000.000.386.12.00.00                | Crime Victim Assessment                  | 3,062                | 3,746              | 5,395              | 6,811              | 6,894              | 6,500              | 731                  | 3,000                | 6,000              |
| 001.000.000.386.91.00.00                | State - Court Remittance                 | 145,607              | 178,354            | 316,204            | 399,313            | 393,178            | 391,000            | 208,739              | 340,000              | 350,000            |
| 001.000.000.389.00.00.00                | Other Non-Revenues                       |                      |                    |                    |                    |                    |                    | 2,234                | 2,300                | 2,300              |
|   | <b>Totals</b>                            | <b>182,039</b>       | <b>211,818</b>     | <b>343,070</b>     | <b>432,154</b>     | <b>410,397</b>     | <b>405,350</b>     | <b>218,182</b>       | <b>354,430</b>       | <b>366,350</b>     |
| 001.000.000.395.20.00.00                | Insurance Recoveries                     | -                    | 856                | -                  | 13,512.00          | 1,243.00           | -                  | -                    | 134.00               | -                  |
| 001.000.000.397.00.00.00                | Operating Transfer In                    | -                    | 15,834             | -                  | 14,099.00          | 6,995.00           | -                  | -                    | -                    | -                  |
|   | <b>Totals</b>                            | <b>-</b>             | <b>16,690</b>      | <b>-</b>           | <b>27,611.00</b>   | <b>8,238.00</b>    | <b>-</b>           | <b>-</b>             | <b>134.00</b>        | <b>-</b>           |
|   |  |                      |                    |                    |                    |                    |                    |                      |                      |                    |
| <b>Total Current Non- Revenues</b>      |  | <b>182,039</b>       | <b>228,508</b>     | <b>343,070</b>     | <b>459,765</b>     | <b>418,635</b>     | <b>405,350</b>     | <b>218,182</b>       | <b>354,564</b>       | <b>366,350</b>     |
|   |  |                      |                    |                    |                    |                    |                    |                      |                      |                    |
| <b>General Fund Revenues Before SWU</b> |  | <b>3,640,500</b>     | <b>4,443,650</b>   | <b>4,942,020</b>   | <b>5,855,910</b>   | <b>5,747,233</b>   | <b>5,879,520</b>   | <b>3,704,604</b>     | <b>5,946,439</b>     | <b>6,007,160</b>   |
|   |  |                      |                    |                    |                    |                    |                    |                      |                      |                    |
|   |  |                      |                    |                    |                    |                    |                    |                      |                      |                    |
|   |  |                      |                    |                    |                    |                    |                    |                      |                      |                    |
|   |  |                      |                    |                    |                    |                    |                    |                      |                      |                    |
|   |  |                      |                    |                    |                    |                    |                    |                      |                      |                    |
|   |  |                      |                    |                    |                    |                    |                    |                      |                      |                    |





**2012 BUDGET**  
**GENERAL FUND EXPENDITURE SUMMARY**

The following expenditure summary is provided as a reflection of each category and/or department that is supported by funding in the City's General Fund. The categories either represent the nature of the expenditures or the department which is supported by those expenditures. A description of each is as follows:

General Government: This category primarily includes payments to other governmental entities that provide services or support to the City. RiverCom, the regional 911 center for the region, the Wenatchee Humane Society, and the Wenatchee Valley Transportation Council are the most significant.

Legislative: This category includes payroll for the Mayor, City Councilmembers and administrative support, as well as election and other costs. At the end of 2010, the Municipal Court determined that public defender activities were inconsistent and a potential conflict of interest for the Court to be charged for and manage. Since then, these costs and the contracts with law firms to satisfy these functions are now part of the Legislative function of the City.

Municipal Court: Includes costs of operation of the court, including payroll and benefit costs three full-time employees, one part-time employee, the judge who is on an employment contract.

City Clerk: Includes payroll and benefit costs for the City Clerk and a 2/3 part-time assistant. The City Clerk's desk collects and tracks payments for business licenses, provides agendas/minutes/documentation for Council meetings, and maintains the City Code among other activities.

Finance Department: Includes payroll and benefit costs for the Finance Director and part-time assistant. Accounting for receipts, expenses and payroll expenditures, financial reporting, and budget origination/management are the primary activities.

Information Technology: This department was developed during the 2010 budget process to accumulate costs associated with the management of the City's information technology assets. Budgets for software, licenses, hardware and peripheral equipment are being consolidated into this department.

Internal Services: Includes the shared costs for telephone and postage for the City departments.

Legal Department: Includes the payroll and benefit costs for the City Attorney and common department costs.

City Engineering Department: The 2010 budget includes a recommendation to hire a City Engineer to offset a portion of engineering costs for capital projects, manage capital projects, and oversee the public works department. If approved by the City Council, hiring could occur early in 2010.

Civil Service: Includes the necessity to retain a civil service secretary on an as-needed basis for testing in recruiting law enforcement officers.

Central Services: Includes the costs to service and maintain City Hall.

Law Enforcement: Includes the costs of staffing and operating the City police department. The department includes the Chief of Police, the Assistant Chief, three Sergeants, two Detectives, fourteen Patrol Officers, two records Custodians and an administrative secretary.

Jail Services: Includes the City's cost for retention of adults and juvenile offenders, according to an agreement with the Regional Justice Center in Wenatchee (the City does not have a jail).

Emergency Management: The Chief of Police provides this function for the City in coordination with other local and regional entities where mutual cooperation and support are required in the event of an emergency.

Storm Water Utility: The City provides maintenance, small project support and capital project management for the Storm Water Utility according to an interlocal agreement, and is reimbursed for these services from the Storm Water Utility.

Engineering Services: The Community Development Department (Planning and Code) and the Street Department utilize outside engineering consultants in support of certain of their activities. As indicated previously, the 2010 Budget includes a recommendation to hire a City Engineer, and if approved, a substantial portion of these costs are expected to be eliminated or offset by the work of the City Engineer.

Planning Department: Includes the payroll and benefit costs for the Community Development Director, Associate Planner and a portion of the cost for the Building Permit Technician, as well as common department support costs.

Code Compliance: Includes the payroll and benefit costs for the Code Compliance Officer and an allocation for administrative support, as well as common department support costs.

Non-Expenditures: In a governmental accounting framework, these expenditures primarily represent "pass-through" monies that the City is serving in a temporary custodial function. For example, the largest amount is the State's allocated portion of revenues generated in the City's Municipal Court.

CURRENT EXPENSE EXPEND **GENERAL FUND EXPENDITURES**  
 2012 BUDGET WORKSHEET **SUMMARY**

|  | Description                  | 2006 Actuals     | 2007 Actuals     | 2008 Actuals     | 2009 Actual      | 2010 Actual      | 2011 Budget      | 2011 8 Months    | 2011 Estimate    | 2012 Budget      |
|--|------------------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|
| 001 520-596                                | General Government           | 400,952          | 366,066          | 384,425          | 406,107          | 403,944          | 420,734          | 250,906          | 424,484          | 413,440          |
| 110 511                                    | Legislative                  | 133,994          | 171,505          | 172,990          | 196,936          | 179,981          | 316,600          | 161,048          | 286,171          | 306,433          |
| 120 512                                    | Municipal Court              | 200,303          | 225,798          | 282,332          | 313,375          | 329,814          | 278,550          | 159,108          | 276,867          | 321,700          |
| 140 514                                    | City Clerk                   | 87,951           | 95,544           | 116,588          | 125,789          | 128,573          | 138,550          | 67,043           | 127,400          | 135,750          |
| 142 514                                    | Finance                      | 119,701          | 129,868          | 140,641          | 155,321          | 162,215          | 179,500          | 93,905           | 190,550          | 186,600          |
| New  | Information Technology       |                  |                  | 60,158           | 55,700           | 135,062          | 92,000           | 40,026           | 71,500           | 149,500          |
| 141 514                                    | Internal Services            | 20,070           | 15,250           | 18,036           | 25,851           | 36,114           | 40,700           | 22,199           | 35,300           | 35,200           |
| 151 515                                    | Legal Department             | 54,782           | 99,709           | 119,562          | 128,621          | 130,009          | 178,725          | 93,182           | 165,000          | 180,050          |
|  | City Engineering Dept        |                  |                  |                  |                  | 100,119          | 122,380          | 38,576           | 109,977          | 112,380          |
| 160 521                                    | Civil Service                | 3,048            | 4,856            | 3,162            | 2,933            | 1,433            | 2,975            | -                | -                | 3,225            |
| 180 518                                    | Central Services             | 84,064           | 78,630           | 85,507           | 102,212          | 91,155           | 97,230           | 43,592           | 106,700          | 112,000          |
| 210 521                                    | Law Enforcement              | 1,769,372        | 2,128,300        | 2,374,520        | 2,424,532        | 2,679,514        | 2,716,300        | 1,553,166        | 2,682,300        | 2,931,950        |
| 230 523                                    | Jail Services                | 158,603          | 121,150          | 185,166          | 260,849          | 235,701          | 230,500          | 139,398          | 251,500          | 293,000          |
| 250 525                                    | Emergency Management         | 14,606           | 12,991           | 13,953           | 13,011           | 11,830           | -                | -                | -                | -                |
| 320 532                                    | Engineering                  | 18,921           | 19,565           | 34,833           | 22,132           | -                | -                | -                | -                | -                |
| 280 558                                    | Planning                     | 105,170          | 160,445          | 186,659          | 175,785          | 171,223          | 128,230          | 69,600           | 127,756          | 131,050          |
| 590 559                                    | Code Compliance              | 105,830          | 120,872          | 132,143          | 132,988          | 135,228          | 129,175          | 79,915           | 136,775          | 152,025          |
| <b>Sub-Total Routine Expenditures</b>      |                              | <b>3,277,365</b> | <b>3,748,549</b> | <b>4,310,675</b> | <b>4,542,142</b> | <b>4,931,915</b> | <b>5,072,149</b> | <b>2,811,664</b> | <b>4,992,280</b> | <b>5,464,303</b> |
| 001 001 586 00 05                          | Non -Exp Court Remittances   | 147,465          | 163,034          | 338,690          | 399,321          | 364,288          | 360,000          | 214,127          | 355,000          | 350,000          |
| 001 001 586 00 03                          | Non-Exp State Gun Permits    | 3,363            | 4,255            | 5,366            | 6,078            | 5,912            | 5,000            | 3,165            | 5,500            | 5,000            |
| 001 001 586 00 13                          | Non-Exp Kentucky Annex S&U   | 142,165          | 205,096          | 219,872          | 126,728          | 65,173           | 10,000           | 15,755           | 15,755           | -                |
|  | Non-Exp Kent Annex PWTFLL    |                  |                  |                  | 170,788          | 55,835           | 56,000           | 55,287           | 55,287           | -                |
| 001 001 586 00 07                          | Non-Exp Engr Reimburse       | 31,430           | 20,333           | 17,563           | 19,629           | 2,398            | 5,000            | 84               | 100              | 5,000            |
| 001 001 586 00 08                          | Crime Victims - County Share |                  |                  | 4,617            | 8,411            | 3,439            | 7,000            | -                | 7,000            | 5,000            |
| 001 001 586 00 09                          | Non-Exp Turner Annex         | 4,450            | 17,462           |                  | -                |                  | -                |                  |                  | -                |
|  | Non-Exp Transfers Out        |                  | 43,300           |                  | -                |                  | -                | 1,000            | 1,000            | -                |
|  | Non-Exp Clearing Corrections |                  | 250,800          | 1,364            | (19,050)         |                  | -                |                  |                  | -                |
| 001 001 Var                                | Non-Exp - Other              |                  |                  | 201,169          | 13,088           | (66)             |                  | 380              | 380              |                  |
| 001.001.586.00.06                          | Building Code Surcharge      |                  |                  |                  | 396              | 320              | 400              | 171              | 275              | 400              |
| 001.001.586.00.11                          | DCFD Fireworks Remittance    |                  |                  |                  | 300              | 300              | 500              | 250              |                  | 500              |
| 001.001.587.02                             | Contingency                  |                  |                  |                  |                  |                  | 4,500            | -                | 1,000            | 4,500            |
| <b>Sub-Total Non -Routine Expenditures</b> |                              | <b>328,873</b>   | <b>704,280</b>   | <b>788,641</b>   | <b>725,689</b>   | <b>497,599</b>   | <b>448,400</b>   | <b>290,219</b>   | <b>441,297</b>   | <b>370,400</b>   |
| <b>Total Current Expense Expenditures</b>  |                              | <b>3,606,238</b> | <b>4,452,829</b> | <b>5,099,316</b> | <b>5,267,831</b> | <b>5,429,514</b> | <b>5,520,549</b> | <b>3,101,883</b> | <b>5,433,577</b> | <b>5,834,703</b> |
| 26   |                              |                  |                  |                  |                  |                  |                  |                  |                  |                  |

CITY OF EAST WENATCHEE

CURRENT EXPENSE EXPENDITURES RECAP

2012 BUDGET WORKSHEET

|   | <i>Description</i>                        | <i>2006<br/>Actuals</i> | <i>2007<br/>Actuals</i> | <i>2008<br/>Actuals</i> | <i>2009<br/>Actual</i> | <i>2010<br/>Actual</i> | <i>2011<br/>Budget</i> | <i>2011<br/>8 Months</i> | <i>2011<br/>Estimate</i> | <i>2012<br/>Budget</i> |
|---|---|-------------------------|-------------------------|-------------------------|------------------------|------------------------|------------------------|--------------------------|--------------------------|------------------------|
| <b>Storm Water Utility Operations:</b>          |   |                         |                         |                         |                        |                        |                        |                          |                          |                        |
| 050.000.310.531                                 | Administration                            |                         |                         |                         |                        |                        | 15,300                 | 7,637                    | 10,000                   | 7,500                  |
| 050.000.311.531                                 | Capital Projects - Small Capital Projects |                         |                         |                         |                        |                        | 100,000                | 19,471                   | 96,471                   | 100,000                |
| 050.000.312.531                                 | Capital Projects - Canyon A               |                         |                         |                         |                        |                        | 1,487,000              | 615                      | 200,000                  | 525,000                |
| 050.000.312.531                                 | Retrofit Catch Basins                     |                         |                         |                         |                        |                        | 420,363                |                          | 10,000                   | 190,000                |
| 050.000.313.531                                 | NPDES Compliance                          |                         |                         |                         |                        |                        | 307,340                | 79,234                   | 219,435                  | 281,845                |
|   | Other Storm Water Activities              |                         |                         |                         |                        |                        |                        |                          |                          | 56,000                 |
| 050.000.315.531                                 | Annual Street Utility Charge              |                         |                         |                         |                        |                        | 149,400                |                          | 148,725                  | 149,400                |
| <b>Total - Storm Water Utility Expenditures</b> |   |                         | 143,957                 | 58,754                  | 645,267                | 323,981                | 2,479,403              | 106,957                  | 684,631                  | 1,309,745              |
| <b>Grand Total - General Fund Expenditures</b>  |   |                         | 4,596,786               | 5,158,070               | 5,913,098              | 5,753,495              | 7,999,952              | 3,208,840                | 6,118,208                | 7,144,448              |
| <b>Total Available Resources - Revenue</b>      |   | 3,992,509               | 4,701,735               | 5,272,425               | 6,705,035              | 6,756,924              | 9,172,484              | 4,775,213                | 7,481,705                | 8,531,002              |
| <b>Fund Balance , End of Budget Year</b>        |   |                         | 104,949                 | 114,355                 | 791,937                | 1,003,429              | 1,172,532              | 1,566,373                | 1,363,497                | 1,386,554              |

**2012 BUDGET  
GENERAL FUND  
GENERAL GOVERNMENT**

**Wellness Program**

The Wellness Program is an employee incentive program started in 1999. Expenditures have included gym equipment, refreshments for blood drives, and registration fees for an employee to attend the AWC Wellness Program training. \$500 has been budgeted each year.

**LEOFF 1 Insurance Premiums**

This line item pays the insurance premiums for LEOFF 1 retired officers as well as the City's portion of medical expenses for LEOFF 1 active and retired officers. These medical expenses are typically unreimbursed medical expenses (that is, deductibles and patient share of medical expenses). Non-routine reimbursements are approved in advance by the Douglas County Disability Board.

**RiverCom**

RiverCom costs are estimated to total \$267,123 in 2011, a decrease due to higher call volumes in 2011. Past monthly payments were as follows:

| <u>Year</u> | <u>Monthly Amount</u> | <u>Percent of Increase</u> |
|-------------|-----------------------|----------------------------|
| 2004        | \$20,756.43           |                            |
| 2005        | \$20,756.43           | 0.00%                      |
| 2006        | \$17,559.20           | (15.40)%                   |
| 2007        | \$19,555.50           | 11.37%                     |
| 2008        | \$21,234.75           | 8.59%                      |
| 2009        | \$22,606.08           | 6.5%                       |
| 2010        | \$21,376.83           | ( 5.4%)                    |
| 2011        | \$23,825.00           | 11.45%                     |
| 2012        | \$22,260.25           | ( 6.6%)                    |

**Animal Control**

The Wenatchee Valley Humane Society, has submitted a 2011 budget proposal of \$66,483 per year. Following is a history of animal control expenditures:

## 2011 BUDGET GENERAL GOVERNMENT

| <u>Year</u> | <u>Annual Total</u> | <u>Percent of Increase</u> |
|-------------|---------------------|----------------------------|
| 2004        | \$42,623            | 2.3%                       |
| 2005        | \$43,944            | 3.1%                       |
| 2006        | \$58,006            | 32.0% (annexation)         |
| 2007        | \$59,064            | 1.8%                       |
| 2008        | \$60,777            | 2.9%                       |
| 2009        | \$63,633            | 4.7 %                      |
| 2010        | \$63,633            | 0.00%                      |
| 2011        | \$64,600            | 1.52%                      |
| 2012        | \$66,483            | 2.92 %                     |

### Wenatchee Valley Transportation Council (formerly Metropolitan Planning Organization)

The membership dues amount will be \$10,434 in 2012. This is the same as last year.

### NCW Economic Development District

The membership dues amount will be \$1,000 in 2012, the same as in the previous years.

### Community Mental Health

Quarterly, state-mandated payments in the amount of 2% of the City's quarterly liquor board profits and liquor excise tax receipts are remitted to the Chelan County Treasurer for community mental health (serving Chelan and Douglas Counties). \$3,500 is budgeted for 2012.

CITY OF EAST WENATCHEE

GENERAL GOVERNMENT EXPENDITURES

2012 BUDGET WORKSHEET - Department Head - Finance

## GENERAL GOVERNMENT

| BARS Numbers             | Description                         | 2006 Actuals   | 2007 Actuals   | 2008 Actuals   | 2009 Actuals   | 2010 Actuals   | 2011 Budget    | 2011 7 Months  | 2011 Estimate  | 2012 Budget    | \$ Change      |
|--------------------------|-------------------------------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|
| 001.000.001.520.00.00.00 | Wellness Program                    | 375            | 324            | 177            | -              | 80             | 500            | 263            | 500            | 500            | -              |
| 001.000.001.521.10.29.00 | LEOFF 1                             | 34,010         | 33,407         | 41,719         | 48,324         | 56,233         | 53,500         | 32,885         | 56,400         | 61,700         | 5,300          |
| 001.000.001.521.10.29.01 | LEOFF 1 LTC Ins                     | -              | -              | -              | -              | -              | -              | -              | -              | -              | -              |
| 001.000.001.528.70.51.00 | RiverCom                            | 211,532        | 235,684        | 255,839        | 271,811        | 257,055        | 285,900        | 167,090        | 285,900        | 267,123        | (18,777)       |
| 001.000.001.537.20.51.00 | Solid Waste Administration          | 9,486          | -              | -              | 1,403          | 1,403          | -              | -              | -              | -              | -              |
| 001.000.001.539.30.51.00 | Animal Control                      | 58,006         | 59,064         | 60,777         | 63,634         | 63,634         | 64,600         | 37,120         | 64,600         | 66,483         | 1,883          |
| 001.000.001.539.90.51.00 | Dept of Ecology (NPDES)             | -              | 1,747          | 2,235          | 1,290          | -              | -              | -              | -              | -              | -              |
| 001.000.001.558.20.00.00 | Wenatchee Valley Trans Council      | 9,835          | 9,835          | 10,130         | 10,434         | 10,434         | 10,434         | 10,434         | 10,434         | 10,434         | -              |
| 001.000.001.558.20.00.01 | NCW Economic Dev District           | 1,000          | 1,000          | 1,000          | 1,000          | 1,000          | 1,000          | 1,000          | 1,000          | 1,000          | -              |
| 001.000.001.558.20.00.02 | Community Foundation of NCW         | -              | -              | 5,000          | -              | -              | -              | 1,000          | 1,000          | 1,000          | -              |
| 001.000.001.564.00.52.00 | Community Mental Health (2% Liquor) | 1,740          | 2,695          | 2,649          | 3,396          | 3,021          | 3,100          | 776            | 3,500          | 3,500          | -              |
| 001.000.001.596.00.47.00 | Rental Utilities                    | -              | -              | 111            | 1,435          | 536            | 200            | 338            | 400            | 200            | (200)          |
| 001.000.001.596.00.47.05 | Rental Rep & Maint                  | -              | -              | -              | 2,596          | -              | -              | -              | -              | -              | -              |
| 001.000.001.596.00.48.00 | Repairs & Maintenance               | 34,028         | 1,133          | 2,198          | 784            | 548            | 1,500          | -              | 750            | 1,500          | 750            |
| 001.000.001.596.00.55.00 | Donations-Region (Bridge Repairs)   | -              | -              | -              | -              | 10,000         | -              | -              | -              | -              | -              |
| 001.000.001.594.00.60.00 | Capital Outlay                      | 29,930         | 663            | 2,590          | -              | -              | -              | -              | -              | -              | -              |
|                          | <b>Totals</b>                       | <b>389,942</b> | <b>345,552</b> | <b>384,425</b> | <b>406,107</b> | <b>403,944</b> | <b>420,734</b> | <b>250,906</b> | <b>424,484</b> | <b>413,440</b> | <b>(7,294)</b> |

Note: Increases in the LEOFF insurance for retirees - 11% estimated by AWC



**2012 BUDGET  
GENERAL FUND  
LEGISLATIVE DEPARTMENT**

**Salaries**

Fifty percent of the Executive Secretary (to the Mayor)/Accounting Assistant salary is budgeted under the Legislative Department. The Mayor is paid here with no increase in 2012. All Council Positions receive \$550/month.

**Benefits**

The benefits line item includes basic benefits such as L&I for the Mayor and Councilmembers; basic benefits, retirement, and insurance for 50% of the Executive Secretary position; and added health insurance benefits for the Mayor in 2010.

**Public Defender Court & Conflict Costs**

During 2010, the Municipal Court determined that budgeting for and having implied responsibility for the Public Defender(s) was inconsistent with the necessity for independence of the judge, prosecutorial and public defender roles in the court environment. Consequently, those costs have been transferred to the Legislative area under the primary influence of the Mayor.

**Miscellaneous**

Miscellaneous expenditures include the annual membership to the Association of Washington Cities. The 2012 membership amount is \$8,113, an 11.1% increase over last year's cost.

**Other Expenses**

Other expenses are self-explanatory according to their titles and nature. The level and changes in these expenditures reflect specific analysis by the department head.

## LEGISLATIVE EXPENDITURES

LEGISLATIVE EXPENDITURES

2012 BUDGET WORKSHEET - Department Head - Finance

| BARS<br>Numbers          | Description                 | 2006<br>Actuals      | 2007<br>Actuals | 2008<br>Actuals | 2009<br>Actuals | 2010<br>Actuals | 2011<br>Budget | 2011<br>7 Months | 2011<br>Estimate | 2012<br>Budget | \$\$<br>Change |
|--------------------------|-----------------------------|----------------------|-----------------|-----------------|-----------------|-----------------|----------------|------------------|------------------|----------------|----------------|
| 001.000.110.511.10.10.00 | Salaries                    | 97,198               | 117,229         | 123,049         | 122,382         | 121,558         | 127,400        | 73,617           | 127,000          | 128,500        | 1,500          |
| 001.000.110.511.10.20.00 | Benefits                    | 13,811               | 16,016          | 17,428          | 18,250          | 25,096          | 42,500         | 15,426           | 27,000           | 29,000         | 2,000          |
| 001.000.110.511.10.31.00 | Office Supplies             | 873                  | 227             | 145             | 72              | 227             | 250            | -                | 250              | 250            | -              |
| 001.000.110.511.10.31.01 | Central Stores              | 227                  | 401             | 355             | -               | -               | -              | -                | -                | -              | -              |
| 001.000.110.511.10.41.00 | Prof Services               |                      |                 |                 |                 | 754             | 500            | 984              | 1,200            | 1,000          | (200)          |
| 001.000.110.511.10.42.01 | Telephone                   | -                    | -               | 4               | -               | -               | -              | -                | -                | -              | -              |
| 001.000.110.511.10.42.03 | Postage                     | 918                  | 634             | 43              | -               | (7)             | -              | 18               | 18               | -              | (18)           |
| 001.000.110.511.10.43.00 | Travel                      | 1,824                | 1,502           | 1,400           | 794             | 1,480           | 1,500          | 1,496            | 1,500            | 1,500          | -              |
| 001.000.110.511.10.43.01 | Travel - Misawa             | 2,770                | 4,016           | 6,023           | 2,233           | 2,421           | 5,000          | -                | -                | 5,000          | 5,000          |
| 001.000.110.511.10.44.00 | Advertising                 | 647                  | 63              | 788             | 968             | -               | -              | -                | -                | -              | -              |
| 001.000.110.511.10.46.00 | Insurance                   | 1,959                | 2,201           | 2,531           | 2,673           | 3,038           | 2,900          | 76               | 2,900            | 3,700          | 800            |
| 001.000.110.511.10.48.00 | Repairs & Maintenance       | -                    | 67              | -               | 152             | -               | -              | -                | -                | -              | -              |
| 001.000.110.511.10.47.00 | Background Check Costs      |                      |                 |                 | 20              | 46              | 100            | 30               | 100              | 100            | -              |
| 001.000.110.511.10.49.00 | Miscellaneous               | 7,076                | 9,551           | 14,448          | 4,429           | 4,067           | 4,500          | 2,614            | 4,000            | 4,500          | 500            |
| 001.000.110.511.10.60.01 | Council of Governments      | 23                   | -               | 35              | 10              | -               | -              | -                | -                | -              | -              |
| 001.000.110.511.10.60.05 | AWC Annual Fee              |                      |                 |                 | 7,118           | 7,118           | 7,200          | 7,303            | 7,303            | 8,133          | 830            |
| 001.000.110.511.40.00.00 | Training                    | 1,487                | 950             | 400             | 290             | -               | 250            | 900              | 900              | 250            | (650)          |
| 001.000.110.511.70.00.00 | Election Costs - Officials  | 3,613                | 7,262           | 6,341           | 5,390           | -               | 7,500          | -                | -                | 7,500          | 7,500          |
| 001.000.110.511.75.00.00 | Election Costs - Reg Voters |                      |                 |                 |                 | 14,184          | 15,000         |                  | 15,000           | 15,000         | -              |
| 001.000.110.511.90.00.00 | Census Services             | 1,568                | -               | -               | -               | -               | -              | -                | -                | -              | -              |
| 001.000.110.594.00.60.00 | Capital Outlay              | -                    | -               | -               | -               | -               | -              | -                | -                | -              | -              |
| 001.000.110.517.10.00.00 | Tuition Reimb               |                      |                 |                 | 32,156          | -               | **             |                  | **               | **             | -              |
| New                      | Public Defender - Court     | From Municipal Court |                 |                 |                 |                 | 96,000         | 55,500           | 96,000           | 96,000         | -              |
| New                      | Public Defender - Conflicts | From Municipal Court |                 |                 |                 |                 | 6,000          | 3,084            | 3,000            | 6,000          | 3,000          |
|                          | <b>Totals</b>               | <b>133,994</b>       | <b>160,119</b>  | <b>172,990</b>  | <b>196,937</b>  | <b>179,982</b>  | <b>316,600</b> | <b>161,048</b>   | <b>286,171</b>   | <b>306,433</b> | <b>20,262</b>  |

\*\* Tuition Reimbursement for 2010 has been budget in each applicable department.

Note: No significant changes. The Public Defender contract runs for two years - 2011 & 2012

**2012 BUDGET  
GENERAL FUND  
MUNICIPAL COURT**

**Salaries**

The Court Administrator, Assistant Administrator, two Clerical Assistants and half-time Clerical Assistant are paid through the Municipal Court, as well as the Judge.

**Benefits**

This line item is payroll benefits; medical, dental, and vision premiums; and retirement contributions for the Court Administrator, Court Clerk, and Clerical Assistant.

**Public Defender and Public Defender Conflicts**

Costs have been transferred to the Legislative area because of conflict of interest.

**Municipal Court Judge**

The Municipal Court Judge is under contract at a \$4,500 per month salary, without benefits. Compensation for the Judge is now included above in Salaries and Benefits.

**Other Cost Line Items**

Other expenses are self-explanatory according to their titles and nature.

**MUNICIPAL COURT**

| BARS Numbers             | Description               | 2006 Actuals   | 2007 Actual    | 2008 Actuals   | 2009 Actual    | 2010 Actual    | 2011 Budget    | 2011 7 Months  | 2011 Estimate  | 2012 Budget    | \$\$ Change   |
|--------------------------|---------------------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|---------------|
| 001.000.120.512.50.10.00 | Salaries                  | 77,283         | 85,938         | 98,164         | 108,579        | 151,759        | 180,500        | 104,335        | 180,500        | 200,000        | 19,500        |
| 001.000.120.512.50.20.00 | Benefits                  | 32,570         | 37,864         | 47,729         | 52,422         | 66,982         | 70,500         | 41,762         | 72,000         | 92,000         | 20,000        |
| 001.000.120.512.50.25.00 | Tuition Reimbursement     |                |                |                | -              | -              | -              | -              | -              | -              | -             |
| 001.000.120.512.50.31.00 | Office Supplies           | 2,691          | 2,983          | 3,898          | 3,300          | 3,659          | 3,500          | 2,510          | 3,500          | 3,500          | -             |
| 001.000.120.512.50.31.01 | Central Stores            | 183            | 324            | 205            | -              | 81             | -              | -              | -              | -              | -             |
| 001.000.120.512.50.40.00 | Training                  | 380            | 95             | 100            | 265            | 678            | 750            | 946            | 1,200          | 2,000          | 800           |
| 001.000.120.512.50.41.01 | Public Defender **        | 45,608         | 54,145         | 83,035         | 94,325         | 82,500         | -              | 233            | 233            | -              | (233)         |
| 001.000.120.512.50.41.02 | Prosecuting Attorney      | 153            | -              | -              | -              | -              | -              | -              | -              | -              | -             |
| 001.000.120.512.50.41.03 | Judge                     | 24,200         | 28,600         | 32,100         | 35,100         | -              | -              | -              | -              | -              | -             |
| 001.000.120.512.50.41.05 | Public Defender Conflicts |                |                | 1,426          | 1,408          | 3,768          | -              | 1,534          | 1,534          | -              | (1,534)       |
| 001.000.120.512.50.42.01 | Telephone                 | 108            | 29             | 36             | 154            | -              | -              | -              | -              | -              | -             |
| 001.000.120.512.50.42.03 | Postage                   | 1,505          | 2,436          | 657            | 13             | 12             | -              | -              | -              | -              | -             |
| 001.000.120.512.50.43.00 | Travel                    | 701            | 202            | 85             | 306            | (194)          | 5,300          | 2,346          | 5,000          | 5,000          | -             |
| 001.000.120.512.50.46.00 | Insurance                 | 2,603          | 2,661          | 3,131          | 3,273          | 3,718          | 3,500          | -              | 3,900          | 4,500          | 600           |
| 001.000.120.512.50.48.00 | Repairs & Maintenance     | 264            | -              | -              | -              | -              | -              | -              | -              | -              | -             |
| 001.000.120.512.50.49.00 | Miscellaneous             | 1,553          | 2,135          | 1,448          | 740            | 558            | 1,000          | 22             | 300            | 500            | 200           |
| 001.000.120.512.50.49.01 | Interpreting Services     | 1,529          | 1,968          | 4,266          | 5,324          | 8,869          | 6,000          | 2,006          | 3,700          | 3,700          | -             |
| 001.000.120.512.50.49.02 | Judge Proteems            | 1,050          | 715            | 775            | 2,475          | 1,975          | 2,500          | 225            | 500            | 2,500          | 2,000         |
| 001.000.120.512.50.49.03 | Witness Fees              | 801            | 2,321          | 429            | 618            | 223            | 500            | 432            | 500            | 1,500          | 1,000         |
| 001.000.120.512.50.49.04 | Juror Fees                |                | -              | 300            | 2,164          | 1,119          | 1,500          | 1,367          | 1,500          | 4,000          | 2,500         |
| 001.000.120.594.00.60.00 | Capital Outlay            | 7,123          | 3,382          | 4,548          | 2,911          | 4,107          | 3,000          | 1,390          | 2,500          | 2,500          | -             |
|                          | <b>Totals</b>             | <b>200,303</b> | <b>225,798</b> | <b>282,332</b> | <b>313,377</b> | <b>329,814</b> | <b>278,550</b> | <b>159,108</b> | <b>276,867</b> | <b>321,700</b> | <b>44,833</b> |

**2012 BUDGET  
GENERAL FUND  
CITY CLERK**

**Salaries**

The City Clerk and 60% part-time Clerical Assistant are paid in this department.

**Benefits**

This line item is payroll benefits; medical, dental, and vision premiums; and retirement contributions for the City Clerk and Clerical Assistant.

**Codification**

This line item is for codification of ordinances, incorporating them into the East Wenatchee Municipal Code Book.

**Other Expense Line Items**

Other expenses are self-explanatory according to their titles and nature.

CITY OF EAST WENATCHEE

CITY CLERK EXPENDITURES

2012 BUDGET WORKSHEET - Department Head

CITY CLERK

| <b>BARS<br/>Numbers</b>  | <b>Description</b> | <b>2006<br/>Actuals</b> | <b>2007<br/>Actual</b> | <b>2008<br/>Actual</b> | <b>2009<br/>Actual</b> | <b>2010<br/>Actual</b> | <b>2011<br/>Budget</b> | <b>2011<br/>7 Months</b> | <b>2011<br/>Estimate</b> | <b>2012<br/>Budget</b> | <b>\$<br/>Change</b> |
|--------------------------|--------------------|-------------------------|------------------------|------------------------|------------------------|------------------------|------------------------|--------------------------|--------------------------|------------------------|----------------------|
|                          |                    |                         |                        |                        |                        |                        |                        |                          |                          |                        |                      |
| 001.000.140.514.10.10.00 | Salaries           | 51,685                  | 61,150                 | 72,207                 | 75,234                 | 77,024                 | 78,500                 | 43,796                   | 76,500                   | 78,000                 | 1,500                |
| 001.000.140.514.10.20.00 | Benefits           | 18,700                  | 24,071                 | 30,724                 | 33,457                 | 34,435                 | 38,600                 | 18,672                   | 34,000                   | 39,500                 | 5,500                |
| 001.000.140.514.10.31.00 | Office Supplies    | 2,155                   | 1,153                  | 1,363                  | 1,607                  | 1,153                  | 2,500                  | 895                      | 2,000                    | 2,000                  | -                    |
| 001.000.140.514.10.31.01 | Central Stores     | 211                     | 372                    | 473                    | 6,243                  | 6,014                  | 7,500                  | 2,123                    | 5,000                    | 5,000                  | -                    |
| 001.000.140.514.10.42.01 | Telephone          | 83                      | 51                     | 6                      | -                      | -                      | -                      | -                        | -                        | -                      | -                    |
| 001.000.140.514.10.42.03 | Postage            | 980                     | 1,180                  | 242                    | (17)                   | -                      | -                      | 10                       | -                        | -                      | -                    |
| 001.000.140.514.10.43.00 | Travel             | 887                     | 896                    | 20                     | 231                    | 488                    | 1,200                  | 71                       | 1,000                    | 1,200                  | 200                  |
| 001.000.140.514.10.44.00 | Advertising        | 2,301                   | 1,126                  | 1,343                  | 1,957                  | 1,184                  | 1,500                  | 686                      | 1,300                    | 1,500                  | 200                  |
| 001.000.140.514.10.46.00 | Insurance          | 1,163                   | 1,216                  | 1,531                  | 1,573                  | 1,908                  | 1,800                  | -                        | 2,000                    | 2,300                  | 300                  |
| 001.000.140.514.10.48.00 | Repairs & Maint    | 2,507                   | 2,130                  | 726                    | 595                    | 759                    | 500                    | -                        | 300                      | 1,000                  | 700                  |
| 001.000.140.514.10.49.00 | Miscellaneous      | 691                     | 1,340                  | 749                    | 553                    | 427                    | 750                    | 415                      | 750                      | 750                    | -                    |
| 001.000.140.514.30.00.00 | Records Services   | 206                     | 230                    | 803                    | 470                    | 203                    | 500                    | -                        | 300                      | 500                    | 200                  |
| 001.000.140.514.30.01.00 | Codification       | 1,404                   | -                      | 5,232                  | 2,640                  | 4,048                  | 3,500                  | -                        | 3,000                    | 3,000                  | -                    |
| 001.000.140.514.40.00.00 | Training           | 295                     | 629                    | 895                    | 400                    | 725                    | 1,200                  | 375                      | 750                      | 1,000                  | 250                  |
| 001.000.140.594.00.60.00 | Capital Outlay     | 4,684                   | -                      | 274                    | 849                    | 204                    | 500                    | -                        | 500                      | -                      | (500)                |
|                          | <b>Totals</b>      | <b>87,951</b>           | <b>95,544</b>          | <b>116,588</b>         | <b>125,792</b>         | <b>128,572</b>         | <b>138,550</b>         | <b>67,043</b>            | <b>127,400</b>           | <b>135,750</b>         | <b>8,350</b>         |

**2012 BUDGET  
GENERAL FUND  
FINANCE DEPARTMENT**

**Salaries**

Fifty percent of the Executive Secretary (to the Mayor)/Accounting Assistant salary is budgeted under the Finance Department, as well as the Treasurer/Finance Director.

**Benefits**

The benefits line item is payroll benefits; medical, dental, and vision premiums; and retirement contributions for the City Treasurer/Finance Director and Accounting Assistant

**Budgeting, Accounting, and Auditing**

Represents costs for audits and annual reports required by the Washington State Auditor's Office.

**Capital Outlay**

The City purchased and implemented a new accounting software system during 2010. Costs included an annual purchase payment amortized over 5 years and vendor training/travel costs. 2012 includes the annual payment and an allowance for a possible software addition.

**Other Expense Line Items**

Other expenses are self-explanatory according to their titles and nature.

**FINANCE DEPARTMENT**

| BARS Numbers             | Description                     | 2006 Actuals   | 2007 Actual    | 2008 Actuals   | 2009 Actual    | 2010 Actual    | 2011 Budget    | 2011 7 Months | 2011 Estimate  | 2012 Budget    | \$ Change      |
|--------------------------|---------------------------------|----------------|----------------|----------------|----------------|----------------|----------------|---------------|----------------|----------------|----------------|
| 001.000.142.514.20.10.00 | Salaries                        | 73,480         | 76,392         | 87,855         | 102,733        | 106,872        | 111,600        | 63,928        | 110,500        | 118,200        | 7,700          |
| 001.000.142.514.20.20.00 | Benefits                        | 28,448         | 30,870         | 31,376         | 36,534         | 38,380         | 48,000         | 22,603        | 40,000         | 46,500         | 6,500          |
| 001.000.142.514.20.31.00 | Office Supplies                 | 2,743          | 1,136          | 2,376          | 1,572          | 2,442          | 2,000          | 1,859         | 3,200          | 3,500          | 300            |
| 001.000.142.514.20.31.01 | Central Stores                  | 109            | 193            | 257            | -              | -              | -              | -             | -              | -              | -              |
| 001.000.142.514.20.42.01 | Telephone                       | 11             | 10             | -              | -              | -              | -              | -             | -              | -              | -              |
| 001.000.142.514.20.42.03 | Postage                         | 587            | 729            | 234            | 7              | (9)            | -              | 1             | -              | -              | -              |
| 001.000.142.514.20.43.00 | Travel                          | 339            | 506            | 742            | 157            | 152            | 500            | 43            | 300            | 500            | 200            |
| 001.000.142.514.20.46.00 | Insurance                       | 1,025          | 851            | 1,261          | 1,373          | 1,548          | 1,600          | -             | 1,800          | 2,100          | 300            |
| 001.000.142.514.20.48.00 | Repairs & Maintenance           | 1,889          | 1,362          | 1,434          | 1,362          | 613            | 750            | -             | 500            | 750            | 250            |
| 001.000.142.514.20.49.00 | Miscellaneous                   | 2,158          | 305            | 4,832          | 1,934          | 2,494          | 2,300          | 1,571         | 2,000          | 2,300          | 300            |
| 001.000.142.514.20.49.05 | Tax Rtn Diff Form 941           |                |                |                | (3,792)        | -              |                |               |                | -              | -              |
| 001.000.142.514.23.00.00 | Budgeting, Accounting, Auditing | 6,724          | 15,816         | 8,262          | 12,694         | 3,265          | 6,000          | 2,400         | 26,000         | 6,000          | (20,000)       |
| 001.000.142.514.40.00.00 | Training                        | 250            | 818            | 995            | 160            | 600            | 750            | 498           | 750            | 750            | -              |
| 001.000.142.594.00.60.00 | Capital Outlay                  | 1,938          | 880            | 1,017          | 587            | 5,860          | 6,000          | 1,002         | 5,500          | 6,000          | 500            |
|                          | <b>Totals</b>                   | <b>119,701</b> | <b>129,868</b> | <b>140,641</b> | <b>155,321</b> | <b>162,217</b> | <b>179,500</b> | <b>93,905</b> | <b>190,550</b> | <b>186,600</b> | <b>(3,950)</b> |

Note: Except for Auditing costs, no material changes in costs. The audit costs for 2011 result from the requirement for a federal audit because of the City's receipt of more than \$500,000 in 2010 (required the audits of 2009, 2010, and a federal single audit). We expect no audit requirement for 2011, but a repeat in 2012 because of the Sellar Bridge Project.



**2012 BUDGET  
GENERAL FUND  
INFORMATION TECHNOLOGY**

**Contracted Services**

The City had previously provided information technology support through an independent contractor through 2012. During 2011, the City has purchased support from a local information technology service vendor and is in the public bid process to negotiate a longer term vendor relationship.

**Website Upgrade**

The City has provide monies in the miscellaneous category with the intent of upgrading its website during 2012.

**Capital Expenditures**

Computers, supplies, licenses, software and hardware are considered capital. The City has two separate networks and telephone systems, one each for support of City Administrative Staff and one each for support of the Police Department, including linkage with the regional RiverCom emergency 9-1-1 system.

## INFORMATION TECHNOLOGY

2012 BUDGET WORKSHEET - Department Head - Mayor Lacy/City Engineer

| BARS<br>Numbers          | Description                      | 2008          | 2009          | 2010           | 2011          | 2011          | 2011          | 2012           | \$             |
|--------------------------|----------------------------------|---------------|---------------|----------------|---------------|---------------|---------------|----------------|----------------|
|                          |                                  | Actual        | Actual        | Actual         | Budget        | 7 Months      | Estimate      | Budget         | Change         |
| 001.000.145.514.10.10.00 | IT contractor                    | 54,288        | 55,700        | 41,775         | 55,700        | -             | -             | -              | -              |
| 001.000.145.514.20.31.00 | Supplies                         | 2,459         | -             | 1,038          | 2,000         | -             | -             | 2,000          | 2,000          |
| 001.000.145.514.20.40.00 | Network Services                 | -             | -             | 4,592          | -             | 30,671        | 50,000        | 50,000         | -              |
| 001.000.145.514.20.48.00 | Repairs & Maint                  | 3,331         | -             | 752            | 2,000         | 197           | 500           | 2,000          | 1,803          |
| 001.000.145.514.20.49.00 | Miscellaneous                    | 80            | -             | 344            | 300           | 507           | 1,000         | 40,000         | 39,493         |
| 001.000.145.594.00.60.01 | Computer Equipment - Admin       | Capital       | -             | 14,026         | -             | -             | -             | 13,500         | 13,500         |
| 001.000.145.594.00.60.10 | Computer Licenses - Admin        | Capital       | -             | 9,792          | 7,500         | -             | -             | -              | -              |
| 001.000.145.594.00.60.20 | Computer Software - Admin        | Capital       | -             | 3,451          | 5,000         | 1,867         | 5,000         | 10,000         | 8,133          |
| 001.000.145.594.00.60.30 | Computer Hardware - Admin        | Capital       | -             | 26,708         | 5,000         | 4,333         | 10,000        | 17,500         | 13,167         |
| 001.000.145.594.00.60.51 | Computer Equipment - Police Dept | Capital       | -             | 1,018          | 2,000         | -             | -             | 2,000          | 2,000          |
| 001.000.145.594.00.60.60 | Computer Licenses - Police Dept  | Capital       | -             | 2,257          | 7,500         | -             | -             | 7,500          | 7,500          |
| 001.000.145.594.00.60.70 | Computer Software - Police Dept  | Capital       | -             | 725            | -             | -             | -             | -              | -              |
| 001.000.145.594.00.60.80 | Computer Hardware - Police Dept  | Capital       | -             | 28,584         | 5,000         | 2,451         | 5,000         | 5,000          | 2,549          |
|                          | Capital Outlay                   | 38,367        | -             | -              | -             | -             | -             | -              | -              |
|                          | <b>Totals</b>                    | <b>60,158</b> | <b>55,700</b> | <b>135,062</b> | <b>92,000</b> | <b>40,026</b> | <b>71,500</b> | <b>149,500</b> | <b>109,474</b> |

2012 Notes:

Network Services - Estimated (based on 2011) - plan to contract with a vendor based on RFP spec's.

Computer Equipment - Admin - 6 computers (estimate) x \$2,000 each + 3 printers (estimate) x \$500 each

Computer Software - Admin - 12 copies of Microsoft Office (includes license) x \$250 each

Computer Hardware - Admin - New Server - Total ~ \$27,500

Server Hardware = \$10,428.60 + tax ~ \$12,000

Installation & Setup = \$4,500 + tax ~ \$5,500

Software = \$8,949.30 + tax ~ \$10,000

Website Modernization  
Police Department Estimated at \$40,000 - Included in Miscellaneous  
Requested same budget as last year.

**2012 BUDGET  
GENERAL FUND  
INTERNAL SERVICES DEPARTMENT**

**Telephone Line Charges**

Charges for telephone service to City Hall.

**Postage Meter**

This line item is used to reimburse the postage meter by department usage.

**Repairs & Maintenance**

Repairs and maintenance of internal services equipment includes the postage meter and city hall copier.

**Miscellaneous**

This line item covers the quarterly rental expense of the postage meter, postage meter supplies, and membership in the state contract program. It has been reduced based upon the new rental agreement.

**Capital Outlay**

Internal Services capital outlay covers the monthly rental payments for the City Hall main copier. It has been increased to reflect the anticipated 2012 expenditures.

**INTERNAL SERVICES**

| BARS<br>Numbers          | Description                   | 2006          | 2007          | 2008          | 2009          | 2010          | 2011          | 2011          | 2011          | 2012          | \$\$         | %             |
|--------------------------|-------------------------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|--------------|---------------|
|                          |                               | Actuals       | Actual        | Actuals       | Actual        | Actual        | Budget        | 8 Months      | Estimate      | Budget        | Change       | Change        |
| 001.000.141.514.80.31.00 | Office Supplies               | -             | -             | 38            | 94            | -             | -             | 447           | 500           | -             | (500)        | 0.00%         |
| 001.000.141.514.80.31.01 | Copier Maintenance            | -             | 13            | -             | -             | -             | -             | 94            | 200           | -             | (200)        | 0.00%         |
| 001.000.141.514.80.42.01 | Telephone Line Charges        | 17,029        | 14,749        | 8,027         | 9,001         | 10,627        | 11,000        | 6,552         | 11,000        | 11,500        | 500          | 7.63%         |
| 001.000.141.514.80.42.03 | Postage Meter                 | 486           | 2,267         | 5,102         | 10,995        | 10,890        | 12,000        | 8,192         | 12,000        | 10,000        | (2,000)      | -24.41%       |
| 001.000.141.514.80.48.00 | Repairs & Maintenance Postage | 0             | 1,062         | 1,003         | 1,510         | 1,283         | 1,000         | 1,187         | 1,500         | 1,000         | (500)        | -42.12%       |
| 001.000.141.514.80.49.00 | Miscellaneous                 | 685           | 135           | 156           | 214           | -             | 300           | -             | 100           | 300           | 200          | #DIV/0!       |
| 001.000.141.594.00.60.00 | Capital Outlay **             | 1,868         | 2,766         | 3,711         | 4,037         | 13,313        | 16,400        | 5,727         | 10,000        | 12,400        | 2,400        | 41.91%        |
|                          | <b>Totals</b>                 | <b>20,070</b> | <b>20,992</b> | <b>18,037</b> | <b>25,851</b> | <b>36,113</b> | <b>40,700</b> | <b>22,199</b> | <b>35,300</b> | <b>35,200</b> | <b>(100)</b> | <b>-0.45%</b> |

\*\* Copier Monthly Payment Color copies add'l cost. Mis-read of lease. Additional annual costs thru Jan 2013.  
Increase in Postage Costs due to increase in postal rates and consolidation of  
postage costs in this cost center.

**2012 BUDGET  
GENERAL FUND  
LEGAL DEPARTMENT**

**Salaries**

The City Attorney position will receive an increase per his employment agreement, effective January 1, 2012. The 2012 budget also includes a 3/4-time clerical support for the City Attorney Department to support the increasing workload of cases in the Municipal Court in which the City Attorney is the Prosecuting Attorney.

**Benefits**

The benefits line item is payroll benefits, insurance premiums, and retirement contributions for the City Attorney and his clerical support employee.

**Professional Services**

This resource for the City Attorney to provide casework documentation for Municipal Court cases will now be satisfied by the new clerical support employee.

**Other Expense Line Items**

Other expenses are self-explanatory according to titles and nature. The level and changes in these expenditures reflect specific analysis by the department head.

**LEGAL DEPARTMENT**

LEGAL DEPARTMENT EXPENDITURES  
2012 BUDGET WORKSHEET - Department Head

| BARS Numbers             | Description           | 2006 Actuals  | 2007 Actual   | 2008 Actuals   | 2009 Actual    | 2010 Actual    | 2011 Budget    | 2011 7 Months | 2011 Estimate  | 2012 Budget    | \$\$ Change   |
|--------------------------|-----------------------|---------------|---------------|----------------|----------------|----------------|----------------|---------------|----------------|----------------|---------------|
| 001.000.151.515.10.10.00 | Salaries              | 37,640        | 72,443        | 84,123         | 91,218         | 92,250         | 123,800        | 66,957        | 115,000        | 119,000        | 4,000         |
| 001.000.151.515.10.20.00 | Benefits              | 13,165        | 22,077        | 29,455         | 32,553         | 32,261         | 49,600         | 25,729        | 45,000         | 54,800         | 9,800         |
| 001.000.151.515.10.25.00 | Prof Services         |               |               |                | 300            | 950            | -              | -             | -              | -              | -             |
| 001.000.151.515.10.31.00 | Office Supplies       | 1,256         | 1,502         | 525            | 468            | 461            | 500            | 184           | 450            | 500            | 50            |
| 001.000.151.515.10.31.01 | Central Stores        | 137           | 242           | 360            | -              | -              | -              | -             | -              | -              | -             |
| 001.000.151.515.10.42.01 | Telephone             | -             | -             | -              | -              | -              | -              | -             | -              | -              | -             |
| 001.000.151.515.10.42.03 | Postage               | 35            | 372           | 58             | (26)           | (1)            | -              | -             | -              | -              | -             |
| 001.000.151.515.10.43.00 | Travel                | 321           | 373           | 492            | 92             | 97             | 100            | -             | 100            | 100            | -             |
| 001.000.151.515.10.46.00 | Insurance             | 1,162         | 851           | 2,531          | 2,637          | 2,914          | 2,900          | -             | 3,200          | 3,700          | 500           |
| 001.000.151.515.10.48.00 | Repairs & Maintenance | -             | -             | -              | 158            | -              | 200            | -             | -              | 200            | 200           |
| 001.000.151.515.10.49.00 | Miscellaneous         | 287           | 1,649         | 1,636          | 520            | 70             | 200            | 312           | 350            | 350            | -             |
| 001.000.151.515.40.00.00 | Training              | 630           | 200           | 350            | -              | -              | 325            | -             | 300            | 100            | (200)         |
| 001.000.151.515.45.00.00 | Licensing             |               |               |                |                | 1,007          | 600            | -             | 600            | 600            | -             |
| 001.000.151.594.00.60.00 | Capital Outlay        | 151           | -             | 32             | 700            | -              | 500            | -             | -              | 700            | 700           |
|                          | <b>Totals</b>         | <b>54,782</b> | <b>99,709</b> | <b>119,562</b> | <b>128,620</b> | <b>130,009</b> | <b>178,725</b> | <b>93,182</b> | <b>165,000</b> | <b>180,050</b> | <b>86,868</b> |

Note: This budget includes the City Attorney's employment contracted salary increase and his clerical assistant.

|                        | Comp          | Insurance    | Taxes        | Total         |
|------------------------|---------------|--------------|--------------|---------------|
| City Attorney Contract | 96920         | 25050        | 17200        | 139170        |
| Clerical Assistant     | 22000         | 8650         | 3900         | 34550         |
| <b>Total</b>           | <b>118920</b> | <b>33700</b> | <b>21100</b> | <b>173720</b> |

**2012 BUDGET  
GENERAL FUND  
CITY ENGINEER DEPARTMENT**

Salaries

The City Engineer position was approved for the 2010 Budget. This position was filled early in March of 2010 under an employment contract through 2012. This is a Department Head position reporting to the Mayor.

Salary & Benefit costs

Salary and benefit costs represent arrangements under an employment agreement whereby the City Engineer works an approximate  $\frac{3}{4}$  schedule or 1,500 hours per year. The contract term is thru 2012.

Other Expense Line items

Department costs are self-explanatory according to their title and nature. The level and change in these expenditures reflect specific analysis by the department head.

**City of East Wenatchee, Washington**

**General Fund Budget 2012**

**CITY ENGINEER DEPARTMENT**

**Costs for a City Engineer (Engineering Department)**

| BARS Account             |                       | 2010           | 2011           | 2011          | 2011           | 2012           | \$           |
|--------------------------|-----------------------|----------------|----------------|---------------|----------------|----------------|--------------|
|                          |                       | Actual         | Budget         | 7 Months      | Estimate       | Budget         | Change       |
| 001.000.315.532.20.10.00 | Salary                | 64,470         | 73,080         | 42,630        | 73,080         | 73,080         | -            |
|                          |                       |                |                |               |                | -              | -            |
| 001.000.315.532.20.20.00 | Benefits              | 18,346         | 29,600         | 12,263        | 27,000         | 27,000         | -            |
|                          |                       |                |                |               |                | -              | -            |
| 001.000.315.532.20.41.00 | Prof Services         | 186            | 5,000          | 57            | 1,500          | 2,000          | 500          |
|                          |                       |                |                |               |                | -              | -            |
| 001.000.315.532.20.31.00 | Office Supplies       |                | 200            | -             | -              | -              | -            |
|                          |                       |                |                |               |                | -              | -            |
| 001.000.315.532.20.43.00 | Travel                |                | 1,800          | 728           | 1,400          | 1,800          | 400          |
|                          |                       |                |                |               |                | -              | -            |
| 001.000.315.532.20.46.00 | Insurance             | 2,604          | 2,500          |               | 2,800          | 3,100          | 300          |
|                          |                       |                |                |               |                | -              | -            |
| 001.000.315.532.20.48.00 | Repairs & Maintenance |                |                |               |                |                | -            |
|                          |                       |                |                |               |                | -              | -            |
| 001.000.315.532.20.49.00 | Training              | 1,357          | 400            |               |                | 400            | 400          |
|                          |                       |                |                |               |                | -              | -            |
| 001.000.315.532.20.49.01 | Miscellaneous         |                | 200            |               |                | 200            | 200          |
|                          |                       |                |                |               |                | -              | -            |
| 001.000.315.532.20.49.05 | Registrations         |                | 2,400          | 460           | 1,000          | 1,800          | 800          |
|                          |                       |                |                |               |                | -              | -            |
| 001.000.315.532.20.49.10 | Memberships           |                | 1,000          | 155           | 310            | 1,000          | 690          |
|                          |                       |                |                |               |                | -              | -            |
| 001.000.315.532.45.00.00 | Licensing             |                | 200            |               | 76             | -              | (76)         |
|                          |                       |                |                |               |                | -              | -            |
| 001.000.315.594.00.60.00 | Capital               | 13,156         | 6,000          | 2,102         | 2,500          | 2,000          | (500)        |
|                          |                       |                |                |               |                | -              | -            |
|                          | <b>Total Costs</b>    | <b>100,119</b> | <b>122,380</b> | <b>58,395</b> | <b>109,666</b> | <b>112,380</b> | <b>2,714</b> |

Notes: **UPDATE FOR 2012**

- Travel - 2 conferences x 3 days x 2 people x \$150 / day
- Training - inspection and entry level engineering training for Associate Engineer
- Registrations - new BARS accounted added in mid 2010
  - 4 conferences x \$450 / conference
- Memberships - new BARS accounted added in mid 2010
  - 2 memberships x 2 people x \$250 / membership
- Licensing - P.E. license is due every 2 years - due in 2011 - fee has been reduced



**2012 BUDGET  
GENERAL FUND  
CIVIL SERVICE**

**Salaries**

This line item is the salary for the Civil Service Secretary who is scheduled when a Civil Service position is open and being recruited, generally in the Police Department.

**Benefits**

Payroll benefits (social security, medicare, and unemployment) for the Civil Service Secretary.

**Insurance**

This line item is for Civil Service liability and property insurance, including claims deductibles.

**Miscellaneous**

This line item is for testing expenses and unanticipated civil service expenses.

## CIVIL SERVICE

CIVIL SERVICE EXPENDITURES

2012 BUDGET WORKSHEET - Department Head - Finance

| <i>BARS<br/>Numbers</i>  | <i>Description</i> | <i>2007<br/>Actual</i> | <i>2008<br/>Actuals</i> | <i>2009<br/>Actual</i> | <i>2010<br/>Actual</i> | <i>2011<br/>Budget</i> | <i>2011<br/>7 Months</i> | <i>2011<br/>Estimate</i> | <i>2012<br/>Budget</i> | <i>\$<br/>Change</i> |
|--------------------------|--------------------|------------------------|-------------------------|------------------------|------------------------|------------------------|--------------------------|--------------------------|------------------------|----------------------|
| 001.000.160.521.10.10.00 | Salaries           | 2,310                  | 1,172                   | 1,716                  | 79                     | 1,500                  | -                        | -                        | 1,500                  | 1,500                |
| 001.000.160.521.10.20.00 | Benefits           | 194                    | 99                      | 146                    | 13                     | 125                    | -                        | -                        | 125                    | 125                  |
| 001.000.160.521.10.46.00 | Insurance          | 1,181                  | 1,631                   | 1,035                  | 1,341                  | 1,250                  | -                        | -                        | 1,500                  | 1,500                |
| 001.000.160.521.10.49.00 | Miscellaneous      | 1,171                  | 260                     | 36                     | -                      | 100                    | -                        | -                        | 100                    | 100                  |
|                          | <b>Totals</b>      | <b>4,856</b>           | <b>3,162</b>            | <b>2,933</b>           | <b>1,433</b>           | <b>2,975</b>           | -                        | -                        | <b>3,225</b>           | <b>3,225</b>         |

Note: Allow for the possibility for a recruitment under civil service conditions.

**2012 BUDGET  
GENERAL FUND  
CENTRAL SERVICES**

**Note:** Central Services represents the costs of maintaining the City Hall Building. Line item expenses are generally self explanatory according to their titles and nature. The level and changes in these expenditures reflect specific analysis by the department head – in this case, the Street Department Director.

**Capital Outlay**

For 2012, the City has planned to provide better security of City Hall by changing its access system.

# CENTRAL SERVICES

| BARS<br>Numbers          | Description                   | 2006<br>Actuals | 2007<br>Actual | 2008<br>Actual | 2009<br>Actual | 2010<br>Actual | 2011<br>Budget | 2011<br>7 Months | 2011<br>Estimate | 2012<br>Budget | \$<br>Change  |
|--------------------------|-------------------------------|-----------------|----------------|----------------|----------------|----------------|----------------|------------------|------------------|----------------|---------------|
| 001.000.180.518.10.10.00 | Salaries                      | 13,690          | 14,750         | 782            | -              | -              | -              | -                | -                | -              | -             |
| 001.000.180.518.10.20.00 | Benefits                      | 8,155           | 8,850          | 359            | -              | -              | -              | -                | -                | -              | -             |
| 001.000.180.518.10.31.00 | Office Supplies               | 570             | 50             | 130            | 166            | 13             | 200            | 97               | 200              | 200            | 103           |
| 001.000.180.518.10.31.02 | Central Stores                | 82              | 150            | 65             | 228            | 59             | 80             | (38)             | -                | -              | 38            |
| 001.000.180.518.10.31.06 | Cleaning Supplies             | 1,570           | 2,500          | 2,407          | 1,713          | 1,684          | 2,200          | 875              | 1,800            | 2,200          | 1,325         |
| 001.000.180.518.10.35.00 | Small Tools & Equipment       | 607             | 400            | 161            | 762            | -              | -              | -                | -                | -              | -             |
| 001.000.180.518.10.41.00 | Professional Services         | 11,279          | 12,300         | 15,829         | 13,326         | 10,828         | 10,000         | 8,168            | 10,000           | 14,000         | 5,832         |
| 001.000.180.518.10.41.01 | Contracted Custodial Services |                 |                | 5,905          | 15,765         | 15,666         | 19,000         | 9,606            | 19,000           | 25,000         | 15,394        |
| 001.000.180.518.10.46.00 | Insurance                     | 10,410          | 11,130         | 12,631         | 13,073         | 14,200         | 13,750         | -                | 15,200           | 16,600         | 16,600        |
| 001.000.180.518.10.47.00 | Utilities                     | 12,098          | 14,000         | 18,699         | 19,260         | 13,980         | 20,000         | 8,845            | 19,000           | 19,000         | 10,155        |
| 001.000.180.518.10.48.00 | Repairs & Maintenance         | 3,428           | 3,000          | 19,502         | 17,424         | 8,997          | 3,500          | 3,657            | 7,500            | 7,500          | 3,843         |
| 001.000.180.518.10.49.00 | Miscellaneous                 | 1,330           | 2,500          | 2,123          | 2,407          | 2,563          | 1,500          | 1,214            | 2,000            | 2,000          | 786           |
| 001.000.180.518.10.49.01 | Landscaping                   | 414             | 1,500          | 5,837          | 1,572          | 130            | -              | -                | -                | -              | -             |
| 001.000.180.518.92.00.00 | Ancillary                     | 7,806           | 5,000          | 103            | 3,024          | 4,568          | 2,000          | 6,534            | 12,000           | 12,000         | 5,466         |
| 001.000.180.594.00.60.00 | Capital Outlay                | 12,625          | 2,500          | 974            | 13,493         | 18,466         | 25,000         | 4,634            | 20,000           | 13,500         | 8,866         |
|                          | <b>Totals</b>                 | <b>84,064</b>   | <b>78,630</b>  | <b>85,507</b>  | <b>102,213</b> | <b>91,154</b>  | <b>97,230</b>  | <b>43,592</b>    | <b>106,700</b>   | <b>112,000</b> | <b>68,408</b> |

Notes: Update for 2012

Cleaning Supplies - Dana provides input

Professional Services - Divco Contract = \$11,000 annual fee + \$2,000 (minor repairs) + Appleand Pest Control = \$250 x 4 times per year

Contracted Custodial Services - ABM Janitorial Contract - \$21,540 annual fee +tax + bio-hazard/specialty cleaning + floor stripping, etc ~ \$25,000

Repairs & Maintenance - Irrigation, doors, locks, tree spraying, plumbing, etc.

Miscellaneous - Medical supplies

Ancillary - Street Division salaries for minor repairs

Capital Outlay

Master Key / Access System Proposal

Project 1 Rebuild or replace lock cores for City Hall and Court entry doors + new keys ~ \$1600

Project 2 Rebuild or replace lock cores for internal offices + new keys ~ \$900

Project 3 Proximity lock and cards for Police Department ~ \$1,000

Additional Programmable proximity lock and cards for City Hall ~ \$5,000 (estimate)

Pave lower employee parking area ~ \$15,000 (estimate)

Miscellaneous repairs and painting ~ \$5,000

**2012 BUDGET  
GENERAL FUND  
LAW ENFORCEMENT**

**Salaries**

This line item is salaries for the Police Chief, Assistant Police Chief, and police officer bargaining unit and police clerical bargaining unit employees. 2011 was the third and last year of a three year contract for Bargaining Unit employees resulting in a cumulative 23.6% pay increase for both locals over its term covering police officers and records staff. The City has spent most of 2011 attempting to bargain a new agreement with these employees who are affiliated with the Teamsters Union. At present, an agreement has not been reached. The City has estimated the costs of its last offer for purposes of budgeting for 2012.

**COPS Salaries**

A COPS (Community Oriented Policing Services) officer was hired late in 2009 under this three year federal grant program administered by the US Department of Justice. The grant covers salary and benefit costs over the three year period. The City is required to employ the COPS officer for a period of 12 months after the 36 month grant period.

**Overtime Salaries**

Overtime is incurred for court, detective call out, coverage for sick and vacation leave, mandatory/needed training, shift hold overs due to service calls, and special events.

**SRO Salaries**

50% of the school resource officer's salary was previously reimbursed by the Eastmont School District for 9 ½ months of the school year thru 2009. Because of budget constraints at the School District, this funding has not been available in 2010 or 2011, and is not expected in 2012. Consequently the costs are included in regular salaries and benefit categories.

**Benefits**

This figure covers city paid portions of medical benefits, retirement, social security, L&I, and employment security.

**Clothing Allowance**

This figure is for the purchase and maintenance (not including drycleaning) of uniforms and police-related equipment.

**SRO Benefits**

See SRO salary above.

### **Tuition Reimbursement**

This amount is estimated for police officers who are attending college for allowable reimbursement of costs under this program.

### **Office Supplies**

Individual department office supplies.

### **Central Stores**

Proportionate share of Central Stores (stocked) office supplies.

### **Fuel Consumed**

Fuel for police vehicles.

### **Small Tools & Equipment**

This amount is for firearms qualifications supplies, evidence gathering supplies, emergency vehicle equipment, bullet proof vests, mobile data terminals, radar equipment, radios, weapons, flashlights, batteries, tapes, flares, first aid supplies, uniforms/equipment for new hires, and other emergency equipment.

### **Professional Services**

This amount covers WSP ACCESS fees, interpreting fees, polygraph and psychological exams, messenger service fees, and paper shredding service.

### **Telephone**

This amount covers cellular telephones, long distance, fax, via RiverCom auto attendant, and mobile data terminal charges.

### **Postage**

This amount is for department mailing expenses.

### **Travel**

This amount covers the expense of meals and lodging to attend criminal justice training.

### **Advertising**

This amount is for department advertising expenses.

### **Insurance**

This amount is for police department liability and property insurance, including claims deductibles.

### **Repairs & Maintenance**

This amount is for repairs and maintenance of vehicles, radar equipment, radio equipment, computers, office equipment, and other emergency equipment.

### **Miscellaneous**

This amount covers the expense of radar calibrations, professional membership dues, vehicle wash tokens, medical examinations, and first aid kit replacements.

### **Reserves**

This figure is for uniforms, equipment, and training for reserve police officers.

### **Dry cleaning**

This amount is for the cleaning and pressing of officers', police clerical employees', and reserves' uniforms.

### **Crime Prevention**

Public safety materials and supplies.

### **Training – Chief**

This amount is for the registration fees for criminal justice training for the police chief.

### **Training – Officers**

This amount is for the registration fees for criminal justice training for sergeants, detectives, and patrol officers.

### **Training – Office Staff**

This amount is for the registration fees for criminal justice records training.

### **Other Services**

This amount is for the cost of firearms qualifications usage of the gun club range, and emergency driving training at the Ephrata airport.

### **Ancillary**

This figure covers the Interfund expense for Street Department personnel to perform maintenance on police vehicles and equipment such as oil changes and installations.

### **Capital Outlay**

This amount is for copier lease fees, currently leased police vehicles, annual Spillman computer maintenance agreement, and Spillman software to run the new National Incident Reporting System (unfunded federal mandate).

### **Jail Services - Detention**

Housing of prisoners is provided by the Chelan County Regional Justice Center under an interlocal agreement. Per-day charges are currently \$73.50. Utilization is expected to be similar in 2012 in comparison to 2011, consequently 2013 reflects a modest increase.

### **Emergency Management**

The Chief of Police is the Emergency Management Director for the City, and this category reflects his pay and benefits for those duties, as well as a minor equipment allowance. These costs are now included in the main categories of salary and benefit costs.



## LAW ENFORCEMENT EXPENDITURES

**LAW ENFORCEMENT**

2012 BUDGET WORKSHEET - Department Head - Police Chief

| BARS<br>Numbers          | Description                       | 2006             | 2007             | 2008             | 2009             | 2010             | 2011             | 2011             | 2011             | 2012             | \$\$           |
|--------------------------|-----------------------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|----------------|
|                          |                                   | Actuals          | Actual           | Actual           | Actual           | Actual           | Budget           | 7 Months         | Estimate         | Budget           | Change         |
| 001.000.210.521.10.10.00 | Salaries                          | 1,059,281        | 1,263,672        | 1,479,147        | 1,551,757        | 1,613,431        | 1,650,000        | 955,793          | 1,650,000        | 1,700,000        | 50,000         |
| 001.000.210.521.10.10.01 | COPS Salaries                     | 8,614            | -                | -                | -                | 60,842           | 51,400           | 39,962           | 64,500           | 72,300           | 7,800          |
| 001.000.210.521.10.10.02 | Overtime Salaries                 | 44,912           | 68,951           | 58,838           | 64,000           | 76,478           | 51,400           | 37,023           | 56,100           | 53,500           | (2,600)        |
| 001.000.210.521.10.10.03 | Overtime Sal -<br>Traffic Control | -                | -                | -                | -                | 4,105            | 6,000            | 2,670            | 3,300            | 6,250            | 2,950          |
| 001.000.210.521.10.10.05 | SRO Salaries                      | 11,956           | 16,532           | 7,247            | -                | -                | -                | -                | -                | -                | -              |
| 001.000.210.521.10.20.00 | Benefits                          | 379,511          | 469,624          | 546,612          | 583,725          | 638,382          | 669,000          | 369,226          | 655,000          | 760,000          | 105,000        |
| 001.000.210.521.10.20.01 | Clothing<br>Allowance             | 8,357            | 7,327            | 14,162           | 12,131           | 13,666           | 13,800           | 9,510            | 13,500           | 13,800           | 300            |
| 001.000.210.521.10.20.02 | COPS Benefits                     | 4,620            | -                | -                | -                | 29,294           | 20,500           | 16,657           | 27,700           | 32,400           | 4,700          |
| 001.000.210.521.10.20.03 | CRDTF Benefits                    | -                | -                | -                | -                | -                | -                | -                | -                | -                | -              |
| 001.000.210.521.10.20.05 | SRO Benefits                      | 4,104            | 5,951            | 2,669            | -                | -                | -                | -                | -                | -                | -              |
| 001.000.210.521.10.25.00 | Tuition Reimbursement             |                  |                  |                  |                  | 27,648           | 40,000           | -                | -                | 15,000           | 15,000         |
| 001.000.210.521.10.31.00 | Office Supplies                   | 6,984            | 6,697            | 6,542            | 5,339            | 4,480            | 5,000            | 2,424            | 5,000            | 5,000            | -              |
| 001.000.210.521.10.31.01 | Central Stores                    | 297              | 531              | 267              | -                | -                | -                | -                | -                | -                | -              |
| 001.000.210.521.10.32.00 | Fuel Consumed                     | 42,551           | 44,078           | 64,807           | 45,419           | 50,053           | 47,000           | 39,200           | 47,000           | 57,500           | 10,500         |
| 001.000.210.521.10.35.00 | Small Tools &<br>Equipment        | 8,397            | 12,439           | 10,212           | 4,886            | 6,991            | 7,900            | 5,308            | 7,900            | 7,900            | -              |
| 001.000.210.521.10.35.01 | WASPC Block<br>Grant              | -                | -                | -                | -                | -                | 3,000            | -                | -                | 3,000            | 3,000          |
| 001.000.210.521.10.35.02 | WASPC Traffic<br>Safety Grt       | 2,052            | -                | -                | -                | -                | 2,500            | -                | -                | 2,500            | 2,500          |
| 001.000.210.521.10.41.00 | Professional<br>Services          | 6,761            | 7,308            | 6,965            | 7,542            | 7,116            | 6,800            | 4,396            | 6,800            | 6,800            | -              |
| 001.000.210.521.10.42.00 | Dispatch                          | -                | -                | 2,194            | -                | -                | -                | -                | -                | -                | -              |
| 001.000.210.521.10.42.01 | Telephone                         | 15,971           | 14,533           | 18,192           | 17,859           | 16,614           | 17,700           | 9,237            | 17,000           | 17,000           | -              |
| 001.000.210.521.10.42.03 | Postage                           | 695              | 906              | 471              | 387              | 426              | 500              | 320              | 500              | 500              | -              |
| 001.000.210.521.10.43.00 | Travel                            | 3,982            | 4,512            | 7,089            | 5,086            | 4,940            | 5,000            | 2,662            | 5,000            | 5,000            | -              |
| 001.000.210.521.10.44.00 | Advertising                       | -                | -                | 245              | -                | -                | -                | -                | -                | 400              | 400            |
| 001.000.210.521.10.46.00 | Insurance                         | 23,178           | 24,997           | 27,653           | 28,211           | 31,333           | 28,000           | 384              | 31,000           | 32,500           | 1,500          |
| 001.000.210.521.10.48.00 | Repairs &<br>Maintenance          | 43,440           | 43,817           | 55,196           | 46,715           | 41,675           | 40,000           | 29,148           | 45,000           | 45,000           | -              |
| 001.000.210.521.10.49.00 | Miscellaneous                     | 3,949            | 4,399            | 2,286            | 3,849            | 4,260            | 3,000            | 2,428            | 3,500            | 3,400            | (100)          |
| 001.000.210.521.10.49.01 | Reserves                          | 2,990            | 490              | 3,554            | -                | 855              | 1,000            | 174              | 500              | 1,000            | 500            |
| 001.000.210.521.10.49.02 | Drycleaning                       | 2,695            | 4,003            | 4,545            | 2,645            | 2,541            | 4,000            | 1,183            | 2,500            | 2,800            | 300            |
| 001.000.210.521.23.01.00 | K-9 Unit                          | 295              | 682              | 834              | -                | -                | -                | -                | -                | -                | -              |
| 001.000.210.521.30.00.00 | Crime<br>Prevention               | 450              | 330              | 456              | -                | -                | 200              | -                | -                | 200              | 200            |
| 001.000.210.521.40.01.00 | Training -<br>Chief               | 400              | -                | -                | -                | -                | 400              | 215              | 400              | 400              | -              |
| 001.000.210.521.40.02.00 | Training -<br>Officers            | 1,500            | 1,192            | 2,053            | 1,344            | 970              | 2,000            | 199              | 500              | 2,000            | 1,500          |
| 001.000.210.521.40.03.00 | Training -<br>Office Staff        | 500              | -                | 90               | -                | -                | 100              | -                | 100              | 200              | 100            |
| 001.000.210.521.30.02.00 | TrfSftyComm<br>Grant              |                  | 6,146            | -                | -                | -                | -                | -                | -                | -                | -              |
|                          | <b>Subtotal</b>                   | <b>1,688,441</b> | <b>2,009,117</b> | <b>2,322,326</b> | <b>2,380,895</b> | <b>2,636,100</b> | <b>2,676,200</b> | <b>1,528,119</b> | <b>2,642,800</b> | <b>2,846,350</b> | <b>203,550</b> |
|                          |                                   |                  |                  |                  | <b>55</b>        |                  |                  |                  |                  |                  |                |

**LAW ENFORCEMENT**

| BARS<br>Numbers                            | Description                | 2006<br>Actuals  | 2007<br>Actual   | 2008<br>Actual   | 2009<br>Actual   | 2010<br>Actual   | 2011             | 2011             | 2011             | 2012             | \$\$           |
|--|----------------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|----------------|
|  |                            |                  |                  |                  |                  |                  | Budget           | 7 Months         | Estimate         | Budget           | Change         |
|  | <b>Balance Forward</b>     | 1,688,441        | 2,009,117        | 2,322,326        | 2,380,895        | 2,636,100        | 2,676,200        | 1,528,119        | 2,642,800        | 2,846,350        | 203,550        |
| 001.000.210.521.90.00.00                   | Other Services             | 235              | 445              | 445              | 500              | 1,070            | 1,100            | -                | 500              | 1,100            | 600            |
| 001.000.210.521.90.01.00                   | Ancillary                  | 8,035            | 3,644            | 6,127            | 4,228            | 5,907            | 5,500            | 3,375            | 5,500            | 5,500            | -              |
| 001.000.210.525.92.00.00                   | Emerg Services             |                  |                  | 379              | -                | -                |                  | -                |                  | -                | -              |
| 001.000.210.594.00.60.00                   | Capital Outlay             | 72,662           | 56,837           | 45,243           | 38,909           | 36,438           | 33,500           | 21,672           | 33,500           | 79,000           | 45,500         |
|  | <b>Totals</b>              | <b>1,769,372</b> | <b>2,070,043</b> | <b>2,374,520</b> | <b>2,424,532</b> | <b>2,679,515</b> | <b>2,716,300</b> | <b>1,553,166</b> | <b>2,682,300</b> | <b>2,931,950</b> | <b>249,650</b> |
| <b>Jail Services - Finance</b>             |                            |                  |                  |                  |                  |                  |                  |                  |                  |                  |                |
| 001.000.230.523.20.00.00                   | Detention                  | 155,979          | 121,150          | 182,086          | 250,839          | 231,444          | 220,000          | 132,985          | 240,000          | 280,000          | 40,000         |
| 001.000.230.523.20.00.01                   | Medical Care for Prisoners | 2,623            | -                | -                | -                | 217              | 3,000            | 173              | 500              | 1,000            | 500            |
| 001.000.230.523.20.00.02                   | Juvenile Detention         |                  |                  | 3,080            | 10,010           | 4,040            | 7,500            | 6,240            | 11,000           | 12,000           | 1,000          |
| 001.000.230.523.20.00.02                   | <b>Totals</b>              | <b>158,603</b>   | <b>121,150</b>   | <b>185,166</b>   | <b>260,849</b>   | <b>235,701</b>   | <b>230,500</b>   | <b>139,398</b>   | <b>251,500</b>   | <b>293,000</b>   | <b>41,500</b>  |
| <b>Emergency Management - Police Chief</b> |                            |                  |                  |                  |                  |                  |                  |                  |                  |                  |                |
| 001.000.250.525.10.10.00                   | Salaries                   | 10,111           | 10,122           | 10,109           | 10,008           | 10,008           |                  |                  | -                | -                | -              |
| 001.000.250.525.10.20.00                   | Benefits                   | 2,806            | 2,869            | 2,940            | 3,003            | 822              |                  |                  | -                | -                | -              |
| 001.000.250.525.10.30.00                   | Equipment                  | 1,688            | -                | 904              | -                | 1,000            |                  |                  | -                | -                | -              |
|  | <b>Totals</b>              | <b>14,606</b>    | <b>12,991</b>    | <b>13,953</b>    | <b>13,011</b>    | <b>11,830</b>    | <b>-</b>         | <b>-</b>         | <b>-</b>         | <b>-</b>         | <b>-</b>       |

**2012 BUDGET  
GENERAL FUND  
PLANNING DEPARTMENT**

**Salaries**

This line item includes salaries for the Community Development Director, and 25% of the Permit Technician, who also supports the Code Compliance Inspector and the Street Department. An Associate Planner left the City's employment and that position is currently open and unfilled.

**Benefits**

The benefits line item is payroll benefits; medical, dental, and vision premiums; and retirement contributions for the Community Development Director, and 25% of the Permit Technician.

**Professional Services**

The requested amount for this line item anticipates expenses necessary to complete long range planning projects next year. Several of these projects will require the use of outside professionals.

**Hearing Examiner**

The requested amount for this line item anticipates expenses necessary for a hearing examiner processing quasi-judicial applications. This amount is an estimate based upon the average number of permits processed. The City contracts for the hearing examiner position.

**Other Expense Line Items**

Other expenses are self-explanatory according to titles and nature. The level and changes in these expenditures reflect specific analysis by the department head.

**PLANNING DEPARTMENT**

**Expenditures**

| <i>BARS<br/>Numbers</i>  | <i>Description</i>      | <i>2006<br/>Actuals</i> | <i>2007<br/>Actual</i> | <i>2008<br/>Actuals</i> | <i>2009<br/>Actual</i> | <i>2010<br/>Actual</i> | <i>2011<br/>Budget</i> | <i>2011<br/>7 Months</i> | <i>2011<br/>Estimate</i> | <i>2012<br/>Budget</i> | <i>\$\$<br/>Change</i> |
|--------------------------|-------------------------|-------------------------|------------------------|-------------------------|------------------------|------------------------|------------------------|--------------------------|--------------------------|------------------------|------------------------|
| 001.000.580.558.10.10.00 | Salaries                | 65,660                  | 109,035                | 124,477                 | 125,822                | 123,983                | 84,600                 | 49,584                   | 84,600                   | 89,000                 | 4,400                  |
| 001.000.580.558.10.20.00 | Benefits                | 21,310                  | 34,752                 | 37,954                  | 38,841                 | 37,047                 | 29,600                 | 14,585                   | 25,600                   | 29,000                 | 3,400                  |
| 001.000.580.558.10.31.00 | Office Supplies         | 3,236                   | 1,102                  | 683                     | 628                    | 893                    | 700                    | 158                      | 400                      | 400                    | -                      |
| 001.000.580.558.10.31.01 | Central Stores          | 108                     | 193                    | 482                     | 19                     | -                      | -                      | -                        | -                        | -                      | -                      |
| 001.000.580.558.10.32.00 | Fuel Consumed           | 180                     | 571                    | 480                     | 270                    | 157                    | 250                    | 167                      | 116                      | 150                    | 34                     |
| 001.000.580.558.10.35.00 | Small Tools & Equipment | -                       | -                      | 168                     | 92                     | 12                     | 200                    | 162                      | 200                      | 200                    | -                      |
| 001.000.580.558.10.41.00 | Professional Services   | 1,380                   | 4,982                  | 3,924                   | 2,283                  | 1,315                  | 4,000                  | 1,083                    | 6,300                    | 4,000                  | (2,300)                |
| 001.000.580.558.10.41.01 | Hearings Examiner       | -                       | -                      | 1,350                   | -                      | 1,350                  | 900                    | 1,350                    | 2,250                    | 900                    | (1,350)                |
| 001.000.580.558.10.42.01 | Telephone               | 183                     | 232                    | 48                      | -                      | -                      | -                      | -                        | -                        | -                      | -                      |
| 001.000.580.558.10.41.02 | Engr/Architect Svc      |                         |                        |                         |                        |                        |                        | 190                      | 190                      |                        |                        |
| 001.000.580.558.10.42.03 | Postage                 | 889                     | 514                    | 172                     | (9)                    | (16)                   | -                      | -                        | -                        | -                      | -                      |
| 001.000.580.558.10.43.00 | Travel                  | 408                     | 1,282                  | 361                     | 182                    | 23                     | 600                    | 104                      | 500                      | -                      | (500)                  |
| 001.000.580.558.10.44.00 | Advertising             | 578                     | 1,844                  | 1,453                   | 2,269                  | 1,639                  | 2,200                  | 1,301                    | 2,000                    | 2,000                  | -                      |
| 001.000.580.558.10.46.00 | Insurance               | 2,262                   | 2,401                  | 2,831                   | 2,885                  | 3,238                  | 3,000                  | -                        | 3,300                    | 3,500                  | 200                    |
| 001.000.580.558.10.48.00 | Repairs & Maintenance   | 500                     | 396                    | 774                     | 494                    | 202                    | 800                    | 309                      | 1,100                    | 800                    | (300)                  |
| 001.000.580.558.10.49.00 | Miscellaneous           | 3,606                   | 1,955                  | 1,158                   | 1,414                  | 965                    | 700                    | 544                      | 700                      | 700                    | -                      |
| 001.000.580.558.20.41.00 | GMA (DCTED)             |                         |                        | 570                     | -                      | -                      | -                      | -                        | -                        | -                      | -                      |
| 001.000.580.558.40.00.00 | Training                | 790                     | 441                    | 822                     | 595                    | 414                    | 680                    | 63                       | 500                      | 400                    | (100)                  |
| 001.000.580.594.00.60.00 | Capital Outlay          | 4,080                   | 745                    | 8,952                   | -                      | -                      | -                      | -                        | -                        | -                      | -                      |
|                          | <b>Totals</b>           | <b>105,170</b>          | <b>160,445</b>         | <b>186,659</b>          | <b>175,785</b>         | <b>171,222</b>         | <b>128,230</b>         | <b>69,600</b>            | <b>127,756</b>           | <b>131,050</b>         | <b>3,484</b>           |

| <i>Revenue</i>           |                     |  |  |  | <i>2009<br/>Actual</i> | <i>2011<br/>Actual</i> | <i>2011<br/>Budget</i> | <i>2011<br/>7 Months</i> | <i>2011<br/>Estimate</i> | <i>2012<br/>Budget</i> | <i>\$\$<br/>Change</i> |
|--------------------------|---------------------|--|--|--|------------------------|------------------------|------------------------|--------------------------|--------------------------|------------------------|------------------------|
| 001.000.000.345.80.00.00 | Planning & Dev Fees |  |  |  | 10,490                 | 3,232                  | 5,000                  | 5,614                    | 7,500                    | 5,000                  | (2,500)                |
| 001.000.000.345.89.00.00 | SEPA Fees           |  |  |  | 483                    | 322                    | 1,000                  | 1,044                    | 1,500                    | 1,000                  | (500)                  |
|                          |                     |  |  |  | <b>10,973</b>          | <b>3,554</b>           | <b>6,000</b>           | <b>6,658</b>             | <b>9,000</b>             | <b>6,000</b>           | <b>(3,000)</b>         |

|                          |                  |  |  |  |     |     |     |     |     |   |       |
|--------------------------|------------------|--|--|--|-----|-----|-----|-----|-----|---|-------|
| 001.000.000.342.40.00.01 | Fire Marshal Ser |  |  |  | 250 | 350 | 200 | 220 | 220 | - | (220) |
|--------------------------|------------------|--|--|--|-----|-----|-----|-----|-----|---|-------|

**2012 BUDGET  
GENERAL FUND  
CODE COMPLIANCE DEPARTMENT**

**Salaries**

This line item is salaries for the Code Compliance Officer/Building Inspector and 50% of the Permit Technician.

**Benefits**

The benefits line item is payroll benefits; medical, dental, and vision premiums; and retirement contributions for the Code Compliance Officer/Building Inspector and 50% of the Permit Technician.

**Professional Services**

The City is required to have fire marshal services and is currently utilizing the Douglas County Fire District for those services. The Fire Chief requested payment for these services starting in 2005. The Fire Marshal indicated no increase was anticipated for 2012.

**Other Expense Line Items**

Other expenses are self-explanatory according to titles and nature. The level and changes in these expenditures reflect specific analysis by the department head.

**CODE COMPLIANCE**

**Expenditures**

| BARS Numbers             | Description             | 2006 Actuals   | 2007 Actual    | 2008 Actual    | 2009 Actual    | 2010 Actual    | 2011 Budget    | 2011 7 Months | 2011 Estimate  | 2012 Budget    | \$ Change     |
|--------------------------|-------------------------|----------------|----------------|----------------|----------------|----------------|----------------|---------------|----------------|----------------|---------------|
| 001.000.590.559.10.10.00 | Salaries                | 67,237         | 71,274         | 74,759         | 76,234         | 76,472         | 70,000         | 44,496        | 76,500         | 82,000         | 5,500         |
| 001.000.590.559.10.20.00 | Benefits                | 23,735         | 27,419         | 35,441         | 37,085         | 38,156         | 38,000         | 22,402        | 40,000         | 49,000         | 9,000         |
| 001.000.590.559.10.31.00 | Office Supplies         | 551            | 1,181          | 629            | 95             | 1,036          | 600            | 56            | 200            | 250            | 50            |
| 001.000.590.559.10.31.01 | Central Stores          | 55             | 97             | 235            | -              | -              | -              | -             | -              | -              | -             |
| 001.000.590.559.10.32.00 | Fuel Consumed           | 510            | 464            | 938            | 527            | 522            | 600            | 172           | 500            | 525            | 25            |
| 001.000.590.559.10.35.00 | Small Tools & Equipment | -              | 16             | -              | 13             | -              | 200            | 99            | 200            | 200            | -             |
| 001.000.590.559.10.41.00 | Professional Services   | -              | 35             | 8,150          | -              | -              | -              | -             | -              | -              | -             |
| 001.000.590.559.10.41.01 | Fire Marshal Services   | 12,225         | 16,300         | 8,150          | 16,300         | 16,300         | 16,300         | 12,225        | 16,300         | 16,300         | -             |
| 001.000.590.559.10.42.01 | Telephone               | 52             | 46             | 13             | -              | -              | -              | -             | -              | -              | -             |
| 001.000.590.559.10.42.03 | Postage                 | 52             | 54             | 14             | -              | -              | -              | -             | -              | -              | -             |
| 001.000.590.559.10.43.00 | Travel                  | 2              | 132            | 253            | 7              | 221            | 400            | -             | 100            | 400            | 300           |
| 001.000.590.559.10.44.00 | Advertising             | -              | -              | -              | -              | -              | 100            | 61            | 100            | 100            | -             |
| 001.000.590.559.10.46.00 | Insurance               | 1,190          | 1,001          | 1,566          | 1,673          | 1,851          | 1,700          | -             | 1,900          | 2,200          | 300           |
| 001.000.590.559.10.48.00 | Repairs & Maintenance   | 6              | 232            | 868            | 339            | -              | 425            | 309           | 425            | 400            | (25)          |
| 001.000.590.559.10.49.00 | Miscellaneous           | 215            | 516            | 792            | 480            | 605            | 350            | 95            | 250            | 250            | -             |
| 001.000.590.559.40.00.00 | Training                | -              | 294            | 335            | 235            | 65             | 500            | -             | 300            | 400            | 100           |
| 001.000.580.594.00.60.00 | Capital Outlay          | -              | 373            | -              | -              | -              | -              | -             | -              | -              | -             |
|                          | <b>Totals</b>           | <b>105,830</b> | <b>119,434</b> | <b>132,143</b> | <b>132,988</b> | <b>135,228</b> | <b>129,175</b> | <b>79,915</b> | <b>136,775</b> | <b>152,025</b> | <b>15,250</b> |

| Revenue                  |                              |  |  |  | 2009 Actual   | 2010 Actual   | 2011 Budget   | 2011 7 Months | 2011 Estimate | 2012 Budget   | \$ Change      |
|--------------------------|------------------------------|--|--|--|---------------|---------------|---------------|---------------|---------------|---------------|----------------|
| 001.000.000.342.40.00.01 | Fire Marshal Ser             |  |  |  | 250           | 350           | 200           | 220           | 220           | 200           | -220           |
| 001.000.000.322.10.00.00 | Building & Structure Permits |  |  |  | 64,690        | 41,248        | 46,000        | 25,522        | 46,000        | 42,000        | (4,000)        |
| 001.000.000.345.83.00.00 | Plan Checking Fees           |  |  |  | 27,619        | 21,622        | 22,000        | 14,686        | 22,000        | 20,000        | (2,000)        |
| 001.000.000.380.00.50.00 | State Surcharge (Bldg Code)  |  |  |  | 396           | 478           | 350           | 185           | 300           | 325           | 25             |
|                          |                              |  |  |  | <b>92,955</b> | <b>63,698</b> | <b>68,550</b> | <b>40,613</b> | <b>68,520</b> | <b>62,525</b> | <b>(6,195)</b> |

## **2012 BUDGET GENERAL FUND STORM WATER UTILITY**

Note: The City of East Wenatchee has the responsibility to provide maintenance and manage construction projects for the Storm Water Utility utilizing street department labor and equipment resources, or in some cases with capital projects, use of outside vendors. This work is reimbursed at cost under terms of an interlocal agreement between the City and the Greater East Wenatchee Stormwater Utility (GEWSWU), whereby the GEWSWU charges an annual fee of \$45.00 to City and County residents in the local area for each impervious unit of space, generally a residential lot. This rate was \$35.00 in 2009, and was raised \$5.00 each year in 2010 and 2011 through a combined vote of the City of East Wenatchee and the Douglas County Councils. The perceived need for these increases was the necessity to satisfy the costs to comply with the NPDES regulations related to Storm Water discharge and treatment. The City's fee for its impervious surfaces (streets) increased from \$114,000 in 2009 to \$130,000 in 2010, and is now \$149,000 for 2011.

The Storm Water Utility jointly establishes the need and amount for maintenance and capital projects, and provides the resources on a reimbursement basis for the City's costs in providing those maintenance and capital services as described above. The City and the County have also applied for and received individual and joint grants from the State to assist in compliance with the NPDES regulations.

The City is represented on the Storm Water Utility by the City Engineer, Associate Engineer, and an assigned City Council Member as a "City Management Team" to provide the necessary collaboration and coordination with representatives from Douglas County to successfully manage, maintain and extend the storm water system throughout its service area.

**Revenue:** The City records Storm Water Utility Revenue from reimbursements from the GEWSWU and from grants. Generally, revenue results from administrative services, improvement projects, construction projects and from NPDES activities. The City tracks its internal costs, as well as those incurred by bidding and incurring costs by contracting work out.

**Expenditures:** Internal costs are predominantly incurred by Street Department personnel assigned to SWU work within the City limits, and those supplies, materials and equipment costs of doing the work. In addition to small capital projects, the City is responsible for the completion of the Canyon A SWU system in the GEWSWU service area.

**Budget for 2012:** The SWU operational plans for 2012 are communicated on the following budget worksheets with explanations of the projects expected to be completed in 2012.

**STORM WATER UTILITY - REVENUE**

**CITY STORM WATER UTILITY**

2012 BUDGET WORKSHEET - Department Head

| BARS<br>Numbers                           | Description                | 2009<br>Actual | 2010<br>Actual | 2011<br>Budget | 2011<br>7 Months | 2011<br>Estimate | 2012<br>Budget | &<br>Change |
|---|----------------------------|----------------|----------------|----------------|------------------|------------------|----------------|-------------|
| <b>CHARGES FOR SERVICES</b>               |                            |                |                |                |                  |                  |                |             |
| 050.000.000.343.13.00.00                  | Administrative Services    |                | 46,808         | 15,300         | 95               | -                | 7,500          | 7,500       |
| 050.000.000.343.13.00.20                  | SWU Maintenance Services   |                | 3,817          | -              | 508              | -                | -              | -           |
|   | Total                      |                | 50,625         | 15,300         | 603              | -                | 7,500          | 7,500       |
| <b>IMPROVEMENT PROJECTS</b>               |                            |                |                |                |                  |                  |                |             |
| 050.000.000.343.13.00.30                  | Improvement Projects       |                | 35,832         | 100,000        | 939              | -                | 100,000        | 100,000     |
| Need BARS #                               | Eastmont - Grant Rd to 3rd |                |                |                |                  | -                | 6,000          | 6,000       |
| <b>CONSTRUCTION PROJECTS:</b>             |                            |                |                |                |                  |                  |                |             |
| 050.000.000.343.13.00.40                  | Canyon A Constr Phase 2    |                | 6,450          | -              | -                | -                | -              | -           |
|   | Cnyn A SDC Phase 3         |                |                | 150,000        |                  | 25,000           | 75,000         | 50,000      |
| 050.000.000.343.13.00.50                  | Canyon A Constr Phase 3    |                | 26,612         | 1,087,000      | 2,235            | 150,000          | 450,000        | 300,000     |
| 050.000.000.343.13.00.52                  | Canyon A Constr Phase 4    |                | -              | -              | -                | -                | -              | -           |
| 050.000.000.343.13.00.54                  | Cnyn A Constr Ph4 FDP Trp  |                | 25,000         | -              | 2,417            | -                | -              | -           |
|   | Cnyn A SDC Easmt to 2nd    |                |                | 32,860         |                  | -                | -              | -           |
|   | Cnyn A Constr Estmt to 2nd |                |                | 217,140        |                  | -                | -              | -           |
|   | Retrofit 5 Catchbasins     |                |                | 200,000        |                  | 10,000           | 190,000        | 180,000     |
|   | 23rd St Retrofit           |                |                | 220,363        |                  | -                | -              | -           |
|   |                            |                | 58,062         | 1,907,363      | 4,652            | 185,000          | 715,000        | 530,000     |
| <b>NPDES REVENUE</b>                      |                            |                |                |                |                  |                  |                |             |
| 050.000.000.343.13.00.75                  | DOE DC NPDES Ph2 G0600351  |                | 38,783         | 50,000         | -                | -                | -              | -           |
| 050.000.000.343.13.00.77                  | DOE CEW NPDES Ph2 G1000254 |                | -              | 50,000         | 50,000           | -                | -              | -           |
| 050.000.000.343.13.00.79                  | DOE COW NPDES Ph2 G1000365 |                | -              | 3,500          | 5,000            | -                | -              | -           |
| 050.000.000.343.13.00.81                  | DOE COW NPDES Ph2 G0000366 |                | -              | 2,400          | 3,961            | -                | -              | -           |
| 050.000.000.343.13.00.90                  | EW Capacity Grant G1100038 |                | -              | -              | -                | 33,000           | 68,377         | 35,377      |
| 050.000.000.343.13.00.90                  | Greater EW SWU NPDES       |                | -              | 114,800        | -                | -                | 113,468        | 113,468     |
|   | O&M Allocation             |                | -              | 100,000        |                  |                  | 100,000        | 100,000     |
|   | EW Share Comp Plan         |                | -              | 20,000         |                  |                  | 50,000         | 50,000      |
|   |                            |                |                | (33,360)       |                  |                  | -              | -           |
|   |                            |                | 38,783         | 307,340        | 58,961           | 33,000           | 331,845        | 298,845     |
| <b>TOTAL STORM WATER UTILITY REVENUES</b> |                            |                |                |                |                  |                  |                |             |
|   |                            |                | 183,302        | 2,330,003      | 65,155           | 218,000          | 1,160,345      | 936,345     |



**STORM WATER UTILITY - EXPENDITURES**

**CITY STORM WATER UTILITY**

2012 BUDGET WORKSHEET - Department Head

| <b>BARS<br/>Numbers</b>                  | <b>Description</b>              | <b>2007<br/>Actual</b> | <b>2008<br/>Actual</b> | <b>2009<br/>Actual</b> | <b>2010<br/>Actual</b> | <b>2011<br/>Budget</b> | <b>2011<br/>7 Months</b> | <b>2011<br/>Estimate</b> | <b>2012<br/>Budget</b> | <b>\$<br/>Change</b> |
|--|---------------------------------|------------------------|------------------------|------------------------|------------------------|------------------------|--------------------------|--------------------------|------------------------|----------------------|
| <b>SWU Maintenance</b>                   |                                 |                        |                        |                        |                        |                        |                          |                          |                        |                      |
| 050.000.310.531.30.10.00                 | Salaries                        | 8,914                  | 14,096                 | 14,776                 | 32,541                 | -                      | -                        | -                        | -                      | -                    |
| 050.000.310.531.31.20.00                 | Benefits                        | 2,769                  | 4,623                  | 5,354                  | 16,140                 | -                      | -                        | -                        | -                      | -                    |
| 050.000.310.531.30.30.00                 | Supplies                        | 2,010                  | 536                    | 4,814                  | 2,989                  | -                      | -                        | -                        | -                      | -                    |
| 050.000.310.531.30.41.00                 | Prof Services                   | 289                    | 765                    | -                      | 6,609                  | -                      | -                        | -                        | -                      | -                    |
| 050.000.310.531.30.44.00                 | Advertising                     |                        |                        |                        | 98                     | -                      | -                        | -                        | -                      | -                    |
| 050.000.310.531.30.45.00                 | Rentals/Leases                  | 6,480                  | 326                    | -                      | 1,784                  | -                      | -                        | -                        | -                      | -                    |
| 050.000.310.531.30.47.00                 | Utilities                       | 491                    | 519                    | 1,229                  | 956                    | -                      | -                        | -                        | -                      | -                    |
| 050.000.310.531.30.48.00                 | Repairs/Maint                   | 138                    | 13                     | 103                    | -                      | -                      | -                        | -                        | -                      | -                    |
| 050.000.310.531.30.49.00                 | Miscellaneous                   |                        |                        |                        |                        | -                      | -                        | -                        | -                      | -                    |
| 050.000.310.594.30.60.00                 | Capital Outlay                  | -                      | -                      | -                      | -                      | -                      | -                        | -                        | -                      | -                    |
| <b>Total Maintenance Expenditures</b>    |                                 | <b>21,091</b>          | <b>20,878</b>          | <b>26,276</b>          | <b>61,117</b>          | <b>-</b>               | <b>-</b>                 | <b>-</b>                 | <b>-</b>               | <b>-</b>             |
| <b>SWU Administration</b>                |                                 |                        |                        |                        |                        |                        |                          |                          |                        |                      |
| 050.000.311.531.31.10.00                 | Salaries                        |                        |                        | -                      | 38                     | 8,880                  | -                        | -                        | 4,000                  | (4,880)              |
| 050.000.311.531.31.20.00                 | Benefits                        |                        |                        |                        | 43                     | 5,920                  | -                        | -                        | 3,000                  | (2,920)              |
| 050.000.311.531.31.41.00                 | Prof Services                   | 8,366                  | 2,327                  | 4,602                  | 260                    | -                      | -                        | -                        | -                      | -                    |
| 050.000.311.531.31.44.00                 | Advertising                     |                        |                        | 442                    | -                      | 500                    |                          |                          | 500                    |                      |
| 050.000.311.531.31.49.00                 | Miscellaneous                   | 200                    | 276                    | 270                    | -                      | -                      | -                        | -                        | -                      | -                    |
| 050.000.311.531.31.51.00                 | InterGovtProfSvcs               | -                      | 334                    | -                      | -                      | -                      | -                        | -                        | -                      | -                    |
| 050.000.311.531.31.90.00                 | Admin-Accounting                | -                      | -                      | -                      | -                      | -                      | -                        | -                        | -                      | -                    |
| 050.000.311.594.31.60.00                 | Capital Outlay                  |                        |                        |                        |                        |                        |                          |                          |                        |                      |
| <b>Total Administration Expenditures</b> |                                 | <b>8,566</b>           | <b>2,937</b>           | <b>5,314</b>           | <b>341</b>             | <b>15,300</b>          | <b>-</b>                 | <b>-</b>                 | <b>7,500</b>           | <b>7,500</b>         |
| <b>SWU Capital/Construction</b>          |                                 |                        |                        |                        |                        |                        |                          |                          |                        |                      |
| 050.000.312.531.32.00.00                 | Small Projects                  | -                      | -                      | -                      | 14,216                 | 100,000                | 19,471                   | 96,471                   | 100,000                | -                    |
| 050.000.312.531.32.00.05                 | CnynA Design Phase 2            |                        |                        | 59,315                 | -                      |                        |                          |                          |                        |                      |
| 050.000.312.531.32.00.10                 | CnynAROW Phase 2                |                        |                        | 72,376                 | -                      |                        |                          |                          |                        |                      |
| 050.000.312.531.32.00.12                 | Cnyn A SDC Phase 2              |                        |                        | 63                     | 374                    |                        |                          |                          |                        |                      |
| 050.000.312.531.32.00.15                 | CnynA Constr Phase 2            |                        |                        | 432,612                | 26,274                 |                        |                          |                          |                        |                      |
| 050.000.312.531.32.01.05                 | CnynA Dsn Phase 3               |                        |                        | 3,994                  | 33,094                 |                        |                          |                          |                        |                      |
| 050.000.312.531.32.01.12                 | Cnyn A SDC Phase 3              |                        |                        |                        | 13,082                 | 150,000                |                          | 25,000                   | 75,000                 |                      |
| 050.000.312.531.32.01.15                 | Cnyn A Constr Phase 3           |                        |                        |                        |                        | 1,087,000              | 615                      | 175,000                  | 450,000                |                      |
| 050.000.312.531.32.02.05                 | Cnyn A Design Phase 4           |                        |                        |                        |                        |                        |                          |                          |                        |                      |
| 050.000.312.531.32.02.12                 | Cnyn A SDC Phase 4              |                        |                        |                        | 387                    | -                      |                          |                          | -                      |                      |
| 050.000.312.531.32.02.15                 | Cnyn A Constr Phase 4           |                        |                        |                        | 30,809                 | -                      |                          |                          | -                      |                      |
| Construct 2013 (WSDOT Delay)             | Cnyn A SDC - Eastmont to 2nd    |                        |                        |                        |                        | 32,860                 |                          |                          |                        |                      |
| Construct 2013 (WSDOT Delay)             | Cnyn A Constr - Eastmont to 2nd |                        |                        |                        |                        | 217,140                |                          |                          |                        |                      |
|  |                                 |                        |                        |                        | <b>63</b>              |                        |                          |                          |                        |                      |

**STORM WATER UTILITY - EXPENDITURES CITY STORM WATER UTILITY**

2012 BUDGET WORKSHEET - Department Head

| BARS Numbers                           | Description                  | 2007 Actual    | 2008 Actual    | 2009 Actual    | 2010 Actual    | 2011 Budget      | 2011 7 Months  | 2011 Estimate  | 2012 Budget      | \$ Change       |
|--|------------------------------|----------------|----------------|----------------|----------------|------------------|----------------|----------------|------------------|-----------------|
|  | Retrofit 5 Catch Basins      |                |                |                |                | 200,000          |                | 10,000         | 190,000          |                 |
| Need BARS #                            | Comprehensive Plan           |                |                |                |                | -                | -              | -              | 50,000           |                 |
| Need BARS #                            | Eastmont - portion of design |                |                |                |                | -                | -              | -              | 6,000            |                 |
| 050.000.312.531.32.30.00               | Prof Services                |                |                | 2,116          | -              |                  |                |                |                  |                 |
| 050.000.312.531.32.41.00               | Supplies                     | 200            | -              | 138            | -              |                  |                |                |                  |                 |
| 050.000.312.531.32.44.00               | Advertising                  |                |                | 290            | -              |                  |                |                |                  |                 |
| 050.000.312.531.32.45.00               | Rentals                      |                |                | 674            | -              |                  |                |                |                  |                 |
| 050.000.312.531.32.48.00               | Rep & Maint                  |                |                | 7,544          | -              |                  |                |                |                  |                 |
| 050.000.310.531.30.49.00               | Miscellaneous                | -              | 20,985         | 151            | -              |                  |                |                |                  |                 |
| 050.000.310.531.30.60.00               | Capital Outlay               | -              | -              | -              | -              |                  |                |                |                  |                 |
| <b>Total Construction Expenditures</b> |                              | <b>200</b>     | <b>20,985</b>  | <b>579,273</b> | <b>118,299</b> | <b>1,787,000</b> | <b>20,086</b>  | <b>306,471</b> | <b>871,000</b>   | <b>564,529</b>  |
| <b>SWU NPDES REGS</b>                  |                              |                |                |                |                |                  |                |                |                  |                 |
| 050.000.313.531.33.10.00               | Salaries                     |                |                | 2,437          | -              | 105,100          | 38,264         | 85,000         | 105,100          |                 |
| 050.000.313.531.33.20.00               | Benefits                     |                |                |                |                | 43,150           | 20,271         | 35,275         | 43,150           |                 |
| 050.000.313.531.33.30.00               | Supplies                     |                |                | 12,126         | 2,506          | 10,950           | 19,822         | 25,000         | 20,000           | 9,050           |
| 050.000.313.531.33.31.00               | Office Supplies              |                |                | 24             | 805            | -                | 5              |                |                  |                 |
| 050.000.313.531.33.35.00               | Small Tools & Equipment      |                |                |                | 2,172          |                  |                |                |                  |                 |
| 050.000.313.531.33.40.00               | Training                     |                |                |                | 495            | 6,000            |                | 4,200          | 4,000            | (2,000)         |
| 050.000.313.531.33.41.00               | Professional Svcs            |                |                | 9,643          | 6,405          | 2,100            |                |                | 2,100            |                 |
| 050.000.313.531.33.42.00               | Postage                      |                |                |                |                | 1,100            |                |                | 500              | (600)           |
| 050.000.313.531.33.43.00               | Travel                       |                |                |                |                | 2,000            |                |                | 1,000            | (1,000)         |
| 050.000.313.531.33.44.00               | Advertising                  |                |                | 232            | 91             | 2,000            |                |                | 1,000            | (1,000)         |
| 050.000.313.531.33.49.00               | Miscellaneous                |                |                | 9,942          | -              | 3,890            | 2,621          | 5,000          | 3,890            |                 |
| 050.000.313.531.33.51.01               | DEOE Ms4 Annual Permit       |                |                |                | 1,453          | 3,050            | 1,453          | 2,960          | 3,105            | 55              |
|  | Equipment Rental             |                |                |                |                | 27,000           | 1,339          | 2,000          | 22,000           | (5,000)         |
|  | Contracted Services          |                |                |                |                | 66,000           | 27,595         | 60,000         | 66,000           |                 |
|  | InterGpvt Services           |                |                |                |                | 30,000           |                |                | 5,000            | (25,000)        |
|  | Monitoring                   |                |                |                |                | 5,000            |                |                | 5,000            |                 |
| 050.000.313.531.33.90.00               | Administration               |                |                |                |                |                  |                |                |                  |                 |
| <b>Total NPDES Expenditures</b>        |                              | <b>-</b>       | <b>-</b>       | <b>34,404</b>  | <b>13,927</b>  | <b>307,340</b>   | <b>111,370</b> | <b>219,435</b> | <b>281,845</b>   | <b>(25,495)</b> |
| 050.000.315.531.341.00                 | Annual Utility Charge        | 114,100        | 114,065        | 114,065        | 130,360        | 131,500          |                | 148,725        | 149,400          |                 |
| <b>Grand total SWU Expenditures</b>    |                              | <b>143,957</b> | <b>158,865</b> | <b>759,332</b> | <b>324,044</b> | <b>2,241,140</b> | <b>131,456</b> | <b>674,631</b> | <b>1,309,745</b> | <b>546,534</b>  |
|  |                              |                |                |                | <b>64</b>      |                  |                |                |                  |                 |

**STORM WATER UTILITY - EXPENDITURES CITY STORM WATER UTILITY**

2012 BUDGET WORKSHEET - Department Head

| BARS<br>Numbers  | Description | 2007<br>Actual | 2008<br>Actual | 2009<br>Actual | 2010<br>Actual | 2011<br>Budget | 2011<br>7 Months | 2011<br>Estimate | 2012<br>Budget | \$<br>Change |
|--|-------------|----------------|----------------|----------------|----------------|----------------|------------------|------------------|----------------|--------------|
| <b>Notes for 2012 Budget</b>   |             |                |                |                |                |                |                  |                  |                |              |
| Small Projects - chronic flooding / stormwater problems (Citywide)   |             |                |                |                |                |                |                  |                  |                |              |
| - 3rd & Jarvis - \$50,000 - Dry Well project (Survey work complete)  |             |                |                |                |                |                |                  |                  |                |              |
| - Ashland / Astor - \$50,000 - Dry Well Project(s)   |             |                |                |                |                |                |                  |                  |                |              |
| - Dolfay - \$25,000 - Extend stormwater conveyance line to 11th street (Survey work complete)  |             |                |                |                |                |                |                  |                  |                |              |
| - 10th Street & Grover - \$20,000 - Culvert improvements at intersection (steep shoulders, deep ditches, extend culvert and improve intersection)  |             |                |                |                |                |                |                  |                  |                |              |
| - Driveway culvert replacements - Citywide at problem areas  |             |                |                |                |                |                |                  |                  |                |              |
| - Gail - \$25,000  |             |                |                |                |                |                |                  |                  |                |              |
| - Frame and Grate adjustment on Valley Mall Parkway - \$8,000  |             |                |                |                |                |                |                  |                  |                |              |
| - Clean / weed abatement for ponds - \$7,500 (on going annually)   |             |                |                |                |                |                |                  |                  |                |              |
| Canyon A Phase 3 - \$713,000 = latest engineer's estimate from WSDOT including sales tax and engineering.  |             |                |                |                |                |                |                  |                  |                |              |
| Cnyn A Constr - Eastmont to VMP - \$217,140 + 15% for construction engineering (Construction in 2013)  |             |                |                |                |                |                |                  |                  |                |              |
| Retrofit 5 Catch Basins - \$112,500 grant + \$37,500 match = \$150,000   |             |                |                |                |                |                |                  |                  |                |              |
| (Project titled "23rd Street Retro Project" is a Douglas County Project, remove from EW list)  |             |                |                |                |                |                |                  |                  |                |              |
| <b>NPDES 2012</b>  |             |                |                |                |                |                |                  |                  |                |              |
| <b>DOE NPDES Permit</b> - 4% increase for 2012 and on  |             |                |                |                |                |                |                  |                  |                |              |
| <b>NPDES Salaries</b> - Previous years, the majority of the salary expense have been for the maintenance of our conveyance lines and recently included street sweeping activities. This account has also covered the cost for the development of our stormwater program managing our NPDES Requirements. Each year the maintenance activities related to NPDES become more involved, the development of our O&M manual and construction/post construction requirements require more maintenance frequency, inspections, record keeping and reporting to the Department of Ecology. |             |                |                |                |                |                |                  |                  |                |              |
| <b>NPDES Supplies</b>  |             |                |                |                |                |                |                  |                  |                |              |
| * Spill kits and supplies  |             |                |                |                |                |                |                  |                  |                |              |
| * Computer equipment & software for Inventory System   |             |                |                |                |                |                |                  |                  |                |              |
| * Sweeper brooms and brushes   |             |                |                |                |                |                |                  |                  |                |              |
| * Vactor tools, nozzles and equipment  |             |                |                |                |                |                |                  |                  |                |              |
| * small tools and equipment for weed control and pond maintenance  |             |                |                |                |                |                |                  |                  |                |              |
| * Misc products and material: pipe, curb inlets, frame and grates, mortar, concrete, rock  |             |                |                |                |                |                |                  |                  |                |              |
| * parts for mechanical repairs to sweeper and equipment  |             |                |                |                |                |                |                  |                  |                |              |
| * Chemical cost for weed control   |             |                |                |                |                |                |                  |                  |                |              |
| * Fuel cost for street sweeper, vactor truck and utility trucks  |             |                |                |                |                |                |                  |                  |                |              |
| <b>NPDES Supplies</b>  |             |                |                |                |                |                |                  |                  |                |              |
| * Specialized equipment rental for projects (bull dozer, excavator)  |             |                |                |                |                |                |                  |                  |                |              |
| * The ER&R cost for the vactor truck is covered under this account, however, the City sends a tracking report to Douglas County for the hours used and the County does a fund transfer from the NPDES maintenance cost to the County ER&R fund. The City will need to change the process for the Vactor billing in order to track our expense more appropriately.  |             |                |                |                |                |                |                  |                  |                |              |
| <b>Professional Service</b> - Assistance with treatment design for retro and drywell projects  |             |                |                |                |                |                |                  |                  |                |              |
| <b>Contracted Services</b> - Pond maintenance and repair   |             |                |                |                |                |                |                  |                  |                |              |
| * Catch basin markers (VMP, Grant Road, Briarwood, Summerhill)   |             |                |                |                |                |                |                  |                  |                |              |
| * Retro projects for problem areas,  |             |                |                |                |                |                |                  |                  |                |              |
| * Facility improvements for Pollution Prevention   |             |                |                |                |                |                |                  |                  |                |              |
| * Assistance by Erlandsen for Stormwater Inventory & GIS   |             |                |                |                |                |                |                  |                  |                |              |
| * Contracted maintenance repairs (City Streets)  |             |                |                |                |                |                |                  |                  |                |              |
| <b>Inter Governement</b> - GIS work by County (Todd)   |             |                |                |                |                |                |                  |                  |                |              |
| <b>65</b>  |             |                |                |                |                |                |                  |                  |                |              |

# **2012 BUDGET STREET FUND REVENUES**

## **Property Tax**

The Street Fund is allocated a portion of property tax receipts. For 2012, \$200,000 has been budgeted, the same as last year.

## **Sales & Use Tax**

The Street Fund is also allocated a portion of sales tax receipts. For 2012, \$250,000 has been budgeted.

## **Licenses & Permits**

Street and curb permits are expected to be the same in 2012.

## **Intergovernmental Revenue**

Street Fuel Excise Tax is received from the State and is limited in use for street maintenance. \$260,000 has been budgeted for 2012.

## **Miscellaneous**

Sales tax interest is budgeted at \$500 for 2012. This is an allocation of a portion received from the State each month, and is lower because of the decline in effective interest rates.

# **2012 BUDGET STREET FUND EXPENDITURES**

## **Maintenance**

Street Department expenses are budgeted according to the nature of the activity, supported by time sheets from employees for labor costs, and by vendor invoices for supplies and materials. Maintenance expenditures are expected to continue at current levels, except that a portion will now be charged to the Storm Water Utility as an NPDES expense. These expenditures include street cleaning which are now considered a “good housekeeping” practice under NPDES regulations.

## **Administration**

Costs in these categories include all other costs of the Street Department, including the Director and 25% of the cost of the Permit Technician for administrative support. Employee benefit costs for the Street Department were previously charged to administration, and beginning in April 2010 with the change in accounting software, can be allocated to the maintenance categories above to better reflect the true costs of these activities.

## STREET FUND REVENUES

| BARS Numbers                       | Description                      | 2006<br>Actuals | 2007<br>Actual | 2008<br>Actual   | 2009<br>Actual | 2010<br>Actual | 2011<br>Budget | 2011<br>7 Months | 2011<br>Estimate | 2012<br>Budget | \$\$<br>Change |
|------------------------------------|----------------------------------|-----------------|----------------|------------------|----------------|----------------|----------------|------------------|------------------|----------------|----------------|
| 101.000.000.308.00.00.00           | Beginning NC&I                   | 57,175          | 50,684         | 101,977          | 45,082         | 25,949         | 117,782        | 93,714           | 93,714           | 86,400         |                |
|                                    | <b>Totals</b>                    | <b>57,175</b>   | <b>50,684</b>  | <b>101,977</b>   | <b>45,082</b>  | <b>25,949</b>  | <b>117,782</b> | <b>93,714</b>    | <b>93,714</b>    | <b>86,400</b>  | (7,314)        |
|                                    | <b>Taxes</b>                     |                 |                |                  |                |                |                |                  |                  |                |                |
| 101.000.000.311.10.00.00           | Property Tax                     | 99,519          | 157,317        | 244,446          | 200,000        | 200,000        | 200,000        | 125,000          | 200,000          | 200,000        |                |
| 101.000.000.311.10.00.01           | Contingency Property Tax         | -               | -              | -                | -              | -              | -              | -                | -                | -              |                |
| 101.000.000.313.10.00.00           | Sales & Use Tax                  | 300,261         | 478,650        | 488,566          | 469,064        | 425,000        | 275,000        | 105,000          | 225,000          | 250,000        | 25,000         |
|                                    | <b>Totals</b>                    | <b>399,780</b>  | <b>635,967</b> | <b>733,012</b>   | <b>669,064</b> | <b>625,000</b> | <b>475,000</b> | <b>230,000</b>   | <b>425,000</b>   | <b>450,000</b> | 25,000         |
|                                    | <b>Licenses &amp; Permits</b>    |                 |                |                  |                |                |                |                  |                  |                |                |
| 101.000.000.322.40.00.00           | Street & Curb Permits            | 6,980           | 7,552          | 3,528            | 2,130          | 2,053          | 1,500          | 765              | 1,500            | 1,500          |                |
|                                    | <b>Totals</b>                    | <b>6,980</b>    | <b>7,552</b>   | <b>3,528</b>     | <b>2,130</b>   | <b>2,053</b>   | <b>1,500</b>   | <b>765</b>       | <b>1,500</b>     | <b>1,500</b>   |                |
|                                    | <b>Intergovernmental Revenue</b> |                 |                |                  |                |                |                |                  |                  |                |                |
| 101.000.000.336.00.87.00           | Street Fuel Excise Tax           | 247,511         | 252,637        | 262,848          | 251,701        | 252,553        | 245,000        | 152,896          | 260,000          | 260,000        |                |
| 101.000.000.336.00.88.00           | Arterial Street Excise Fuel Tax  | -               | -              | -                | -              | -              | -              | -                | -                | -              |                |
|                                    | <b>Totals</b>                    | <b>247,511</b>  | <b>252,637</b> | <b>262,848</b>   | <b>251,701</b> | <b>252,553</b> | <b>245,000</b> | <b>152,896</b>   | <b>260,000</b>   | <b>260,000</b> |                |
|                                    | <b>Miscellaneous</b>             |                 |                |                  |                |                |                |                  |                  |                |                |
| 101.000.000.313.14.00.00           | Storm Wtr Utility                |                 |                | 36,196           |                |                |                |                  |                  |                |                |
| 101.000.000.360.00.00.00           | Miscellaneous                    | 6,436           | 221            | 966              | 455            | 177            | -              | -                | -                | -              |                |
| 101.000.000.361.00.00.00           | Interest Earnings                | 8,693           | 2,838          | 987              | -              | -              | -              | 25               | -                | -              |                |
| 101.000.000.361.40.00.00           | Sales Tax Interest               | 1,805           | 2,347          | 2,248            | 2,012          | 1,013          | 1,200          | 238              | 500              | 500            |                |
| 101.000.000.363.00.00.00           | Insurance Claims Pym             | 4,583           | 40,278         | -                | -              | -              | -              | -                | -                | -              |                |
|                                    | <b>Totals</b>                    | <b>21,517</b>   | <b>45,684</b>  | <b>40,397</b>    | <b>2,467</b>   | <b>1,190</b>   | <b>1,200</b>   | <b>263</b>       | <b>500</b>       | <b>500</b>     |                |
| <b>Grand Total Current Revenue</b> |                                  | <b>675,788</b>  | <b>941,840</b> | <b>1,039,785</b> | <b>925,362</b> | <b>880,796</b> | <b>722,700</b> | <b>383,924</b>   | <b>687,000</b>   | <b>712,000</b> | 25,000         |
| <b>Total Available Resources</b>   |                                  | <b>732,963</b>  | <b>992,524</b> | <b>1,141,762</b> | <b>970,444</b> | <b>906,745</b> | <b>840,482</b> | <b>477,638</b>   | <b>780,714</b>   | <b>798,400</b> | 17,686         |

**STREET FUND EXPENDITURES**

| BARS Numbers                     | Description                   | 2006 Actuals   | 2007 Actual    | 2008 Actual      | 2009 Actual    | 2010 Actual    | 2011 Budget    | 2011 7 Months  | 2011 Estimate  | 2012 Budget    | \$\$ Change   |
|----------------------------------|-------------------------------|----------------|----------------|------------------|----------------|----------------|----------------|----------------|----------------|----------------|---------------|
| <b>Total Available Resources</b> |                               | <b>732,963</b> | <b>992,524</b> | <b>1,141,762</b> | <b>970,444</b> | <b>906,745</b> | <b>840,482</b> | <b>477,638</b> | <b>780,714</b> | <b>798,300</b> | -             |
| <b>Maintenance</b>               |                               |                |                |                  |                |                |                |                |                |                |               |
| 101.000.420.542.30.00.00         | Roadway                       | 17,166         | 20,769         | 13,087           | 49,005         | 59,115         | 30,000         | 23,459         | 35,000         | 36,200         | 1,200         |
| 101.000.420.542.40.00.00         | Storm Drainage                |                |                | 1,094            |                |                |                |                |                |                | -             |
| 101.000.420.542.60.00.00         | Traffic & Pedestrian Services | 6,119          | 4,203          | -                | 2,371          | 1,350          | -              | -              | -              | -              | -             |
| 101.000.420.542.61.00.00         | Sidewalks                     | 3,077          | 2,806          | 11,666           | 8,381          | 4,688          | 14,000         | 233            | 1,000          | 3,100          | 2,100         |
| 101.000.420.542.62.00.00         | Special Purpose Paths         | 6,578          | 5,288          | 5,224            | 5,202          | 9,864          | 15,000         | 5,000          | 5,000          | 10,200         | 5,200         |
| 101.000.420.542.63.00.00         | Street Lighting               | 40,618         | 40,337         | 53,937           | 47,593         | 56,970         | 45,000         | 26,695         | 45,000         | 45,500         | 500           |
| 101.000.420.542.64.00.00         | Traffic Control Devices       | 96,256         | 88,958         | 121,271          | 89,160         | 116,804        | 100,000        | 86,285         | 120,000        | 123,100        | 3,100         |
| 101.000.420.542.65.00.00         | Parking Facilities            | 894            | 464            | 107              | 384            | 1,324          | 2,000          | 551            | 1,000          | 4,050          | 3,050         |
| 101.000.420.542.66.00.00         | Snow & Ice Control            | 68,671         | 72,315         | 85,778           | 71,852         | 107,620        | 80,000         | 39,948         | 80,000         | 82,100         | 2,100         |
| 101.000.420.542.67.00.00         | Street Cleaning               | 37,162         | 43,264         | 33,482           | 27,420         | 38,256         | 10,000         | 16,310         | 16,310         | -              | (16,310)      |
| 101.000.420.542.70.00.00         | Roadside                      | 94,404         | 143,840        | 170,194          | 126,018        | 158,484        | 100,000        | 85,933         | 140,000        | 145,000        | 5,000         |
| 101.000.420.542.75.00.00         | City Parks                    |                |                |                  | 4,278          | 49,666         | 45,000         | 44,727         | 45,000         | 57,400         | 12,400        |
| 101.000.420.542.90.00.00         | Maintenance Administration    | 51,240         | 52,609         | 64,293           | 63,652         | 27,089         | 30,000         | 13,622         | 25,000         | 26,200         | 1,200         |
|                                  | <b>Totals</b>                 | <b>422,186</b> | <b>474,851</b> | <b>560,134</b>   | <b>495,316</b> | <b>631,230</b> | <b>471,000</b> | <b>342,763</b> | <b>513,310</b> | <b>532,850</b> | <b>19,540</b> |
| <b>Administration</b>            |                               |                |                |                  |                |                |                |                |                |                |               |
| 101.000.430.543.30.00.00         | General Services              | 16,907         | 17,352         | 24,355           | 18,135         | 21,152         | 15,000         | 567            | 22,000         | 24,800         | 2,800         |
| 101.000.430.543.50.00.00         | Facilities                    | 4,010          | 62,118         | 25,381           | 11,308         | 10,091         | 10,000         | 7,203          | 12,000         | 20,300         | 8,300         |
| 101.000.430.543.60.00.00         | Training                      | 3,467          | 4,397          | 5,218            | 2,886          | 6,406          | 5,500          | 5,918          | 10,000         | 6,150          | (3,850)       |
| 101.000.430.543.90.49.00         | Miscellaneous                 | 214,303        | 304,538        | 9,000            | 8,179          | 4,825          | 4,000          | 811            | 2,000          | 2,000          | -             |
| 101.000.430.543.90.49.10         | Misc Salaries                 | -              | -              | 102,266          | 92,594         | 66,256         | 75,000         | 36,931         | 75,000         | 75,000         | -             |
| 101.000.430.543.90.49.20         | Street Benefits               | -              | -              | 201,351          | 187,491        | 71,672         | 165,000        | 24,137         | 50,000         | 57,000         | 7,000         |
| 101.000.430.594.00.60.00         | Capital Outlay                | 15,332         | 27,291         | 54,912           | 14,521         | 1,398          | 10,000         | 9,962          | 10,000         | 10,000         | -             |
|                                  | <b>Totals</b>                 | <b>254,020</b> | <b>415,696</b> | <b>422,483</b>   | <b>335,114</b> | <b>181,800</b> | <b>284,500</b> | <b>85,529</b>  | <b>181,000</b> | <b>195,250</b> | <b>14,250</b> |
|                                  | <b>Grand Totals All</b>       | <b>676,205</b> | <b>890,547</b> | <b>982,616</b>   | <b>830,430</b> | <b>813,030</b> | <b>755,500</b> | <b>428,292</b> | <b>694,310</b> | <b>728,100</b> | <b>33,790</b> |
| <b>Ending NC &amp; I</b>         |                               | <b>56,758</b>  | <b>101,977</b> | <b>159,146</b>   | <b>140,014</b> | <b>93,715</b>  | <b>84,982</b>  | <b>49,346</b>  | <b>86,404</b>  | <b>70,200</b>  | <b>-</b>      |

Notes: **UPDATE FOR 2012**

Roadway - Patching + Crackseal

Traffic & Pedestrian Services - not needed - use Traffic Control Devices

Special Purpose Paths - \$5,000 annual maintenance fee to Eastmont Metropolitan Parks + fence repair and other improvements

Traffic Control Devices - Signals, Signs, Striping

Roadside - Weed & vegetation control, regrading shoulders. This fund used to include expenses for the gardens - moved to City Parks

City Parks - Includes maintenance of Japanese gardens

Maintenance Administration - Portion of Brandon's salary that is not billed to SWU

Misc Salaries - overtime and compensatory time

General Services - Insurance

Facilities - Power and water to salt shed + general repairs

**2012 BUDGET  
COMMUNITY DEVELOPMENT  
GRANTS FUND**

Revenues and expenditures associated with Community Development Grants are included for a Community Development Block Grant under a US Department of Housing and Urban Development allocation of funds for housing, community and economic development activities and assistance for low-and moderate-income persons and special populations. Time and materials by the Community Development Department and professional service support are segregated in this fund, and billed for reimbursement under this grant.



**COMMUNITY DEVELOPMENT GRANTS**

|                          | Description                     | 2007<br>Actual | 2008<br>Actual | 2009<br>Actual | 2010<br>Actual | 2011<br>Budget | 2011<br>9 Months | 2011<br>Estimate | 2012<br>Budget | \$\$\$<br>Change |
|--------------------------|---------------------------------|----------------|----------------|----------------|----------------|----------------|------------------|------------------|----------------|------------------|
|                          | <i>Revenues</i>                 |                |                |                |                |                |                  |                  |                |                  |
| 102.000.000.308.00.00.00 | Beginning NC&I                  | 20,931         | 2,208          | 8,239          | 2,034          | 2,034          | 6,093            | 6,093            | 10,422         | (4,329)          |
|                          | <b>Totals</b>                   | <b>20,931</b>  | <b>2,208</b>   | <b>8,239</b>   | <b>2,034</b>   | <b>2,034</b>   | <b>6,093</b>     | <b>6,093</b>     | <b>10,422</b>  | <b>(4,329)</b>   |
|                          |                                 |                |                |                |                |                |                  |                  |                | -                |
| 102.000.000.334.03.11.00 | DOE - NPDES Phase II            |                |                | 28,199         | -              | -              |                  | -                | -              | -                |
| 102.000.000.334.03.12.00 | DOE - Shoreline Master Program  |                | 6,556          |                |                |                |                  | -                | -              | -                |
| 102.000.000.334.04.21.00 | CTED - Growth Management Act    | 24,000         | -              |                |                |                |                  |                  | -              | -                |
| 102.000.000.334.04.30.00 | HUD CD Block Grant              |                |                |                |                | 98,418         | 24,329           | 26,999           | 201,478        | (174,479)        |
| 102.000.000.345.89.00.01 | SMP - DCT&LS Reimbursement      |                | -              |                |                |                |                  |                  |                | -                |
| 102.000.000.397.00.00.00 | Operating Transfer In           |                |                |                | 30,000         |                | (30,000)         | (20,000)         |                | (20,000)         |
| 102.000.000.360.00.00.00 | Miscellaneous                   |                |                |                |                |                |                  |                  |                | -                |
| 102.000.000.361.00.00.00 | Interest Earnings               | 4,107          | 24             | -              | -              |                |                  |                  |                | -                |
|                          | <b>Total Revenue</b>            | <b>28,107</b>  | <b>6,580</b>   | <b>28,199</b>  | <b>30,000</b>  | <b>98,418</b>  | <b>(5,671)</b>   | <b>6,999</b>     | <b>201,478</b> | <b>(194,479)</b> |
|                          |                                 |                |                |                |                |                |                  |                  |                |                  |
|                          | Resources Available             | 49,038         | 8,788          | 36,438         | 32,034         | 100,452        | 422              | 13,092           | 211,900        | (198,808)        |
|                          | <i>Expenditures</i>             |                |                |                |                |                |                  |                  |                | -                |
|                          | SMP Professional Services       | 1,155          |                |                |                |                |                  |                  |                | -                |
|                          | SMP Office Supplies             | 6              | 138            | -              | -              |                |                  |                  |                | -                |
| 102.000.000.558.21.10.00 | CDBG Salaries                   | 13,270         |                |                |                | 14,000         |                  | 1,400            | 7,559          | (6,159)          |
| 102.000.000.558.21.10.00 | CDBG Benefits                   | 387            |                |                |                | 4,650          |                  | 420              | 3,087          | (2,667)          |
| 102.000.000.558.21.31.00 | CDBG Office Supplies            | 120            | 16             | 24             | 762            | 300            |                  | -                | -              | -                |
| 102.000.000.558.21.41.00 | CDBG Professional Services      | 15,175         | 333            |                | 23,238         | 1,000          | 440              | 440              | -              | 440              |
|                          | CDBG Telephone                  |                | 61             |                |                |                |                  |                  | -              | -                |
| 102.000.000.558.21.42.03 | CDBG Postage                    | 507            | -              |                |                | 250            | -                | 60               | 150            | (90)             |
| 102.000.000.558.21.44.00 | CDBG Advertising                | 373            | -              |                | 182            | 1,000          | 201              | 350              | 450            | (100)            |
| 102.000.000.558.21.49.00 | CDBG Miscellaneous              |                | -              |                |                | 200            |                  |                  | -              | -                |
| 102.000.000.558.21.50.00 | CDBG - Capital Outlay Sidewalks |                |                |                |                | 77,018         |                  |                  | 99,792         | (99,792)         |
|                          | CDBG - Housing Program Costs    |                |                |                |                |                |                  |                  | 45,000         | (45,000)         |
|                          | CDBG - Capital Outlay Downtown  |                |                |                |                |                |                  |                  | 45,000         | (45,000)         |
|                          | CDBG Reimburse DCT&LS           |                | -              |                |                |                |                  |                  | -              | -                |
|                          | NPDES Salaries                  |                |                | 2,437          | -              | -              | -                | -                | -              | -                |
|                          | NPDES Benefits                  |                |                |                |                |                |                  |                  | -              | -                |
|                          | NPDES Supplies                  | 2              |                | 12,126         | -              | -              | -                | -                | -              | -                |
|                          | NPDES Small Tools               |                |                |                |                |                |                  |                  | -              | -                |
|                          | NPDES Office Supplies/Copies    |                |                | 8,943          |                |                |                  |                  | -              | -                |
|                          | NPDES Training                  |                |                | 999            |                |                |                  |                  | -              | -                |
|                          | NPDES Professional Services     |                |                | 9,643          | 1,760          |                |                  |                  | -              | -                |
|                          | NPDES Postage                   |                | 1              |                |                |                |                  |                  | -              | -                |
|                          | NPDES Travel                    |                |                |                |                |                |                  |                  | -              | -                |
|                          | NPDES Advertising               |                |                | 232            |                |                |                  |                  | -              | -                |
|                          | NPDES Miscellaneous             |                |                |                |                |                |                  |                  | -              | -                |
|                          | Operating Transfer Out          | 15,834         |                |                |                |                |                  |                  | -              | -                |
|                          | <b>Totals</b>                   | <b>46,829</b>  | <b>549</b>     | <b>34,404</b>  | <b>25,942</b>  | <b>98,418</b>  | <b>641</b>       | <b>2,670</b>     | <b>201,038</b> | <b>(198,368)</b> |
|                          |                                 |                |                |                |                |                |                  |                  |                |                  |
|                          | Ending NC&I                     | 2,209          | 8,239          | 2,034          | 6,092          | 2,034          | (219)            | 10,422           | 10,862         | (440)            |

## **2012 BUDGET LIBRARY FUND**

On July 20, 2006, the City of East Wenatchee signed a new Building Use and Maintenance Agreement with the north Central Regional Library District. The City will be reimbursed as follows:

|                                     |                  |
|-------------------------------------|------------------|
| January 1, 2006 – December 31, 2008 | \$2,500 per year |
| January 1, 2009 – December 31, 2011 | \$2,750 per year |
| January 1, 2012 – December 31, 2014 | \$3,000 per year |

### **REVENUES**

#### **Library Services**

This revenue is paid to the City for contracted building use and maintenance reimbursement from the North Central Regional Library District. Reimbursement payments are received in June and November of each year.

### **EXPENDITURES**

#### **Professional Services**

The City allocates a proportionate share of the cost of contracted janitorial services to the Library.

#### **Utilities**

The City allocates a proportionate share of the cost of utilities to the Library.

#### **Repairs & Maintenance**

The cost of repairs and maintenance to library area are accumulated and charged to the Library.

#### **Miscellaneous**

Miscellaneous expenditures associated with the library are charged accordingly.

**LIBRARY FUND**

| Description                | 2006 Actuals | 2007 Actuals | 2008 Actual  | 2009 Actual  | 2010 Actual  | 2011 Budget  | 2011 7 Months | 2011 Estimate | 2012 Budget  | \$ Chg       |
|----------------------------|--------------|--------------|--------------|--------------|--------------|--------------|---------------|---------------|--------------|--------------|
| Beginning NC&I             | 3,271        | 4,452        | 5,448        | 6,399        | 7,017        | 6,681        | 5,673         | 5,673         | 5,023        |              |
| <b>Totals</b>              | <b>3,271</b> | <b>4,452</b> | <b>5,448</b> | <b>6,399</b> | <b>7,017</b> | <b>6,681</b> | <b>5,673</b>  | <b>5,673</b>  | <b>5,023</b> | (650)        |
| <b>Revenues</b>            |              |              |              |              |              |              |               |               |              |              |
| Library Services           | 2,500        | 2,500        | 2,500        | 2,750        | 2,750        | 2,750        | 1,375         | 2,750         | 3,000        | 250          |
| Interest Earnings          | 151          | 190          | 65           |              |              | -            |               | -             | -            | -            |
| <b>Total Revenue</b>       | <b>2,651</b> | <b>2,690</b> | <b>2,565</b> | <b>2,750</b> | <b>2,750</b> | <b>2,750</b> | <b>1,375</b>  | <b>2,750</b>  | <b>3,000</b> | <b>250</b>   |
| <b>Resources Available</b> |              |              |              |              |              |              |               |               |              |              |
|                            | 5,922        | 7,142        | 8,013        | 9,149        | 9,767        | 9,431        | 7,048         | 8,423         | 8,023        | (400)        |
| <b>Expenditures</b>        |              |              |              |              |              |              |               |               |              |              |
| Salaries                   | 279          | 480          | 68           | -            | -            | -            | -             | -             | -            | -            |
| Benefits                   | 99           | 142          | 17           | -            | -            | -            | -             | -             | -            | -            |
| Professional Services      | -            | -            | -            | 659          | 1,806        | 1,600        | 1,065         | 1,600         | 1,600        | -            |
| Utilities                  | 1,048        | 1,038        | 1,529        | 1,538        | 955          | 1,500        | 1,186         | 1,500         | 1,500        | -            |
| Miscellaneous              | 44           | 34           | -            | 10           | 1,259        | 500          | 22            | 300           | 400          | 100          |
| <b>Total Expenditures</b>  | <b>1,470</b> | <b>1,694</b> | <b>1,614</b> | <b>2,207</b> | <b>4,019</b> | <b>3,600</b> | <b>2,273</b>  | <b>3,400</b>  | <b>3,500</b> | <b>100</b>   |
| <b>Ending NC&amp;I</b>     | <b>4,452</b> | <b>5,448</b> | <b>6,399</b> | <b>6,942</b> | <b>5,748</b> | <b>5,831</b> | <b>4,775</b>  | <b>5,023</b>  | <b>4,523</b> | <b>(500)</b> |

Note: The agreement with the North Central Regional Library District calls for an increase from \$2,750 to \$3,000 annually in cost reimbursement to offset the City's costs for the allocated space, maintenance and utility costs.

## **2012 BUDGET HOTEL/MOTEL TAX FUND**

**Note: Hotel/Motel Taxes are collected by the State and remitted to the City. A portion is allocated to the Events Fund 117 to support its tourism and recreation activities, and a portion is allocated for payment to the Visitors and Convention Bureau to support their activities. The City of Wenatchee interlocal agreement expired at the end of 2010, and those funds have been re-directed to the Events Fund 117.**

### **REVENUES/EXPENDITURES**

#### **First 2% Tax**

Retained by the City to support the activities of the Events Fund 117.

#### **60% of Second 2% Tax**

Retained by the City to support the activities of the Events Fund 117

#### **40% of Second 2% Tax**

Per contract, remitted monthly to the Wenatchee Valley Visitor & Convention Bureau.

#### **80% of Third 2% Tax**

Per contract, remitted monthly to the Wenatchee Valley Visitor & Convention Bureau.

#### **20% of Third 2% Tax**

Retained by the City to support the activities of the Events Fund 117.

**HOTEL/MOTEL TAX FUND**

| BARS Numbers             | Description                      | 2006 Actuals   | 2007 Actual    | 2008 Actual   | 2009 Actual   | 2010 Actual   | 2011 Budget   | 2011 7 Months | 2011 Estimate | 2012 Budget   | \$\$ Change     |
|--------------------------|----------------------------------|----------------|----------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|-----------------|
|                          | <b>Revenues</b>                  |                |                |               |               |               |               |               |               |               |                 |
| 113.000.000.308.00.00.00 | Beginning NC&I                   | 16,158         | 16,900         | 16,227        | 18,843        | 9,418         | 19,017        | 16,777        | 16,777        | 13,605        | (3,172)         |
|                          | <b>Totals</b>                    | <b>16,158</b>  | <b>16,900</b>  | <b>16,227</b> | <b>18,843</b> | <b>9,418</b>  | <b>19,017</b> | <b>16,777</b> | <b>16,777</b> | <b>13,605</b> | <b>(3,172)</b>  |
|                          | <b>Revenues</b>                  |                |                |               |               |               |               |               |               |               |                 |
| 113.000.000.313.30.00.00 | 1st 2% Tax                       | 33,741         | 19,139         | -             | -             | -             | -             | -             | -             | -             | -               |
| 113.000.000.313.30.01.00 | 60% of 2nd 2% Tax                | 20,245         | 25,508         | 25,849        | 26,094        | 26,533        | -             | -             | -             | (A)           | -               |
| 113.000.000.313.30.02.00 | 40% of 2nd 2% Tax                | 13,496         | 17,005         | 17,233        | 17,396        | 17,689        | 18,000        | 7,102         | 15,000        | 12,000        | (3,000)         |
| 113.000.000.313.30.03.00 | 80% of 3rd 2% Tax                | 26,993         | 34,010         | 35,386        | 34,793        | 35,377        | 33,000        | 14,204        | 30,000        | 24,000        | (6,000)         |
| 113.000.000.313.30.04.00 | 20% of 3rd 2% Tax                | 6,748          | 3,828          | -             | -             | -             | -             | 1,463         | 1,463         | -             | (1,463)         |
| 113.000.000.361.00.00.00 | Interest Earnings                | 4,740          | 846            | 137           | -             | -             | -             | -             | -             | -             | -               |
|                          | <b>Total Revenue</b>             | <b>105,963</b> | <b>100,336</b> | <b>78,605</b> | <b>78,283</b> | <b>79,599</b> | <b>51,000</b> | <b>22,769</b> | <b>46,463</b> | <b>36,000</b> | <b>(10,463)</b> |
|                          | <b>Total Resources Available</b> | <b>122,121</b> | <b>117,236</b> | <b>94,832</b> | <b>97,126</b> | <b>89,017</b> | <b>70,017</b> | <b>39,546</b> | <b>63,240</b> | <b>49,605</b> | <b>(13,635)</b> |
|                          | <b>Expenditures</b>              |                |                |               |               |               |               |               |               |               |                 |
| 113.000.000.557.30.41.00 | 1st 2% Tax                       | 49,000         | 1,930          | -             | -             | -             | -             | -             | -             | -             | -               |
| 113.000.000.557.30.41.01 | 60% of 2nd 2% Tax                | 15,005         | 22,933         | 25,704        | 34,064        | 26,533        | -             | 7,635         | 7,635         | (A)           | -               |
| 113.000.000.557.30.41.02 | 40% of 2nd 2% Tax                | 14,707         | 16,582         | 16,761        | 18,801        | 15,236        | 18,000        | 6,569         | 13,000        | 12,000        | (1,000)         |
| 113.000.000.557.30.41.03 | 80% of 3rd 2% Tax                | 26,509         | 33,163         | 33,524        | 34,844        | 30,472        | 33,000        | 13,138        | 29,000        | 24,000        | (5,000)         |
| 113.000.000.557.30.41.04 | 20% of 3rd 2% Tax                | -              | -              | -             | -             | -             | -             | -             | -             | -             | -               |
|                          | Operating Transfer Out to EWEB   |                | 26,000         |               |               |               |               |               |               |               |                 |
|                          | <b>Total Expenditures</b>        | <b>105,221</b> | <b>100,608</b> | <b>75,989</b> | <b>87,709</b> | <b>72,241</b> | <b>51,000</b> | <b>27,342</b> | <b>49,635</b> | <b>36,000</b> | <b>(13,635)</b> |
| 113.000.000.508.00.00.00 | Ending NC&I                      | 16,900         | 16,628         | 18,843        | 9,417         | 16,776        | 19,017        | 12,204        | 13,605        | 13,605        | -               |

(A) The agreement to provide this funding to the City of Wenatchee Convention Center expires in 2010. In 2011 and beyond, this revenue will be received into the Events Fund #117 to support events funding.

Note: Revenue is expected to be somewhat reduced in 2012 based upon the current pattern, and continuation of the decline experienced over the last 3 years. Expenditures for 2011 include continued support of the Wenatchee Valley Visitors & Convention Bureau.

## **2012 BUDGET DRUG FUND**

### **REVENUES**

The City allocates a portion of Municipal Court Receipts to this fund. During 2010, the City also determined to remove forfeited property (cash) from its Police repository and deposit these funds to be used for purposes consistent with this fund.

### **EXPENDITURES**

The City spends a portion of these funds in support of drug related programs.

**DRUG FUND**

| BARS Numbers                     | Description                    | 2006 Actuals | 2007 Actual  | 2008 Actual   | 2009 Actual   | 2010 Actual   | 2011 Budget  | 2011 7 Months | 2011 Estimate | 2012 Budget  | \$\$ Change  |
|----------------------------------|--------------------------------|--------------|--------------|---------------|---------------|---------------|--------------|---------------|---------------|--------------|--------------|
|                                  | <b>Revenues</b>                |              |              |               |               |               |              |               |               |              |              |
| 114.000.000.308.00.00.00         | Beginning NC&I                 | 3,696        | 4,899        | 6,001         | 10,584        | 2,990         | 7,421        | 4,168         | 4,168         | 5,368        | 1,200        |
|                                  | <b>Total</b>                   | <b>3,696</b> | <b>4,899</b> | <b>6,001</b>  | <b>10,584</b> | <b>2,990</b>  | <b>7,421</b> | <b>4,168</b>  | <b>4,168</b>  | <b>5,368</b> |              |
| 114.000.000.356.50.03.00         | Drug Buy                       | 887          | 709          | 1,307         | 2,479         | 1,677         | 2,000        | 615           | 1,200         | 1,800        | 600          |
| 114.000.000.357.30.01.00         | Restitution                    | 100          | 155          | 8             | 71            | -             | -            | -             | -             | -            | -            |
| 114.000.000.360.00.00.00         | Miscellaneous                  | 4            | 21           | -             | 967           | -             | -            | -             | -             | -            | -            |
| 114.000.000.361.00.00.00         | Interest Earnings              | 211          | 217          | 77            | -             | -             | -            | -             | -             | -            | -            |
| 114.000.000.367.00.00.00         | Contributions                  |              |              | 1,221         | 1,311         | -             | -            | -             | -             | -            | -            |
| 114.000.000.369.30.00.00         | Forfeited Property             |              |              |               |               | 5,632         |              | -             | -             |              |              |
|                                  | Transfer in From D.A.R.E. Fund |              |              | 1,970         | -             | -             | -            | -             | -             |              | #VALUE!      |
|                                  | <b>Total Revenue</b>           | <b>1,202</b> | <b>1,102</b> | <b>4,583</b>  | <b>4,828</b>  | <b>7,309</b>  | <b>2,000</b> | <b>615</b>    | <b>1,200</b>  | <b>1,800</b> | <b>600</b>   |
| <b>Total Resources Available</b> |                                | <b>4,899</b> | <b>6,001</b> | <b>10,584</b> | <b>15,412</b> | <b>10,299</b> | <b>9,421</b> | <b>4,783</b>  | <b>5,368</b>  | <b>7,168</b> | <b>1,800</b> |
|                                  | <b>Expenditures</b>            |              |              |               |               |               |              |               |               |              |              |
| 114.000.000.566.00.49.00         | Miscellaneous                  | -            | -            | -             | 3,406         | 1,000         | 3,000        | -             | -             | 1,000        | 1,000        |
| 114.000.000.566.00.49.05         | Stare Share - Prop             |              |              |               |               | 563           |              | -             | -             |              |              |
| 114.000.000.596.00.60.00         | Capital Outlay                 | -            | -            | -             | 9,017         | 4,568         | -            | -             | -             | -            | -            |
|                                  | <b>Total Exp</b>               | <b>-</b>     | <b>-</b>     | <b>-</b>      | <b>12,423</b> | <b>6,131</b>  | <b>3,000</b> | <b>-</b>      | <b>-</b>      | <b>1,000</b> | <b>1,000</b> |
| 115.000.000.508.00.00.00         | Ending NC&I                    | 4,899        | 6,001        | 10,584        | 2,989         | 4,168         | 6,421        | 4,783         | 5,368         | 6,168        | 800          |

Note: No change from 2011. The Police Chief is considering utilizing a portion of these funds for a minor capital asset purchase.

# **2012 BUDGET CRIMINAL JUSTICE FUND**

## **REVENUES**

### **Other Revenues**

Revenue Sources for the Criminal Justice Fund are yearly allocations received monthly and periodically from the State of Washington Department of Community, Trade, and Economic Development to be used for Law Enforcement purposes.

## **EXPENDITURES**

### **Capital Outlay**

In previous years, Criminal Justice Fund expenditures included the lease payments for police vehicles. During 2011, the City Council approved paying off the existing leases to avoid future interest expense costs. The 2012 funds will be used to purchase a police vehicle.

### **Miscellaneous**

Miscellaneous Criminal Justice related expenditures.



**CRIMINAL JUSTICE FUND**

| <i>BARS<br/>Numbers</i>          | <i>Description</i>        | <i>2006<br/>Actuals</i> | <i>2007<br/>Actual</i> | <i>2008<br/>Actual</i> | <i>2009<br/>Actual</i> | <i>2010<br/>Actual</i> | <i>2011<br/>Budget</i> | <i>2011<br/>7 Months</i> | <i>2011<br/>Estimate</i> | <i>2011<br/>2012</i> | <i>\$\$<br/>Change</i> |
|----------------------------------|---------------------------|-------------------------|------------------------|------------------------|------------------------|------------------------|------------------------|--------------------------|--------------------------|----------------------|------------------------|
|                                  | <b>Revenues</b>           |                         |                        |                        |                        |                        |                        |                          |                          |                      |                        |
| 116.000.000.308.00.00.00         | Beginning NC&I            | 24,141                  | 31,925                 | 36,380                 | 41,716                 | 45,602                 | 48,466                 | 36,329                   | 36,329                   | 19,421               | (16,908)               |
|                                  | <b>Totals</b>             | <b>24,141</b>           | <b>31,925</b>          | <b>36,380</b>          | <b>41,716</b>          | <b>45,602</b>          | <b>48,466</b>          | <b>36,329</b>            | <b>36,329</b>            | <b>19,421</b>        |                        |
| 116.000.000.334.06.90.01         | WASPC Grant               |                         |                        |                        |                        | 3,000                  |                        | -                        | -                        |                      |                        |
| 116.000.000.336.06.20.00         | High Crime                | 23,110                  | 24,674                 | 25,642                 | 26,920                 | 26,881                 | 26,000                 | 13,631                   | 27,000                   | 27,000               | -                      |
| 116.000.000.336.06.21.00         | Population                | 2,023                   | 2,254                  | 2,368                  | 2,495                  | 2,594                  | 2,500                  | 2,025                    | 2,725                    | 2,750                | 25                     |
| 116.000.000.336.06.26.00         | Special Programs          | 7,985                   | 8,800                  | 9,132                  | 9,527                  | 9,828                  | 9,300                  | 8,025                    | 10,500                   | 10,500               | -                      |
| 116.000.000.336.06.30.00         | EWPD Unclaimed Monies     |                         |                        |                        |                        | 1,269                  |                        | -                        | -                        |                      |                        |
| 116.000.000.361.00.00.00         | Interest Earnings         | 1,499                   |                        | 504                    | -                      | -                      | -                      | -                        | -                        | -                    | -                      |
|                                  | <b>Total Revenue</b>      | <b>34,617</b>           | <b>35,728</b>          | <b>37,646</b>          | <b>38,942</b>          | <b>43,572</b>          | <b>37,800</b>          | <b>23,681</b>            | <b>40,225</b>            | <b>40,250</b>        | <b>25</b>              |
| <b>Total Resources Available</b> |                           | <b>58,759</b>           | <b>67,653</b>          | <b>74,026</b>          | <b>80,658</b>          | <b>89,174</b>          | <b>86,266</b>          | <b>60,010</b>            | <b>76,554</b>            | <b>59,671</b>        | <b>(16,883)</b>        |
|                                  | <b>Expenditures</b>       |                         |                        |                        |                        |                        |                        |                          |                          |                      |                        |
| 116.000.000.594.00.60.00         | Capital Outlay            | 26,384                  | 32,312                 | 32,312                 | 35,056                 | 49,640                 | 45,000                 | 30,708                   | 57,133                   | 36,000               | (21,133)               |
| 116.000.000.594.00.60.01         | Cap WASPC Equip           |                         |                        |                        |                        | 3,205                  |                        | -                        | -                        |                      |                        |
| 116.000.000.594.00.60.49         | Miscellaneous             | 450                     | 250                    | -                      | -                      | -                      | -                      | -                        | -                        | -                    | -                      |
|                                  | <b>Total Expenditures</b> | <b>26,834</b>           | <b>32,562</b>          | <b>32,312</b>          | <b>35,056</b>          | <b>52,845</b>          | <b>45,000</b>          | <b>30,708</b>            | <b>57,133</b>            | <b>36,000</b>        | <b>(21,133)</b>        |
| 116.000.000.508.00.00.00         | Ending NC&I               | 31,925                  | 35,091                 | 41,714                 | 45,602                 | 36,329                 | 41,266                 | 29,302                   | 19,421                   | 23,671               | 4,250                  |

Note: Revenue for 2012 will continue at about the same level. Spending for 2011 included the normal payment of police vehicles, and the Council approved cash-out of two leases. Two other leases were cashed-out in the Law Enforcement Department of the General Fund. 2012 includes the purchase of one police vehicle.

## **2012 BUDGET EAST WENATCHE EVENTS FUND**

**Note: This will be the fourth full year with the EWEB as a city department. Expenses have been allocated to the various events based upon the historical and planned levels of each event during the upcoming year. Citizen based committees assist in the planning and support of each of these activities, along with the Events Coordinator and other City employees. Support is also provided by the Police Department for public safety and traffic control, as well as the Street Department for parade route barricades and facility support. Classy Chassis, Wings & Wheels, Easter Egg Hunt, and Christmas Tree Lighting are currently the main events. The Sprint Boat Races in 2010 and 2011 have been discontinued. Revenues are generated at each of these events in the form of sales of clothing, fees for exhibit space and sponsorship of various related activities by local and regional businesses. An additional role for this department is marketing for the City through participation on local, regional and state-wide recreation and tourism boards and committees.**

### **REVENUES/EXPENDITURES**

This department is funded with a combination of Hotel/Motel Taxes, Sponsorships, Sales of Promotional Goods, and Event Registrations. During 2009, the Events Fund felt the negative economic impacts of the current recession and experienced a reduction in sponsorship fees. The expectation for 2012 is the same. Consequently, the City allocates a portion of Sales & Use Taxes during the year to supplement the financial needs of this fund. \$20,000 was allocated for 2009, \$102,000 was allocated for 2010, \$108,000 has been allocated for 2011, and \$69,000 for 2012.

The Events Coordinator position is full time. Costs for a part-time assistant were added in 2010 to more effectively meet the demands for event planning and support, and will continue in 2012.

**EVENTS FUND REVENUE**

| <i>BARS Numbers</i>              | <i>Description</i>        | <i>2008 Actual</i> | <i>2009 Actual</i> | <i>2010 Actual</i> | <i>2011 Budget</i> | <i>2011 8 Months</i> | <i>2011 Estimate</i> | <i>2012 Budget</i> |
|----------------------------------|---------------------------|--------------------|--------------------|--------------------|--------------------|----------------------|----------------------|--------------------|
|                                  | <b>Revenues</b>           |                    |                    |                    |                    |                      |                      |                    |
| 117.000.100.308.00.00.00         | Beginning NC&I            | 33,350             | 20,376             | 3,123              | 1,316              | 743                  | 743                  | 1,327              |
|                                  | <b>Totals</b>             | <b>33,350</b>      | <b>20,376</b>      | <b>3,123</b>       | <b>1,316</b>       | <b>743</b>           | <b>743</b>           | <b>1,327</b>       |
| 117.000.100.313.30.00.00         | 1st 2% Tax                | 43,082             | 43,491             | 47,027             | 77,500             | 21,315               | 32,000               | 39,500             |
| 117.000.100.313.30.00.04         | 20% of 3rd 2% Tax         | 7,697              | 8,698              | 8,844              | 8,300              | 15,589               | 23,000               | 31,000             |
| 117.000.100.315.00.00.00         | EWED Alloc S&U Tax        |                    | 20,000             | 135,800            | 68,000             | 47,500               | 108,000              | 69,000             |
| 117.000.100.360.00.00.00         | EWEB Misc Revenue         | 1,947              | -                  | -                  |                    |                      | -                    |                    |
| 117.000.100.361.00.00.00         | Interest Earnings         | 362                | -                  | -                  | -                  | -                    | -                    | -                  |
|                                  | <b>Total</b>              | <b>53,088</b>      | <b>72,189</b>      | <b>191,671</b>     | <b>153,800</b>     | <b>84,404</b>        | <b>163,000</b>       | <b>139,500</b>     |
| 117.000.200.347.40.02.01         | EEH Admission Fees        | 1,306              | 1,550              | 1,509              | 1,500              | 1,822                | 1,822                | 1,700              |
| 117.000.200.360.00.00.02         | EEH Misc Revenue          | 278                | 292                | 369                | 250                | 65                   | 65                   | -                  |
| 117.000.200.367.00.00.02         | EEH Donations             | -                  | 210                | -                  | -                  |                      | -                    | -                  |
| 117.000.200.367.19.00.02         | EEH Sponsorships          |                    | 120                | -                  |                    |                      |                      |                    |
|                                  | <b>Total</b>              | <b>1,584</b>       | <b>2,172</b>       | <b>1,878</b>       | <b>1,750</b>       | <b>1,887</b>         | <b>1,887</b>         | <b>1,700</b>       |
| 117.000.300.321.70.12.02         | CC Parade/Car Show        | 8,850              | 8,890              | 8,440              | 8,500              | 9,320                | 9,320                | 8,500              |
| 117.000.300.321.70.12.03         | CC Vendor Fees            | 585                | 600                | 700                | 600                | 775                  | 775                  | 600                |
| 117.000.300.341.70.12.00         | CC Merchandise Sales      | 2,313              | 2,442              | 2,349              | 2,250              | 5,964                | 5,964                | 2,250              |
| 117.000.300.360.00.00.12         | CC Misc Revenue           | 283                | 54                 | -                  |                    |                      | -                    | -                  |
| 117.000.300.367.11.00.12         | CC Donations              |                    |                    |                    |                    |                      |                      |                    |
| 117.000.300.367.19.00.12         | CC Sponsorships           | 7,000              | 4,000              | 4,350              | 9,500              | 9,400                | 9,400                | 9,400              |
|                                  | <b>Total</b>              | <b>19,031</b>      | <b>15,986</b>      | <b>15,839</b>      | <b>20,850</b>      | <b>25,459</b>        | <b>25,459</b>        | <b>20,750</b>      |
| 117.000.400.321.70.11.02         | W&W Car Show              | 2,775              | 3,275              | 2,959              | 2,750              | 340                  | 2,750                | 2,750              |
| 117.000.400.321.70.11.03         | W&W Motorcycle Fest       | 1,580              | 1,453              | 600                | 1,000              | -                    | -                    | 1,000              |
| 117.000.400.321.70.11.04         | W&W Vendor Fees           | 1,810              | 2,037              | 1,175              | 1,000              | 995                  | 1,000                | 1,000              |
| 117.000.400.341.70.11.00         | W&W Merch Sales           | 5,463              | 4,082              | 3,736              | 4,000              | 398                  | 4,000                | 3,500              |
| 117.000.400.347.40.11.01         | W&W BBQ                   |                    | -                  | -                  | -                  |                      | -                    | -                  |
| 117.000.400.347.40.11.02         | W&W Bingo                 | -                  | -                  | -                  | -                  |                      | -                    | -                  |
| 117.000.400.347.40.11.03         | W&W Parade Amusements     | 2,532              | 2,164              | 2,850              | 2,200              | -                    | 2,200                | 2,200              |
| 117.000.400.347.40.11.04         | W&W Poker Run/Walk        | -                  | 297                | -                  | -                  |                      | -                    | -                  |
| 117.000.400.360.00.00.11         | W&W Misc Revenue          | 1,392              | 243                | 585                | -                  | 36                   | 300                  | -                  |
| 117.000.400.367.11.00.11         | W&W Donations             | 4                  | 200                | -                  | -                  |                      | -                    | -                  |
| 117.000.400.367.19.00.11         | W&W Sponsorships          | 26,395             | 11,500             | 5,200              | 8,000              | 2,200                | 5,000                | 3,000              |
| 117.000.400.367.19.00.13         | Sched of Events Brochure  |                    | 6,400              | 6,078              | 5,000              | 5,550                | 5,600                | 5,000              |
| 117.000.400.367.19.00.14         | W&W Ad Reimb              |                    | 452                | 452                | 450                |                      | 450                  | 450                |
|                                  | <b>Total</b>              | <b>41,951</b>      | <b>32,103</b>      | <b>23,635</b>      | <b>24,400</b>      | <b>9,519</b>         | <b>21,300</b>        | <b>18,900</b>      |
| 117.000.500.360.00.00.01         | Christmas Misc Rev        | -                  | 103                | 58                 |                    |                      | -                    |                    |
| 117.000.500.367.11.00.01         | Christmas Donations       |                    |                    |                    |                    |                      |                      |                    |
| 117.000.500.367.19.00.01         | Christmas Sponsorships    | 133                |                    |                    |                    |                      |                      |                    |
|                                  | <b>Total</b>              | <b>133</b>         | <b>103</b>         | <b>58</b>          | <b>-</b>           | <b>-</b>             | <b>-</b>             | <b>-</b>           |
| 117.000.600.367.19.00.01         | 75th Birthday Celebration |                    |                    | 2,224              | -                  |                      | -                    | -                  |
|                                  | <b>Project 98802</b>      |                    |                    |                    |                    |                      |                      |                    |
| 117.000.530.367.19.00.10         | Sprint Boat Race Revenue  |                    |                    | 27,467             | 65,000             | 36,554               | 36,828               | -                  |
| 117000.530.367.19.00.20          | Prize Purse Sponsorships  |                    |                    | 1,500              | 5,000              | 2,500                | 2,500                | -                  |
| 117.000.830.367.19.00.30         | Other Race Revenue        |                    |                    | 5,751              | 5,000              | 2,000                | 2,000                | -                  |
|                                  | <b>Total</b>              | <b>-</b>           | <b>-</b>           | <b>34,718</b>      | <b>75,000</b>      | <b>41,054</b>        | <b>41,328</b>        | <b>-</b>           |
|                                  | <b>Total Revenue</b>      | <b>115,787</b>     | <b>122,553</b>     | <b>270,023</b>     | <b>275,800</b>     | <b>162,323</b>       | <b>252,974</b>       | <b>180,850</b>     |
| <b>Total Resources Available</b> |                           | <b>149,137</b>     | <b>142,929</b>     | <b>273,146</b>     | <b>277,116</b>     | <b>163,066</b>       | <b>253,717</b>       | <b>182,177</b>     |
|                                  |                           |                    |                    | <b>81</b>          |                    |                      |                      |                    |





## **2012 BUDGET**

### **BOND REDEMPTION FUND #202**

**Note:** The 202 Fund is a Redemption Fund for original proceeds used for street improvements. The bond, in the original amount of \$1,545,000 was issued on December 15, 2000. The bond will be paid in full December 1, 2015. Payments are made from property tax allocations to this Fund. The principal and interest payments for 2012 are approximately \$166,000. This fund also includes the debt service on the Public Works Trust Fund Loan used to improve 11<sup>th</sup> Street and the related Storm Water Utility improvements. These payments were previously inadvertently paid out of the Street Improvements Fund 301. Debt Service is \$32,413 for 2012.

#### **REVENUES**

##### **Property Tax**

A portion of property taxes is allocated to the bond redemption fund to satisfy payments of principal and interest.

Under terms of an interlocal agreement, the Greater East Wenatchee Storm Water Utility agreed to pay a portion of the annual debt service payments under terms of the City's Public Works Trust Fund loan because a portion of the project included storm water infrastructure.

#### **EXPENDITURES**

##### **Redemption**

Redemption of long term debt through payments of schedule principal is accomplished for both the General Obligation Bonds and the Public Works Trust Fund Loan.

##### **Debt Interest Expense**

Interest payments on debt are also accomplished in this fund.

**BOND REDEMPTION FUND**

| <i>BARS<br/>Numbers</i>  | <i>Description</i>         | <i>2006<br/>Actuals</i> | <i>2007<br/>Actual</i> | <i>2008<br/>Actual</i> | <i>2009<br/>Actual</i> | <i>2010<br/>Actual</i> | <i>2011<br/>Budget</i> | <i>2011<br/>7 Months</i> | <i>2011<br/>Estimate</i> | <i>2012<br/>Budget</i> | <i>\$<br/>Change</i> |
|--------------------------|----------------------------|-------------------------|------------------------|------------------------|------------------------|------------------------|------------------------|--------------------------|--------------------------|------------------------|----------------------|
|                          | <b>Revenues</b>            |                         |                        |                        |                        |                        |                        |                          |                          |                        |                      |
| 202.000.000.308.00.00.00 | Beginning NC&I             | 398                     | 125                    | 437                    | 349                    | 3,329                  | 40,220                 | 16,704                   | 16,704                   | 9,746                  | (6,958)              |
|                          | <b>Totals</b>              | <b>398</b>              | <b>125</b>             | <b>437</b>             | <b>349</b>             | <b>3,329</b>           | <b>40,220</b>          | <b>16,704</b>            | <b>16,704</b>            | <b>9,746</b>           |                      |
|                          | <b>Revenues</b>            |                         |                        |                        |                        |                        |                        |                          |                          |                        |                      |
| 202.000.000.311.10.00.00 | Property Tax               | 162,718                 | 158,319                | 163,500                | 200,000                | 201,100                | 160,000                | 180,000                  | 180,000                  | 180,000                | -                    |
| 202.000.000.338.90.00.00 | SWU PWTFL Reimb            |                         |                        |                        |                        | 12,871                 | 12,755                 | 12,755                   | 12,755                   | 12,639                 |                      |
| 202.000.000.360.00.49.00 | Misc Revenue               |                         |                        | 73                     |                        |                        |                        |                          |                          |                        |                      |
| 202.000.000.361.00.00.00 | Interest Earnings          | 22                      | 53                     | 3                      | -                      | -                      | -                      | -                        | -                        | -                      | -                    |
|                          | <b>Total Revenue</b>       | <b>162,740</b>          | <b>158,372</b>         | <b>163,576</b>         | <b>200,000</b>         | <b>213,971</b>         | <b>172,755</b>         | <b>192,755</b>           | <b>192,755</b>           | <b>192,639</b>         |                      |
|                          | <b>Resources Available</b> | <b>163,138</b>          | <b>158,497</b>         | <b>164,013</b>         | <b>200,349</b>         | <b>217,300</b>         | <b>212,975</b>         | <b>209,459</b>           | <b>209,459</b>           | <b>202,385</b>         | <b>(7,074)</b>       |
|                          | <b>Expenditures</b>        |                         |                        |                        |                        |                        |                        |                          |                          |                        |                      |
| 202.000.000.591.00.71.00 | Redemption - GO Bonds      | 100,000                 | 100,000                | 110,000                | 115,000                | 125,000                | 130,000                | -                        | 130,000                  | 135,000                | 5,000                |
| 202.000.000.591.00.71.05 | Redemption - PWTF Debt     |                         |                        |                        | 29,712                 | 29,712                 | 29,713                 | 29,713                   | 29,713                   | 29,713                 |                      |
| 202.000.000.592.00.89.00 | Interest Debt              | 63,014                  | 58,060                 | 53,664                 | 48,742                 | 42,615                 | 37,000                 | 18,276                   | 37,000                   | 31,000                 | (6,000)              |
| 202.000.000.592.00.89.05 | Interest - PWTF Loan       |                         |                        |                        | 3,566                  | 3,269                  | 3,000                  | 2,971                    | 3,000                    | 2,700                  |                      |
|                          | <b>Total Expenditures</b>  | <b>163,014</b>          | <b>158,060</b>         | <b>163,664</b>         | <b>197,020</b>         | <b>200,596</b>         | <b>199,713</b>         | <b>50,960</b>            | <b>199,713</b>           | <b>198,413</b>         |                      |
| 202.000.000.508.00.00.00 | Ending NC&I                | 125                     | 437                    | 350                    | 3,330                  | 16,704                 | 13,262                 | 158,499                  | 9,746                    | 3,972                  | (5,774)              |

**Note: Public Works Trust Fund Loan was previously paid as a capital investment and is now paid appropriately as a debt service payment. The original purpose of the loan was the 11th Street and related Storm Water Improvements.**

**General Obligation Bonds Outstanding are the result of a financing in December 2000 in the total amount of \$1,545,000. After 2011, the total outstanding amount will be \$580,000, payable \$135,000 in 2012, \$140,000 in 2013, \$150,000 in 2014 and \$155,000 in 2015.**



## **2012 BUDGET**

### **STREET IMPROVEMENTS FUND NARRATIVE**

**Note:** The Streets Improvements Fund was established and used by the City to fund and manage capital projects related to streets – streets, curbs, gutters, sidewalks, underground utilities, etc. These projects involve pre-project engineering, construction engineering, purchase of right of ways, road building/paving, curb/gutter/sidewalks and storm drains. Projects are bid and performed by outside engineering and construction companies, and involve coordination with other utility and governmental entity partners. Funding is generally received from either Federal and State sources that involve a variable funding contribution support by the City. Funding through bonded debt has also been a source of funds for the City for these projects.

Projects budgeted for 2012 have been selected from the Transportation Improvement Plan (TIP) provided to the Washington State Department of Transportation each June. They include \$991,726 for the second phase of the Grant Road Overlay Project (SR28 to Eastmont Avenue) financed through an STP Federal Grant for 86.5% of cost and the City's contribution for the balance. The second project is \$151,000 for the Loop Trail Enhancement Project which is also funded through an STP Federal Grant for 86.5% of cost and the City's contribution for the balance. The third is the 15<sup>th</sup> Street Preservation Project costing \$352,000 for a street overlay with an STP Grant for 86.5% of cost and the City's contribution for the balance. The fourth project is the 9<sup>th</sup> Street Preservation Project costing an estimated \$616,000, also financed through an STP Federal Grant for 86.5% of the cost, with the City responsible for the balance. The fifth project is the beginning stages of the Eastmont Street Rebuild project from 3<sup>rd</sup> to Grant Road, including \$320,000 in design and right-of-way costs financed through a TIB State Grant.

#### **REVENUES**

##### **Property Tax**

None required for 2011.

##### **Sales & Use Tax**

That portion of sales & use tax shared with the Street Fund. None required for 2011.

##### **Other Revenues**

As noted above, STP Federal Grant monies provide the significant portion of street improvements scheduled for 2012, with the City providing the balance primarily with Real Estate Excise Taxes (REET) that is collected at closing as a small % of tax from the seller of real estate within the City limits of East Wenatchee.

#### **EXPENDITURES**

Planning, engineering and construction costs related to the projects described above.





CITY OF EAST WENATCHEE

STREET IMPROVEMENTS FUND 301  
2012 BUDGET

**STREET IMPROVEMENTS FUND**

| Description                           | 2006 Actuals     | 2007 Actuals     | 2008 Actual      | 2009 Actual    | 2010 Actual    | 2011 Budget    | 2011 7 Months | 2011 Estimate  | 2012 Budget      |
|---------------------------------------|------------------|------------------|------------------|----------------|----------------|----------------|---------------|----------------|------------------|
| CBD Project - DCPUD Reimburse         | 104,159          | 16,684           | -                | -              | -              | -              | -             | -              | -                |
| CBD Project - EWWD Reimburse          | 62,848           | 52,897           | -                | -              | -              | -              | -             | -              | -                |
| CBD Project - SWU Reimburse           | -                | 459,205          | -                | -              | -              | -              | -             | -              | -                |
| Canyon A - SWU Reimburse              | -                | 31,640           | -                | -              | -              | -              | -             | -              | -                |
| TIB - Rock Island Rd Project          | -                | -                | 533,584          | 192,875        | -              | -              | -             | -              | -                |
| Miscellaneous                         | 222              | 15,436           | -                | -              | -              | -              | -             | -              | -                |
| Interest Earnings                     | 4,882            | 6,939            | 421              | -              | -              | -              | -             | -              | -                |
| Housing - Rentals - CBD Project       | 5,375            | 2,750            | -                | -              | -              | -              | -             | -              | -                |
| RIR Project - EWWD Reimburse          | -                | -                | 103,190          | -              | -              | -              | -             | -              | -                |
| RIR Project - DCPUD Reimburse         | -                | -                | 133,710          | -              | -              | -              | -             | -              | -                |
| RIR Project - DCSD Reimburse          | -                | -                | 5,434            | -              | -              | -              | -             | -              | -                |
| RIR Project - Charter Reimburse       | -                | -                | 29,499           | 342            | -              | -              | -             | -              | -                |
| RIR Project- Misc Reimburse           | -                | -                | -                | 70,478         | -              | -              | -             | -              | -                |
| Kenroy - EWWD Reimburse               | -                | -                | 1,175            | 2,689          | -              | -              | -             | -              | -                |
| Kenroy - ESD Reimburse                | -                | -                | 169,474          | 22,444         | -              | -              | -             | -              | -                |
| Miscellaneous                         | -                | -                | 63,870           | 3,482          | -              | -              | -             | -              | -                |
| Grover St - CLChurch Reimburse        | -                | -                | 184              | -              | -              | -              | -             | -              | -                |
| <b>Total Current Revenue</b>          | <b>4,572,875</b> | <b>2,206,196</b> | <b>1,818,987</b> | <b>295,182</b> | <b>102,958</b> | <b>588,000</b> | -             | <b>120,000</b> | <b>2,464,589</b> |
| <b>Total Resources Available</b>      | <b>4,582,875</b> | <b>2,682,717</b> | <b>1,831,586</b> | <b>119,935</b> | <b>192,999</b> | <b>763,721</b> | <b>84,535</b> | <b>204,535</b> | <b>2,479,124</b> |
| <b>Expenditures</b>                   |                  |                  |                  |                |                |                |               |                |                  |
| Rentals - Water Utilities             | 85               | -                | -                | -              | 19             | -              | -             | -              | -                |
| Rentals - Sewer Utilities             | 816              | -                | 32               | -              | 57             | -              | -             | -              | -                |
| Rentals - Miscellaneous               | 29,799           | -                | -                | -              | -              | -              | -             | -              | -                |
| Engineering                           | 1,009            | -                | -                | -              | -              | -              | -             | -              | -                |
| Engineering - REV Grant - CBD Project | 572,318          | 416,877          | 168,659          | -              | -              | -              | -             | -              | -                |
| Engineering - TIB - 11th St NE        | -                | -                | -                | -              | -              | -              | -             | -              | -                |
| Engineering - TIB - VMP Turn Lane     | -                | -                | -                | -              | -              | -              | -             | -              | -                |
| Engineering - TIB - 8th St NE         | -                | -                | -                | -              | -              | -              | -             | -              | -                |
| Engineering - DCSD - 8th St NE        | -                | -                | -                | -              | -              | -              | -             | -              | -                |
|                                       |                  |                  |                  |                | <b>88</b>      |                |               |                |                  |



CITY OF EAST WENATCHEE

STREET IMPROVEMENTS FUND 301  
2012 BUDGET

**STREET IMPROVEMENTS FUND**

| Description                           | 2006 Actuals     | 2007 Actuals     | 2008 Actual      | 2009 Actual   | 2010 Actual    | 2011 Budget    | 2011 7 Months | 2011 Estimate | 2012 Budget      |
|---------------------------------------|------------------|------------------|------------------|---------------|----------------|----------------|---------------|---------------|------------------|
| Roadway - TIB - 8th St NE             | -                | -                | -                | -             | -              | -              | -             | -             | -                |
| Roadway - DCSD - 8th St NE            | -                | -                | -                | -             | -              | -              | -             | -             | -                |
| Roadway - EWWD - 8th St NE            | -                | -                | -                | -             | -              | -              | -             | -             | -                |
| Roadway - PWTFL# PW-00-691-019        | 34,169           | 33,872           | 33,575           | -             | -              | -              | -             | -             | -                |
| Roadway - TIB - 15th St Safety        | 337,842          | 71,191           | -                | -             | -              | -              | -             | -             | -                |
| Roadway - TIB - Eastmont Avenue       | 905,864          | 657,446          | -                | -             | -              | -              | -             | -             | -                |
| Roadway - STP - Eastmont Avenue       | -                | -                | -                | -             | -              | -              | -             | -             | -                |
| Roadway - DCPUD - 15th/Eastmont       | 54,425           | -                | -                | -             | -              | -              | -             | -             | -                |
| Roadway - DCSD - 15th/Eastmont        | 58,661           | -                | -                | -             | -              | -              | -             | -             | -                |
| Roadway - EWWD - 15th/Eastmont        | 46,139           | -                | -                | -             | -              | -              | -             | -             | -                |
| Roadway - PWTFL# PW-5-91-280-020      | 58,024           | -                | -                | -             | -              | -              | -             | -             | -                |
| Roadway - TIB-RIR                     |                  |                  | 1,113,916        | -             | -              | -              | -             | -             | -                |
| Roadway - STP - Eastmont Avenue       | 61               | -                | -                | -             | -              | -              | -             | -             | -                |
| PWTFL - Canyon A - Design Phase       | 30,087           | 45,613           | 57,788           | -             | -              | -              | -             | -             | -                |
| PWTFL - Canyon A - ROW                | -                | -                | 13,411           | -             | -              | -              | -             | -             | -                |
| PWTFL - Canyon A - Construction Phase | -                | -                | 8,266            | -             | -              | -              | -             | -             | -                |
| Safe Routes to School Grant           | -                | -                | -                | -             | -              | -              | -             | -             | -                |
| Facilities Miscellaneous              | 2,135            | -                | -                | -             | -              | -              | -             | -             | -                |
| Sidewalks                             | -                | -                | -                | -             | -              | -              | -             | -             | -                |
| Street Lights                         | -                | -                | -                | -             | -              | -              | -             | -             | -                |
| Capital Outlay                        | 234              | -                | -                | -             | -              | -              | -             | -             | -                |
| <b>Total Expenditures</b>             | <b>3,202,136</b> | <b>2,113,905</b> | <b>1,418,889</b> | <b>29,895</b> | <b>108,554</b> | <b>596,000</b> | <b>31,035</b> | <b>30,000</b> | <b>2,464,589</b> |

|                      |                  |                |                |               |               |                |               |                |               |
|----------------------|------------------|----------------|----------------|---------------|---------------|----------------|---------------|----------------|---------------|
| <b>Net Resources</b> | <b>1,380,740</b> | <b>568,812</b> | <b>412,697</b> | <b>90,040</b> | <b>84,445</b> | <b>167,721</b> | <b>53,500</b> | <b>174,535</b> | <b>14,535</b> |
|----------------------|------------------|----------------|----------------|---------------|---------------|----------------|---------------|----------------|---------------|

**STREET IMPROVEMENTS FUND**

| Description                            | 2006 Actuals   | 2007 Actuals | 2008 Actual | 2009 Actual | 2010 Actual | 2011 Budget | 2011 7 Months | 2011 Estimate | 2012 Budget |
|--|--|--------------|-------------|-------------|-------------|-------------|---------------|---------------|-------------|
| Notes:                                 | <b>UPDATE FOR 2012</b>   |              |             |             |             |             |               |               |             |
| Grant Rd Overlay - SR 28 to Georgia    | Remaining STP funds = \$863,744 per WSDOT<br>City portion = \$122,293 (match construction) + \$20,787 (shortfall) + \$18,762 (match on C.E.)   |              |             |             |             |             |               |               |             |
| Loop Trail Enhancement - REET from 314 | City portion = \$112,208 x 1.35 (for engineering, environmental, etc) ~ \$151,000<br>86.5% STP ~ \$131,000 + 13.5% City ~ \$20,000   |              |             |             |             |             |               |               |             |
| Eastmont Avenue - Grant Road to 3rd SE | Design Engineering = \$240,000. TIB = \$204,000. City = \$36,000<br>Expend 1/2 in 2011, reimburse all in 2012<br>Storm Drainage Construction = \$294,800 x 15% (match) x 13% (design) ~ \$6,000<br>Right of Way = \$80,000. TIB = 68,000. City = 12,000<br>Expend 1/2 in 2011, reimburse all in 2012 |              |             |             |             |             |               |               |             |
| 9th Street Preservation                | Total project = \$600,000 (preservation) + \$16,000 (non-allowed improvements) = \$616,000<br>STP funds = \$500,000 (maximum allowable grant per project & \$750,000 per agency)<br>City portion = \$116,000   |              |             |             |             |             |               |               |             |
| 15th Street Preservation               | Total project = \$314,000 (preservation) + \$38,000 (non-allowed improvements) = \$352,000<br>STP funds = \$250,000 (maximum allowable grant per project & \$750,000 per agency)<br>City portion = \$116,000   |              |             |             |             |             |               |               |             |
|  |  |              |             |             |             | <b>91</b>   |               |               |             |

## **2012 BUDGET**

### **CAPITAL IMPROVEMENTS FUND**

**Note: Capital Improvements for this fund are specifically provided by receipts of Real Estate Excise Taxes paid by the seller in real estate transactions within City boundaries. The City has previously approved receipt of the first ¼ of 1% allowed. In 2009, the City has determined thru Council Ordinance to begin collecting the allowable second ¼ of 1%. These taxes are generally limited to expenditures for capital improvements of streets and roadways.**

**For 2012, the City has determined the amount and level of spending for capital improvements in this fund. All five street improvement projects will be partially funded with Real Estate Excise Tax Revenues from this fund, noted as transfers in the Expenditure section of the following schedule.**

#### **REVENUES**

##### **Real Estate Excise Tax**

Real Estate Excise Tax from real estate transactions.

#### **EXPENDITURES**

Transfers of REET from this fund to the Street Improvements Fund #301.

**CAPITAL IMPROVEMENTS FUND**

2012 BUDGET

| BARS Numbers                     | Description                                | 2006 Actuals   | 2007 Actuals   | 2008 Actual    | 2009 Actual    | 2010 Actual    | 2011 Budget    | 2011 7 Months  | 2011 Estimate    | 2012 Budget    |
|----------------------------------|--|----------------|----------------|----------------|----------------|----------------|----------------|----------------|------------------|----------------|
| <b>Revenues</b>                  |  |                |                |                |                |                |                |                |                  |                |
| 314.000.000.308.00.00.00         | Beginning NC&I                             | 741,508        | 591,883        | -              | (1,338)        | 614,940        | 581,940        | 772,240        | 772,240          | 761,973        |
| <b>Totals</b>                    |  | <b>741,508</b> | <b>591,883</b> | <b>-</b>       | <b>(1,338)</b> | <b>614,940</b> | <b>581,940</b> | <b>772,240</b> | <b>772,240</b>   | <b>761,973</b> |
| 314.000.000.317.30.00.00         | Real Estate Excise Tax                     | 174,039        | 182,333        | 100,961        | 135,273        | 170,397        | 145,000        | 119,435        | 200,000          | 200,000        |
| 314.000.000.333.10.00.00         | Regional Fund Share                        |                |                |                |                |                | -              |                | -                | -              |
| 314.000.000.395.00.00.05         | Property Sale Proceeds - Colorado Ave      |                |                |                | 110,992        |                |                |                |                  |                |
| 314.000.000.311.10.00.00         | Property Tax                               |                |                |                |                |                | -              |                | 70,000           |                |
| 314.000.000.395.00.00.10         | ROW WSDOT - Sellar Bridge Project          |                |                |                | 370,000        |                |                |                |                  |                |
| 314.000.000.361.00.00.00         | Interest Earnings                          | 19,218         | 13,449         | 345            | 13             | -              | -              | -              | -                | -              |
| <b>Totals Revenue</b>            |  | <b>193,257</b> | <b>195,782</b> | <b>101,306</b> | <b>616,278</b> | <b>170,397</b> | <b>145,000</b> | <b>119,435</b> | <b>270,000</b>   | <b>200,000</b> |
| <b>Total Resources Available</b> |  | <b>934,765</b> | <b>787,665</b> | <b>101,306</b> | <b>614,940</b> | <b>785,337</b> | <b>726,940</b> | <b>891,675</b> | <b>1,042,240</b> | <b>961,973</b> |
| <b>Expenditures</b>              |  |                |                |                |                |                |                |                |                  |                |
| 314.000.000.594.00.41.00         | Professional Service                       | -              | -              | -              | -              | -              | -              | -              | -                | -              |
| 314.000.000.594.00.41.01         | Expenses                                   | -              | -              | 498            | -              | -              | -              | -              | -                | -              |
| 314.000.000.594.00.60.00         | Capital Outlay                             | 342,882        | 865,951        | 102,146        | -              | -              | -              | -              | -                | -              |
| 314.000.000.594.10.10.00         | Salaries                                   | -              | -              | -              | -              | -              | -              | -              | -                | -              |
| 314.000.000.594.10.20.00         | Benefits                                   | -              | -              | -              | -              | -              | -              | -              | -                | -              |
| 314.000.000.594.00.60.10         | Capital Outlay - East Wing Improvements    |                |                |                |                | 13,097         | 129,000        | 160,267        | 160,267          | -              |
| Transfer                         | REET to Fund 301 - Grant Rd Overlay        |                |                |                |                |                | 57,000         |                | 30,000           | 124,979        |
| Transfer                         | REET to Fund 301 - Georgia Ped Crossing    |                |                |                |                |                | -              |                |                  |                |
| Transfer                         | REET to Fund 301 - Loop Trail Enhancement  |                |                |                |                |                | 20,000         |                |                  | 20,000         |
| Transfer                         | Eastmont - Surveying + Basemap Development |                |                |                |                |                | 15,000         |                |                  | -              |
| Transfer                         | Eastmont Ave - Grant Road to 3rd - Design  |                |                |                |                |                |                |                | 50,000           | 30,000         |
| Transfer                         | Eastmont Ave - Grant Road to 3rd - ROW     |                |                |                |                |                |                |                | 40,000           | 12,000         |
| Transfer                         | 9th Street Preservation                    |                |                |                |                |                |                |                |                  | 116,000        |
| Transfer                         | 15th Street Preservation                   |                |                |                |                |                |                |                |                  | 102,000        |
| <b>Totals Expenditures</b>       |  | <b>342,882</b> | <b>865,951</b> | <b>102,644</b> | <b>-</b>       | <b>13,097</b>  | <b>221,000</b> | <b>160,267</b> | <b>280,267</b>   | <b>404,979</b> |
| 314.000.000.508.00.00.00         | Ending NC&I                                | 591,883        | (78,286)       | (1,338)        | 614,940        | 772,240        | 505,940        | 731,408        | 761,973          | 556,994        |

Monies for this Fund come from Real Estate Excise Taxes which are generally limited to Street Improvements. During 2010, plans include transferring funds into the Street Improvements Fund 301 after confirming that expenditures meet the purposes for REET revenue.

|  | Actual 2010  |              |                  | Estimate       |          |          | Estimate          |
|--|--------------|--------------|------------------|----------------|----------|----------|-------------------|
| Allocation of Fund Balance: Dec 31, 2009 | Dec 31, 2009 | Dec 31, 2010 |                  | 31-Dec-11      |          |          | 31-Dec-12         |
| REET Funds                               | 133,948.60   | 304,345.59   |                  | 504,345.59     |          |          | 384,345.59        |
| Proceeds Sale                            | 110,991.70   | 97,894.70    |                  |                | Prop Tax | 7,600.00 | Prop Tax 7,600.00 |
|  |              | -            | REET to Fund 301 | (120,000.00)   |          |          | (441,842.00)      |
|  |              |              |                  |                |          | Reet Inc | 180,000.00        |
| WSDOT "Deposit"                          | 370,000.00   | 370,000.00   |                  | 370,000.00     |          |          | 370,000.00        |
|  | 614,940.30   | 772,240.29   |                  | Est 761,945.59 |          | Est      | 500,103.59        |

Notes:

Grant Rd Overlay - SR 28 to Georgia  
 Remaining STP funds = \$863,744 per WSDOT  
 City portion = \$122,293 (match construction) + \$20,787 (shortfall) + \$18,762 (match on C.E.)

Loop Trail Enhancement - REET from 314  
 City portion = \$112,208 x 1.35 (for engineering, environmental, etc) ~ \$151,000  
 86.5% STP ~ \$131,000 + 13.5% City ~ \$20,000

Eastmont Avenue - Grant Road to 3rd SE  
 Design Engineering = \$240,000. TIB = \$204,000. City = \$36,000 --- Expend 1/2 in 2011  
 Storm Drainage Construction = \$294,800 x 15% (match) x 13% (design) ~ \$6,000  
 Right of Way = \$80,000. TIB = 68,000. City = 12,000 --- Expend 1/2 in 2011

9th Street Preservation  
 Total project = \$600,000 (preservation) + \$16,000 (non-allowed improvements) = \$616,000  
 STP funds = \$500,000 (maximum allowable grant per project & \$750,000 per agency)  
 City portion = \$116,000

15th Street Preservation  
 Total project = \$314,000 (preservation) + \$38,000 (non-allowed improvements) = \$352,000  
 STP funds = \$250,000 (maximum allowable grant per project & \$750,000 per agency)  
 City portion = \$116,000



**2012 BUDGET  
EQUIPMENT RENTAL & REPLACEMENT FUND**

**REVENUES**

**Sales and Use Tax**

None

**Sale of Surplus Property**

None Budgeted for 2012

**Operating Transfers In – Monthly Lease Payments**

None for 2012

**EXPENDITURES**

**Capital Outlay/Supplies/Repairs & Maintenance/Miscellaneous**

None for 2012

**Supplies**

None for 2012.

**Repairs and Maintenance**

None for 2012.

**Miscellaneous**

Miscellaneous expenditures for the ER&R Fund.